Jan. 17, 2020

ONA/SKY
Executive Committee

CHAIR:
Aletta Mannix, RN
(Family Birth Center)

VICE CHAIR:
Megan Romero, RN
(Medical)

SECRETARY:
Misty Gravem, RN
(Family Birth Center)

TREASURER:
Ashley Chen, RN
(Surgery)

GRIEVANCE CHAIR:
Juliann Underwood, RN
(Surgery)

MEMBERSHIP CHAIR:
Kristin Tyson, RN
(Pediatrics)

PNCC CHAIR:
Monica Meier, RN
(ICU)

LABOR REPRESENTATIVE
Liz Weltin
503-347-7394
Weltin@OregonRN.org

Oregon Nurses Association
18765 SW Boones Ferry Road
Suite 200, Tualatin OR 97062
1-800-634-3552 within Oregon
www.OregonRN.org

Nominations Are Open!

Nominations are open for Sky Lakes Bargaining Unit (SLBU) positions today! Nominations close on Monday, Feb. 10, 2020 at 11:00 p.m. Please nominate your nursing leaders to have a strong Sky Lakes team. The executive team consists of the following positions and duties. The Executive Committee positions are a two-year term which starts March 15, 2020.

Position Descriptions from the SLBU Bylaws are below.

SLBU-ONA Executive Committee Chair Person:
- Conduct and supervise the affairs of SLBU-ONA in accordance with these Bylaws;
- Serve as an ex-officio member of all SLBU-ONA committees;
- Appoint special committees and their members with the approval of the Executive Committee;
- Fill vacancies that occur on committees with the approval of the executive committee until the next regular election;
- In conjunction with the Treasurer, disburse or order the disbursement of all monies necessary to pay the bills, obligations and indebtedness of SLBU-ONA, which have been properly incurred as provided herein; and
- Enforce these Bylaws and ensure that all officers perform their respective duties.

SLBU-ONA Executive Committee Vice-Chair Person:
- Assist the Chairperson in the discharge of all duties;
- Perform such other duties and render such assistance as may be directed by the Chairperson;
- In case of the Chairperson’s absence, the Vice-Chair shall perform the duties of the Chairperson; and
- Should the Chairperson’s position be vacated, the Vice-Chair shall serve as the Chairperson until the next election.

SLBU-ONA Executive Committee Secretary:
- Send out meeting notices as directed;
- On at least an annual basis, update all members’ contact information, including correct mailing addresses, home and work telephone numbers and email addresses. Provide this information to ONA;
- Collect names of nominees for elected positions and construct a ballot for all the names submitted;
- Confirm that the nominees are willing to serve and when there is no Membership Chair, ensure the nominee is in good standing;
- Verify that amendments to bylaws are properly submitted;
- Keep itemized records, showing the source of all monies

Continued on page 2
received and spent, and keep records, vouchers, work sheets, books and accounts and all resolutions to verify such report and provide a copy of this information to EGW by December 31st of every year.

SLBU-ONA Grievance Chair:
Coordinate the following activities in cooperation with the ONA staff representative:

• Conduct and supervise the affairs of the Grievance Committee in accordance with these Bylaws;
• Oversees the processing and investigation of all grievance complaints filed by BU members;
• Responsible for securing representation, if requested, for the grievant;
• Ensure each nursing unit has at least one unit steward which must be a member in good standing. Ensure those stewards receive training in the processing of grievance and representation of grievants; and
• Report to the Executive Committee and ONA in a timely fashion all grievance complaints.

SLBU-ONA Membership Chair:
• Conduct and supervise the affairs of the Membership Committee in accordance with these Bylaws;
• Ensures that all new hires are contacted in a timely fashion to discuss membership in the SLBU-ONA and the ONA, ensures new hires are provided with a copy of the collective bargaining agreement, these Bylaws, a ONA membership application and to ensure that the new hires are introduced to the new hires’ unit steward;
• Strive to increase the membership of the bargaining unit;
• Maintain a group of activists who are members in good standing and who are willing to perform duties at the request of the Executive Committee or ONA. The goal should be to get at least one activist in each unit at the hospital;
• Ensure that the activists receive training in organizing; and
• Ensure that membership records accurately reflect who are: a) members in good standing; b) members in bad standing; c) fair-share members; d) bona-fide religious objectors; e) new hires who are potential new members; and f) non-members. The Membership Chair will ensure that the list is updated on an annual basis and before every vote of the bargaining unit.

