Hillsboro Officer Elections

It’s time to elect our ONA officers that will represent us at the bargaining table in 2022. Your current officers have decided to rerun, with a union steward stepping up to the vice chair role. You also have the opportunity to run for one of these positions.

Please let our union rep Jocelyn know by Jan. 2, 2022 by emailing her at: Pitman@OregonRN.org. If more than one member is running for a position, there will be a runoff election. You must be a union member in good standing to be an officer of the union.

Officer Position Descriptions

Here are the positions as described by the bylaws:

**6.1.6.1 CHAIRPERSON**

*6.1.6.1.1* Conduct and supervise the affairs of the ONA Collective Bargaining Unit of Tuality Community Hospital in accordance with these Bylaws;

*6.1.6.1.2* Serve as an ex-officio member of all ONA Collective Bargaining Unit of Tuality Community Hospital committees;

*6.1.6.1.3* Appoint special committees and their members with the approval of the Executive Committee;

*6.1.6.1.4* Fill vacancies that occur on committees with the approval of the executive committee until the next regular election;

*6.1.6.1.5* In conjunction with the Treasurer, disburse or order the disbursement of all monies necessary to pay the bills, obligations and indebtedness of the ONA Collective Bargaining Unit of Tuality Community Hospital, which have been properly incurred as provided herein;

*6.1.6.1.6* Enforce these Bylaws and ensure that all officers perform their respective duties.

**6.1.6.2 VICE-CHAIR**

*6.1.6.2.1* Assist the Chairperson in the discharge of all duties;

*6.1.6.2.2* Perform such other duties and render such assistance as may be directed by the Chairperson; 6.1.6.2.3

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In case of the Chairperson’s absence, the Vice-Chair shall perform the duties of the Chairperson; and

6.1.6.2.4 Should the Chairperson’s position be vacated, the Vice-Chair shall serve as the Chairperson until the next election.

6.1.6.3 SECRETARY/TREASURER

6.1.6.3.1 Collect names of nominees for elected positions and construct a ballot for all the names submitted;

6.1.6.3.2 Confirm that the nominees are willing to serve and when there is no Membership Chair, ensure the nominee is in good standing;

6.1.6.3.3 Verify that amendments to bylaws are properly submitted;

6.1.6.3.4 Record, maintain and archive minutes for all Executive Committee meetings;

6.1.6.3.5 Sit on the Elections Committee;

6.1.6.3.6 Conduct correspondence as directed by the Executive Committee.

6.1.6.3.7 Make at least a quarterly report to the Executive Committee and EGW that includes the assets and liabilities of the ONA Collective Bargaining Unit of Tuality Community Hospital; and

6.1.6.3.8 Keep itemized records, showing the source of all monies received and spent, and keep records, vouchers, work sheets, books and accounts and all resolutions to verify such report and provide a copy of this information to EGW by December 31st of every year.

6.1.6.4 GRIEVANCE CHAIR

Coordinate the following activities in cooperation with the ONA staff representative:

6.1.6.4.1 Conduct and supervise the affairs of the Executive Committee with regard to grievances.

6.1.6.4.2 Oversees unit representatives in their processing and investigation of all grievance complaints filed by BU members;

6.1.6.4.3 Responsible for securing representation, if requested, for the grievant when their unit representative is not available.

6.1.6.5 MEMBERSHIP CHAIR

6.1.6.5.1 Ensures that all new hires are contacted in a timely fashion to discuss membership in the ONA Collective Bargaining Unit of Tuality Community Hospital and the ONA, ensures new hires are provided with a copy of the collective bargaining agreement, these Bylaws, a ONA membership application and to ensure that the new hires are introduced to the new hires’ unit steward;

6.1.6.5.2 Strive to increase the membership of the bargaining unit;

6.1.6.6 PNCC CHAIR

6.1.6.6.1 Conduct and supervise the affairs of the PNCC in accordance with these Bylaws;

6.1.6.6.2 With the PNCC, make recommendations for educational and training programs compatible with identified hospital goals;

6.1.6.6.3 Ensure each nursing unit has at least one member in good standing willing to participate on the PNCC Committee or as dictated by the collective bargaining agreement;

6.1.6.6.4 With the PNCC, process and analyze unsafe staffing reports. Take necessary steps to address issues raised in unsafe staffing reports when necessary;

6.1.6.6.5 Make timely reports to the Executive Committee and ONA concerning unsafe staffing reports and educational and training programs;

6.1.6.6.6 With the PNCC, make recommendations to the facility of ways and means to improve patient care; and

6.1.6.6.7 With the PNCC, make reports to outside agencies with the approval of the Executive Committee and ONA, and

6.1.6.6.8 The Chair of the PNCC does not have to be a unit representative. If the chair is not a unit representative, such chair does not serve on the negotiations committee.