



# CONSENT TO SERVE AS AN OFFICER/DIRECTOR

RETURN TO: Address: Qualifications Committee, Orlando Regional REALTOR® Association  
1330 Lee Road  
Orlando, FL 32810  
Fax: 407-293-6380  
E-mail: caroleb@orlandorealtors.org

PLEASE NOTE: This form must reach ORRA by 5:00 p.m., July 1, 2015. Additional remarks may be attached.

1. Name Kathi Adkins 261074400  
Volunteer service selection – please check only one ORRA Board of Director position:

2.  a. I WISH TO BE CONSIDERED FOR THE POSITION OF OFFICER:  
 President-elect     Treasurer     Secretary

For President-elect: I understand and have met the qualifications of this office as set forth in the bylaws:  
(check all that apply):

- I am a REALTOR® member of the association in good standing.
- I am an active Florida REALTOR® director.
- I have no FREC violations on my record within the preceding five years.
- I have served on the ORRA Budget and Finance Committee.
- I have served on the ORRA Strategic Planning Committee.
- I have served at least three years of the previous five years as an ORRA director.
- I do not hold directorship or office in another association of the Florida REALTORS®.

For Treasurer or Secretary: I understand and have met the qualifications of this office as set forth in the bylaws:  
(check all that apply):

- I am a REALTOR® member of the association in good standing.
- I am an active Florida REALTOR® director.
- I have no FREC violations on my record within the preceding five years.
- I have served on the ORRA Budget and Finance Committee.
- I have served on the ORRA Strategic Planning Committee.
- I have served at least two consecutive years as an ORRA director.
- I do not hold directorship or office in another association of the Florida REALTORS®.

b. I WISH TO BE CONSIDERED FOR THE POSITION OF DIRECTOR:  
I understand and have met the qualifications of this office as set forth in the bylaws:

(check all that apply):

- I am a REALTOR® member of the association in good standing.
- I have completed a leadership training course offered by the association (or its equivalent).
- I am a member of the ORRA Honor Society (or will be by the end of next year).
- I have served on an ORRA Committee, Task Force, or Forum for a cumulative amount of time of not less than two (2) years.
- I do not hold directorship or office in another association of the Florida REALTORS®.

3. Firm Name The Realty Factor, Inc  
 Address 2139 SR 434 W Suite 102, Winter Springs, FL 32779  
 Phone No. 407-795-0311
4. Position held - owner, broker, manager, salesman, other, etc. (please explain):  
Office manager and salesperson and property management
5. Current profile of real estate activities (please explain):  
FR Professional Development for 2015, ORRA Professional Development Forum 2015, ORRA Professional Standards 2015, FR Instructor Auditions 2015
6. Member of any other real estate or professional association(s)?  Yes  No
7. Indicate other education/degrees/designations:  
Associate degree in Business, Risk Management Cert, Gold Key Cert.
8. List ORRA awards or other recognition:  
2014 Chairman of the year
9. Have you contributed to RPAC?  Yes  No Are you a registered voter?  Yes  No
10. Interviews will be held on July 28, 2015. You will be advised of a specific interview time. Please indicate if you will be available, or if not, please indicate why:  
 Yes  No Reason: \_\_\_\_\_
11. QUALIFICATIONS: (Positions held, year, and principal services rendered in the past five years – you may attach a resume or additional information):

**LOCAL ASSOCIATION SERVICE:**

4 years on ORRA Grievance Committee- 2010-2013, 2 years ORRA Prof Stds 2014-2015, 2 years on Risk Management committee – 2012-2013. 2 yrs on Proposed Law Symposium Agenda- 2014-2015. Chaired Professional Development 2 years in a row 2013-2014 and on Professional Development committee 2012-2015.

**FLORIDA REALTORS® AND NATIONAL ASSOCIATION OF REALTORS® SERVICE:**

Florida Realtors Professional Development Committee-2014-2015. FR Instructor Auditions 2014-2015

**TRADE ORGANIZATIONS IN ALLIED FIELDS AND CIVIC SERVICE ORGANIZATIONS:**

**BUSINESS ACCOMPLISHMENTS** (awards, leadership, and management positions):

Salesperson of the Year for Titleist Golf, First female sale rep to be hired in 1978 for Titleist  
 Business owner for 14 years through 2003.  
 Top producer at The Realty Factor.

**BUSINESS QUALIFICATIONS** (non real-estate related background and experience):

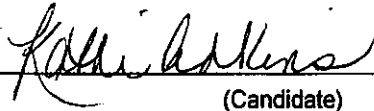
Insurance license - Annuities, life and Health – 2006- present.  
 Associate degree in business  
 Very active in selling and listing properties now.

