Basic Internet and Microsoft Office

Thursday
Nov. 15
2:00 to 3:30 PM

Learn how to maneuver and use the internet, including security options. Create basic Word documents and learn some Office tips and tricks. Use Excel for your monthly household budget.

We will be using the 2016 Microsoft Office versions for this class.

If possible, please bring your own laptop to the class as there are a limited number of library laptops available.

Advanced registration is required.