LETTER OF AGREEMENT - ARTICLE 13 – WORK SCHEDULES

RN Submittal of Schedules (Pendleton Cottage)

This Agreement is between the State of Oregon, acting by and through the Department of Administrative Services Chief Human Resource Office, Labor Relations Unit (Employer), and the Oregon Nurses Association (ONA or Association).

This Agreement applies to the Registered Nurses (RN) working at the facility known as Pendleton Cottage (PC).

Parties agree to the following:

1. The bargaining unit Registered Nurses may develop a completed schedule and submit that schedule to management five (5) days before the twenty-one (21) day posting date, per Article 13, Section 1. If the submitted schedule meets the below parameters, it will be accepted by management.

2. Schedule parameters are as follows:
   • If quarterly scheduling occurs, development will be done after the open vacation bidding processes;
   • RNs may be scheduled on eight (8) and/or ten (10) hour shifts;
   • There will be no more than two (2) RNs scheduled for the majority of each shift;
   • Pre-planned vacation coverage will be reflected on the schedule;
   • Start and stop times must provide for Med Pass coverage; and
   • Schedule must fall within the established forty (40) hour work week.

3. If there are no schedules submitted by staff that meets the facilities needs detailed in #2 of this LOA, management shall establish the work schedule.

This Letter of Agreement shall expire on June 30, 2021, unless either party wishes to withdraw from the agreement. At that time, parties will meet and discuss the agreement.

FOR THE EMPLOYER:

Kristina Koos, State Labor Relations Manager
Department of Administrative Services, LRU

7/22/2020
Date

FOR THE UNION:

Aaron Giesa, ONA Labor Representative

7/24/2020
Date