12. What community issues should the association be addressing?  
Low income and affordable housing, Veteran housing, homelessness- can we stand behind housing for the less fortunate.
13. In your opinion, what are the greatest challenges facing the industry today that ORRA should address?  
Public MLS - how do we protect our listings, How do we stay relevant in light of Trulia and Zillow and other online advertisers.
14. What is your position on the issues of property taxes, insurance, and private property rights?  
 Gov. Scott signed a bill for private flood insurance-Will it end up being too high as well. Save our homes seems to work well. Private property rights are coming under assault and it seems we hear more about eminent domain. These are topics for serious discussion. We have to protect our own land.
15. If elected, what would you like to have accomplished by the end of your term?  
New faces taking education courses at ORRA. Licensing is about the law, ORRA is about the career and how to do business in a professional and ethical way. Elevate our status among other professions.
16. You will be expected and/or required to attend the following meetings and functions listed below. Will you make this commitment?
- Yes     No    (If no, explain) \_\_\_\_\_

- a. Monthly ORRA Board of Directors meetings – one per month, plus preparation and reading time.
- b. Special board meetings - Although rare, can occur on short notice and can run two to three hours.
- c. Grievance/ethics/arbitration appeal panels – two to four occurrences, each running about one hour.
- d. Membership meetings and events – multiple Membership luncheons and events, one inaugural event, Great American REALTOR® Days visit to Tallahassee, one awards event, RPAC Auction
- e. State association meetings – one three-day meeting in January and one three-day meeting in August. These meetings are especially important if you are appointed a state director.
- f. Various meetings – committees, task forces, work groups, etc.
- g. Planning and training sessions (required) – one annual leadership training session and one strategic planning retreat (if held).
- h. Community commitment (the Chamber's Hob Nob, zoning meetings, etc.)

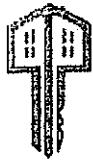
To my knowledge, the above information is true, correct, and complete.

Signed: Kathi Adkins

  
 (Candidate)

Date: June 2, 2015

Note: This completed consent-to-serve form will be posted on the ORRA website.



- A. **ELECTION PROCEDURES:** The ORRA Board of Directors will establish the election calendar for the year. Official consent-to-serve forms, policy and other information regarding the election process are available at the association. The following procedures will be followed:
1. The consent-to-serve form (available on [www.orlandorealtors.org](http://www.orlandorealtors.org)) should be typed, completely and accurately filled out, and signed by the candidate. In signing, the candidate is verifying that the information is complete and accurate. You can submit the form on-line, return the form by mail, or fax it to the association at 407.293.6380.
  2. All consent-to-serve forms are to be returned by **5 p.m. on July 1, 2015**, so that information packets can be compiled and distributed to the ORRA Qualifications Committee for review when the committee meets.
  3. Once the consent-to-serve form has been filed it cannot be amended or altered in any way. All consent-to-serve forms of qualified candidates are made available for viewing on the ORRA website. In addition, responses to selected questions on the consent-to-serve forms will be reproduced **EXACTLY AS WRITTEN** in *Orlando REALTOR*<sup>®</sup> magazine.
  4. All candidates must appear for an interview before the ORRA Qualifications Committee, composed of seven REALTORS<sup>®</sup>, to answer any questions concerning their qualifications. There will be no phone interviews. The committee will explain to each candidate the duties and responsibilities of each office and the commitment required for that office. The committee will then seek a commitment from each candidate. Interviews will be held all day on July 28 before the ORRA Qualifications Committee.
  5. The ORRA Qualifications Committee shall interview each candidate to ensure he/she is deemed qualified to hold the office he/she is seeking, and then a notice will be sent by **August 30, 2015** to all members announcing the names of all qualified candidates running for office.
  6. An electronic ballot will be transmitted via the internet to each member eligible to vote by **September 16**. The ballot will contain all of the officer and director candidates in alphabetical order and will also contain biographical information on each candidate for review. After the ballot review period, members are allowed to vote starting **September 21, 2015** and ending at **midnight on September 25, 2015**. Members will vote via the Internet. The candidates receiving the highest number of votes (plurality) in their respective position shall each be declared elected.
  7. The election results will be announced at the **October 2, 2015 Realtor**<sup>®</sup> Expo. (Location to be announced)
- B. **POLICY ON ELECTION OF OFFICERS AND DIRECTORS** (See Article XI of association bylaws)
1. **Qualification for officers and directors**
    - a. Any REALTOR<sup>®</sup> who qualifies may run for office as an officer or director of the association. Any affiliate who qualifies may run for an affiliate director position. The qualifications are spelled out in Article XI, Sections 1, 2, 3, and 4 of the association bylaws.
    - b. For officers: All officers shall be REALTOR<sup>®</sup> members of the association in good standing; be an active Florida REALTOR<sup>®</sup> director; have no FREC violations on his/her record within the preceding five years; and have served on the ORRA Budget and Finance Committee or on the ORRA Strategic Planning Committee.
      - (1) The President-elect candidate shall have served at least three years of the previous five years as an ORRA director.

(2) The Treasurer and Secretary candidate shall have served at least two consecutive years as an ORRA director.

- c. For directors: Directors shall be REALTOR® members of the association in good standing, have completed a leadership training course offered by the association (or its equivalent), and be a member of the honor society by the end of their first year on the ORRA Board of Directors. All Directors must have served on an ORRA Committee(s), Task Force, or Forum for a cumulative amount of time of not less than two years.
- d. No Director or Officer serving in the Association shall hold Directorship or office in another Association of the Florida Realtors®, and any Director or Officer currently serving in the Association who shall be elected and chooses to hold office in another Association of the Florida Realtors®, upon installation to such other office, automatically shall cease to be a Director (and if Officer, shall cease to be an Officer) in this Association and such vacancy shall be filled in accordance with the provisions of Article XI, Section 9.

2. Positions open for 2016

For the association's election year beginning January 1, 2016, the following positions are open (no more than 25 percent of the ORRA Board of Directors can be representatives of any one brokerage firm; this requirement shall be satisfied at time of qualification): President-elect, Treasurer, Secretary and four, three-year directors.