Providence Portland Medical Center
Changes to PTO Request Schedule

In the most recent contract negotiations we heard your request to have more PTO sign up periods so that we did not have to schedule our lives so far out. We have an agreement to have 3 PTO signup periods a year. The “redline” version of the contract that is on the ONA site is still a work in process and does not include these edits. The final version of the contract will include these edits.

The PTO periods will each be 4 months long: January-April, May-August, and September-December. In order to get onto this schedule, the very first period is 5 months long – our last PTO signup period ran through November, leaving this December out of the start of this new system.

This PTO period opens this Thursday, August 1st and closes on the 31st. It is for the 5 months of December 2019 through April 2020. You will receive notification of your approval or rejection by the end of September. Additionally, if your unit uses a tiered signup system, management will be posting calendars showing the dates that early tiered staff have already submitted requests for. This is intended to improve transparency so that you do not pick dates that are already “full” for PTO requests, thus minimizing the chance you might get your request denied and allowing you to submit requests that you are more likely to get approved.