Greetings,

You are receiving this message because you have been identified as a critical employee who may qualify for a voluntary COVID-19 testing program that is being piloted at the County.

What is the pilot?

As local COVID-19 testing supplies and capacity have expanded, we have an opportunity to leverage some of these resources internally. In alignment with public health guidance on how to best utilize those supplies, we are prioritizing the testing supplies for employees with COVID-19 symptoms that work in certain settings. Those settings include congregate settings (jail, detention, shelters, medical hotels), healthcare settings, and settings in which employees are providing direct client contact services. Take note this is a pilot, and the qualifying criteria is subject to change. The program will be administered through Providence Occupational Medicine and will be at no cost to you.

How can I receive the test?

If you are scheduled to work and begin feeling symptomatic (symptoms may include cough, muscle aches, chills, sore throat, headache, fever of over 100.0F, shortness of breath, etc) you should immediately notify your manager. Your manager will then provide you with two forms (linked and attached):

- **Providence Occupational Health Employee Information Sheet**: this sheet will give you information on how to access the program, how to get scheduled, and what happens after the test.
- **Providence Release of Information form (ROI)**: this form should be submitted to the Providence testing site, and allows the Multnomah County Office of Infectious Disease expedited access to a positive test result for quick follow up.

Once you have been tested, you will be notified of the test results usually within 24 hours. You will be provided a written release indicating whether or not you have been cleared to return to work. If you have been cleared to return to work, please share this information with your manager. Remember that all positive and negative COVID-19 tests are reported to the local public health authority of the county where you live.

If you completed the Release of Information and had a positive test, the Multnomah County Office of Infectious Disease (OID) will also be notified and will follow-up with you to assess possible exposure of others and take any appropriate steps. You should not return to work until directed by your healthcare provider or by following the return-to-work guidance provided by public health or the CDC.

The COVID-19 Employee Resource Page and Providence “What to do after your COVID-19 test” flyer are also helpful resources.