MEMORANDUM OF UNDERSTANDING #9

Home Infusion

The Oregon Nurses Association (“Association”) and Oregon Health & Science University (“Employer”) hereby agree to the following provisions regarding the Home Infusion Unit. All provisions of the parties’ Agreement shall apply, except for the following modifications:

1. **Call.** Home Infusion shall be included under provision 7.6.1, mandatory scheduled call units. Consistent with Article 7.6.1, a consensus-based UBNPC model of call assignment shall be developed.

2. **Travel Expense and Allowance.** In addition to the requirements of Section 8.5 – Travel Expenses and Allowances: Reimbursable mileage is all mileage driven on business related duties each work day minus 14 miles, reflecting a standard deduction of 7 miles each way for the daily commute. If a nurse has shorter mileage to the nurse’s first patient appointment or less mileage from the nurse’s last patient appointment to drive back to his or her home, only the actual miles will be deducted, which must be submitted to the nurse manager as an exception. **Nurses are responsible for submitting their mileage.**

3. **Timekeeping:**

   **Nurse Liaisons** will clock in at the start of their shift which begins at the OHSU main hospital campus.

   **Field Nurses** starting their day with patient appointments will start their **clock in at the start of their shift and clock in from their home and clock out at the end of their shift at their home. Nurses are responsible for their time management.** A standard deduction of 15 minutes will be deducted from **Field Nurses’** clocked work hours at the start of their shift and at the end of their shift, to account for average time it would take to commute to a standard work location at the start of their shift. If a nurse starts his or her first patient appointment of the day sooner than 15 minutes after leaving home, or if it is less than 15 minutes from the nurse’s last patient appointment to his or her home at the end of the shift, only those actual time(s) will be deducted. These must be submitted to the nurse manager as an exception.

   **Field Nurses and Nurse Liaisons** starting their day at the **main assigned office location of the Home Infusion Pharmacy in Beaverton** will start and clock in for their shift when they reach the **Beaverton assigned work location**.

4. **Telephone.** The Employer shall supply the nurse with a cellular telephone to be used for OHSU business purposes consistent with OHSU policy.

5. **Unit Based Nurse Practice Committee (UBNPC) and Staffing Guidelines.** Home Infusion will have a UBNPC, as well as unit Staffing Guidelines. However, the Unit shall not have a staffing plan.
FINAL OFFER

OREGON NURSES ASSOCIATION

By: ___________________________
Date: _________________________

OREGON HEALTH & SCIENCE UNIVERSITY

By: ___________________________
Date: _________________________