



ORGANIZING A PA FORWARD LIBRARY EVENT

STEP ONE: PLANNING THE EVENT

Learn about PA Forward!

Get Ideas!

Checkout the PA FWD Commons
for great program suggestions!

[http://tinyurl.com/ PAFWDcommons](http://tinyurl.com/PAFWDcommons)

Choose the Relevant Literacy
& Find a Template from the ToolKit



Choose Date, Time, Location and
Name, Description for Event

Contact Community and PA Fwd
Partners for Support and Promotion

[http://tinyurl.com/ PaFwdPartners](http://tinyurl.com/PaFwdPartners)



Promote Your Event!
Use Ideas and Templates
from the ToolKit, and incorporate
the PA Fwd and Literacy Logos

Spread the Word:
Newsletters, Community Calendars,
Fairs, Farmers Mkts, Sidewalks,
Food Places, Burma Shave Signs

 PA FORWARD

 PENNSYLVANIA
LIBRARIES