



State of Rhode Island and Providence Plantations  
**DEPARTMENT OF EDUCATION**  
 Shepard Building  
 255 Westminister Street  
 Providence, Rhode Island 02903-3400

Ken Wagner  
 Commissioner

**Rhode Island Telecommunications Educational Access Fund  
 RITEAF Enrollment Form**

**Must be returned by: FRIDAY, SEPTEMBER 18, 2015 for Funding Year 2016/17**

Schools **NOT** included on the RIDE Free/Reduced Lunch Data list **MUST** complete this **Enrollment Form** to provide a count of students with the comparable level of need to the National School Lunch Program (NSLP) utilizing a federal financial aid guideline. For many schools in the Providence Diocese, the calculations are done by the Diocese using a company that re-calculates financial needs based on the most recent federal Income Eligibility Guideline (IEG). Others may use the IEG and do the calculations themselves or use companies such as PSAS (Private School Aid Service).

Does the school outsource enrollment counts?  YES  NO

School Name

Address

City, State & Zip Code

Phone Number  Ext.

Billed Entity Number (BEN)  NCES Code:

(Find at this address if you do not have one already:  
[http://www.sl.universalservice.org/Utilities/BilledEntitySearch\\_Public.asp](http://www.sl.universalservice.org/Utilities/BilledEntitySearch_Public.asp))

(Find at this address if you do not have one already:  
<http://nces.ed.gov/globallocator/>)

Most **CURRENT ENROLLMENT** of the school:  Accurate as of:   
 (For example, end of September average enrollment) (Date of enrollment)

Number of **STUDENTS RECEIVING FINANCIAL AID**:   
<http://www.usac.org/sl/applicants/step04/alternative-discounts.aspx>

**PERCENTAGE** of school population **RECEIVING FINANCIAL AID**:   
 (Number of STUDENTS RECEIVING FINANCIAL AID + CURRENT ENROLLMENT x 100%)

**ERATE Discount**:

[http://www.usac.org/\\_res/documents/sl/pdf/samples/Discount-Matrix.pdf](http://www.usac.org/_res/documents/sl/pdf/samples/Discount-Matrix.pdf)

**I have attached a sample of a completed, anonymous Financial Aid Form\***

*\*In order to receive subsidies from RITEAF, you must provide proof that students receive financial aid by submitted one sample of a **COMPLETED, ANONYMOUS FINANCIAL AID FORM.** <http://www.usac.org/sl/applicants/step04/alternative-discounts.aspx>*

**Return to:** Karen Cooper, Rhode Island Department of Education - 255 Westminister St., 6<sup>th</sup> Floor, Providence, RI 02903  
 Phone: 401-222-4694 / Fax: 401-222-2823 / [karen.cooper@ride.ri.gov](mailto:karen.cooper@ride.ri.gov)