



The Evaluation Process

The PCNP Conference Committee will review all applications and use the following criteria in the selection process:

- Well-defined proposal focus
- Overall quality and potential to contribute to a well-balanced program
- Relevance to the profession
- Practical advanced applications of materials or ideas
- Topic timeliness
- Speaker's experience

Timeline

Jan. 30, 2019
Call for Speakers Opens

March 15, 2019
Call for Speakers Closes

April 12, 2019
Selected Presenters
Receive
Agreement/Contract

April 19, 2019
Signed Agreement Due
Back to PCNP

May 10, 2019
Notification Will Be Sent
to Speakers Not Chosen

Aug. 9, 2019
Handouts Due

Successful proposals offer programs that make professional educational contributions to PCNP and its members. Presentation materials and content must be strictly educational and may not include reference to specific products or services with intent to sell. The content must contribute to the continuous advancing profession of nurse practitioners.

Program proposals must be received by Friday, **March 15, 2019**. Final selections will be made in May 2019, and the proposal writer will be notified of the outcome.

Presentation Formats

Knowledgeable and eloquent individuals willing to share their expertise and real-world experiences are invited to submit presentation proposals for the 2018 Annual Conference.

When determining presentation format, bear in mind educational sessions are approximately 60 minutes long. Workshops are typically three hours. Audience size ranges from 25-500 participants, with introductory to advanced experience levels. Your proposal should clearly indicate presentation format, the topic and the intended audience experience level.

We will select approximately two general sessions (60-minute presentations), 30 concurrent sessions (60-minute presentations) and up to four workshops.

This three-day event provides a self-directed, facilitated learning environment in which these topics and other professional challenges facing nurse practitioners can be explored in educational sessions, informal discussions and networking opportunities.

The goal of your presentation is to deliver "Hot Topics" and cutting-edge information. Workshops should deliver instructional content that improves skill levels or competency. By submitting a proposal for a concurrent or general session, you agree to be available **BOTH** Friday, Oct. 4 AND Saturday, Oct. 5. If you are submitting a workshop proposal, you need to be available on Thursday, Oct. 3, time to be determined. The final schedule, developed by the Conference Committee, will determine the exact date and time of your presentation(s).

Submitting Your Proposal

All of the below information must be submitted via our online form, found at <https://pcnp.submittable.com/submit>.

Questions? Contact Olivia Heider at meetings@pacnp.org.

Please note that the PDF files provided by the American Association of Nurse Practitioners, the organization that accredits the conference, **MUST BE FILLED OUT COMPLETELY**. You can download the forms at www.pacnp.org/conference. **If the forms are not filled out completely, the submission will be rejected and not reviewed.**

Speaker Benefits

- Visibility as a leader in the industry
- Biographical listing on our website and in our program guide, distributed to attendees
- Networking opportunities

Speaker Compensation

Compensation is as follows for all speakers. By submitting to the call for speakers, you agree to the compensation the is outlined as follows. Compensation for general sessions and for any instances not outlined in the following guidelines will be reviewed on an individual basis.

Concurrent Session Speaker Compensation:

- One speaker, one concurrent session: Full conference registration
- One speaker, two or more concurrent sessions: Full conference registration plus one night's hotel
- Two co-speakers, one concurrent session: Full conference registration for each co-speaker
- More than two co-speakers: To be reviewed on an individual basis

Workshop Speaker Compensation:

- One speaker, one workshop: Full conference registration plus one night's hotel
- Two co-speakers, one workshop: Full conference registration for each co-speaker plus one night's hotel for each co-speaker
- Workshop assistants: All workshop assistants (up to 4 per workshop) will receive full conference registration
- Supplies reimbursed for all workshops

Preferred Presentation Categories

- Acute Care
- Primary Care
- Women's Health
- Mental Health
- Complex Case Studies
- Professional Development
- Geriatrics
- Pediatrics
- New Medications
- Lab Interpretation
- Telemedicine
- Infectious Disease
- Endocrine
- Cardiology
- Entrepreneurial Practice Models
- Specialty Topics (Including Orthopedics, Medical Marijuana, Oncologic Screening, Etc.)

Every effort will be made to certify programs for CEUs.