Have you or a nurse you know ever done one of the following?:

- Help problem solve on the unit
- Improve a process that does not address patient needs
- Speak up or support a coworker
- Find the answer to a complicated question

Then we want you to nominate yourself or your RN colleague to be a part of the ONA team!

Please see the reverse for information regarding officer duties.

Nominate online! Go to: www.surveymonkey.com/r/WVMC-NominationForm

The deadline to submit nominations is Wednesday Jan. 15, 2020. We will confirm that nurses accept the nomination before an election is held. The vote will be held Wednesday Jan. 22, 2020.
Calling All Leaders to Step Up and be on the Bargaining Team

ONA Officer Duties As Outlined in Model Bylaws

CHAIRPERSON – Conduct and supervise the affairs of Willamette Valley Medical Center-ONA in accordance with these Bylaws; Serve as an ex-officio member of all Willamette Valley Medical Center-ONA committees; Appoint special committees and their members with the approval of the Executive Committee; Fill vacancies that occur on committees with the approval of the executive committee until the next regular election; In conjunction with the Treasurer, disburse or order the disbursement of all monies necessary to pay the bills, obligations and indebtedness of Willamette Valley Medical Center-ONA, which have been properly incurred as provided herein; Enforce these Bylaws and ensure that all officers perform their respective duties.

VICE-CHAIR – Assist the Chairperson in the discharge of all duties; Perform such other duties and render such assistance as may be directed by the Chairperson; In case of the Chairperson’s absence, the Vice-Chair shall perform the duties of the Chairperson; and Should the Chairperson’s position be vacated, the Vice-Chair shall serve as the Chairperson until the next election.

SECRETARY / TREASURER – Send out meeting notices as directed; On at least an annual basis, update all members’ contact information, including correct mailing addresses, home and work telephone numbers and e-mail addresses. Provide this information to ONA; Collect names of nominees for elected positions and construct a ballot for all the names submitted; Confirm that the nominees are willing to serve and when there is no Membership Chair, ensure the nominee is in good standing; Verify that amendments to bylaws are properly submitted; Record, maintain and archive minutes for all Executive Committee meetings; Sit on the Elections Committee; and Conduct correspondence as directed by the Executive Committee. Has financial responsibility over the financial affairs of the Willamette Valley Medical Center-ONA; Make at least a quarterly report to the Executive Committee and EGW that includes the assets and liabilities of the Willamette Valley Medical Center-ONA; and Keep itemized records, showing the source of all monies received and spent, and keep records, vouchers, work sheets, books and accounts and all resolutions to verify such report and provide a copy of this information to EGW by December 31 of every year.

GRIEVANCE CHAIR – coordinate the following activities in cooperation with the ONA staff representative: Conduct and supervise the affairs of the Executive Committee with regard to grievances. Oversees unit representatives in their processing and investigation of all grievance complaints filed by BU members; Responsible for securing representation, if requested, for the grievant when their unit representative is not available.

MEMBERSHIP CHAIR – Conduct and supervise the affairs of the Membership Committee in accordance with these Bylaws; Ensures that all new hires are contacted in a timely fashion to discuss membership in the Willamette Valley Medical Center-ONA and the ONA, ensures new hires are provided with a copy of the collective bargaining agreement, these Bylaws, a ONA membership application and to ensure that the new hires are introduced to the new hires’ unit steward; Strive to increase the membership of the bargaining unit; Maintain a group of activists who are members in good standing and who are willing to perform duties at the request of the Executive Committee or ONA. The goal should be to get at least one activist in each unit at the hospital; Ensure that the activists receive training in organizing; and Ensure that membership records accurately reflect who are: a) members in good standing; b) members in bad standing; c) fair-share members; d) bona-fide religious objectors; e) new hires who are potential new members; and f) non-members. The Membership Chair will ensure that the list is updated on an annual basis and before every vote of the bargaining unit.

WVMCSTAFFING CHAIR – Must currently sit on the Hospital Nurse Staffing Committee. Conduct and supervise the affairs of the WVMC Staffing Committee in accordance with these Bylaws; with the WVMC Staffing and Hospital Staffing Committee, make recommendations for educational and training programs compatible with identified hospital goals; ensure each nursing unit has at least one member in good standing willing to participate on the Hospital’s Staffing Committee or as dictated by the collective bargaining agreement; with the WVMC Staffing and Hospital Staffing Committee, process and analyze unsafe staffing reports. Take necessary steps to address issues raised in unsafe staffing reports when necessary; make timely reports to the Executive Committee and ONA concerning unsafe staffing reports and educational and training programs; with the WVMC Staffing and Hospital Staffing Committee, make recommendations to the facility of ways and means to improve patient care; and with the WVMC Staffing and Hospital Staffing Committee, make reports to outside agencies with the approval of the Executive Committee and ONA.