SLBU-ONA PNCC Chair:
• Conduct and supervise the affairs of the PNCC in accordance with these Bylaws;
• With the PNCC, make recommendations for educational and training programs compatible with identified hospital goals;
• Ensure each nursing unit has at least one member in good standing willing to participate on the PNCC Committee or as dictated by the collective bargaining agreement;
• With the PNCC, process and analyze unsafe staffing reports. Take necessary steps to address issues raised in unsafe staffing reports when necessary;
• Make timely reports to the Executive Committee and ONA concerning unsafe staffing reports and educational and training programs;
• With the PNCC, make recommendations to the facility of ways and means to improve patient care; and
• With the PNCC, make reports to outside agencies with the approval of the Executive Committee and ONA.

Staffing Committee:
There will also be an election for a member and an alternate for a two-year term per the Sky Lakes Staffing Committee Charter for the below units:

ICU, PCU/ACD, MED, PSS, ED, OR/PACU/Day-Surgery, Family Birth Center/Pediatrics, and Cath Lab/DI/Stress Lab/Infusion Clinic.

Negotiating Committee At-Large Positions (2):
2020 is a contract negotiating year so you will also see two at large openings to go to the table with your elected executive committee team. Dates for negotiations are not settled but the hope is to negotiate in Sept. and possibly Oct. if necessary. The general duties laid out in your bylaws are:

• Formulation of contract proposals;
• Assist in the negotiations of a successor collective bargaining agreement;
• Make recommendations to the bargaining unit whether to ratify a contract; and
• Sign the ratified contract.
Make a Difference: Run for an ONA Statewide Office

 Declare your candidacy by Friday, Jan. 31!

Serving as a statewide leader in ONA is a rewarding opportunity and a way for you to weigh in on the most important issues facing nursing today.

ONA is actively seeking enthusiastic, engaged nurses to run for leadership in our organization’s internal elections! You can run for office no matter where in Oregon you live.

Candidate nominations are open from Jan. 1 to Jan. 31 and candidacy must be declared by the last day of this month.

High profile openings you or your coworkers can run for include president, secretary, board member and multiple cabinet positions including designated seats based on geographic region.

Make a difference – run for ONA office today!

Visit [www.OregonRN.org/Elections](http://www.OregonRN.org/Elections) to see all openings and learn more

### ONA Call for Delegates

Bring your voice to the ONA House of Delegates, May 19, 2020 in Portland.

Your voice matters. Be part of ONA’s primary governing body, the ONA House of Delegates (HOD) as a delegate for your Constituent Association (CA). As a delegate, you will discuss and vote on resolutions, amendments and other initiatives that will determine ONA’s direction. Sky Lakes ONA has FIVE delegate positions. You can apply for PNC monies to cover travel and the cost of Convention which happens side-by-side with the HOD on Monday, May 18, 2020 in Portland.

Visit [www.OregonRN.org/Delegate](http://www.OregonRN.org/Delegate) for more information and to complete your delegate nomination form. Jan. 31, 2020 is THE LAST DAY TO NOMINATE.

**Becoming a delegate is simple:**


If your Constituent Association has more delegate submissions than open seats, an election may be held to determine delegates, otherwise you are automatically a delegate.

We need the perspective of experienced and first-time delegates. So don’t delay, sign up now!

### SAVE THE DATE!

**ONA Convention and House of Delegates**

May 18-19, 2020

Portland, OR

For more information and to register, please visit [oregonrn.org/events](http://oregonrn.org/events)

Did you catch your ONA Holiday Elves rounding in December? Look for them again in at the end of Jan. spreading Super Bowl spirit!
To Our Amazing ONA Nurses:

We hope you enjoy these Oregon Nurses Association (ONA) scrubs. They are to show our appreciation to those who care enough to stay involved in a union that works hard for you!

Your ONA bargaining team negotiates excellent wages, benefits and working conditions that are protected by a legal contract and apply to ALL of our nurses. If you are unfairly disciplined, ONA provides due process to protect you. We need you and your co-workers to volunteer time and energy to make sure we are supported and can provide the BEST patient care!

Your executive committee is already preparing for negotiations in September 2020.

PLEASE HELP SEND A STRONG MESSAGE OF UNITY BY WEARING YOUR ONA SCRUBS ON SCRUB DAYS!

Mark Your Calendars: ONA Scrub Days!

Wear you scrubs on our dedicated Tuesdays and Fridays, see the dates below:

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