This form is designed to collect proposals for sessions to be presented during the Pennsylvania Library Association’s educational event, Frontline Online, with content specific to library workers who have direct contact with library users. The event will take place entirely online on February 7, 2024.

Program proposal submissions will be accepted through Sunday, September 10, 2023. For planning purposes, view the submission form pdf

Notification regarding acceptance will be communicated in mid-October 2023.

Please note the following terms and conditions regarding presentations submitted for the event:

- The primary contact for the session must have a valid email address and is responsible for communicating with co-presenter(s) regarding acceptance or rejection, registration requirements and deadlines.

- Presenters, who are Pennsylvania librarians/library workers, are REQUIRED TO REGISTER and pay the speaker rate ($50) for the virtual conference. Registration affords the presenter with the opportunity to experience the benefit of other events offered and supports PaLA and its work to strengthen Pennsylvania’s libraries through education, advocacy and leadership. Neither speaking fees, nor complimentary registration can be paid to presenters unless funded by other sources such as sponsorships or grants.

Note: Individuals who do not work in a Pennsylvania library are exempt from this requirement.

- Incomplete submissions can’t be considered. Please note that submissions must be completed in one sitting. A PDF of the proposal form is available for your use in planning your submission.

* 1. Please indicate your acceptance of the Terms & Conditions.
   - [ ] I have read and accept the above terms and conditions.
   - [ ] I do not accept the above terms and conditions and decline to submit a proposal.
The primary contact for the session must have a valid email address and will be responsible for communicating with the speaker/co-presenters regarding all requirements, deadlines and communications. (The opportunity to enter presenter information will follow.)

* 2. Primary Contact Name

* 3. Contact's Email Address (To be used for communication regarding acceptance and future communication about the session.)

* 4. Contact's Phone (For questions about your proposal)

Please provide a title and brief description of the session. We encourage creative, interesting titles and accurate descriptions of session content and expected outcomes. PaLA reserves the right to edit submissions for style and clarity.

* 5. Session Title (One that sparks interest and accurately describes the topic.) Include Appropriate Capitalization

* 6. What are the expected outcomes for the session? (i.e. takeaways for session attendees.)
* 7. Session Description (Accurately describe what the session will cover and the format, if applicable.) (200 word maximum)


* 8. It is our preference that sessions be presented live via Zoom. Pre-recorded sessions may be considered based on association needs.

- [ ] The session will be presented live via Zoom. (Zoom link will be sent to you.)
- [ ] The session will be pre-recorded, with speaker(s) available for live Q&A
- [ ] The session will be pre-recorded, without Q&A
- [ ] No preference regarding format

Comment


2024 PaLA Frontline Online Session Proposal

Speaker Information

Please provide information regarding the speakers for the session. Due to time constraints, we recommend no more than THREE presenters/ 60-minute session.

* 9. Speaker Information

Speaker I (Name, title, library/organization)  

Speaker II (Name, title, library/organization)  

Speaker III (Name, title, library/organization)  


10. Speaker Type

- Peer-to-Peer Facilitator/Speaker: Content expert working within the library community. Peer-to-peer speakers do not speak as a primary source of income. Pennsylvania librarians who are PaLA members are given preference over non-members.
- Professional Facilitator/Speaker: Defined as an individual whose primary source of income is from public speaking.
- Industry Expert. May include experts from outside the library community who provide a message that is deemed of interest to the library community.

Other (please specify)

11. Provide speaker's bio or describe the qualifications of the speaker(s) to present on this topic. If the presenter has presented on this topic before, please indicate when and where.

12. Is at least one of the speakers a PaLA member?

- Yes
- No

Comment

13. Is a speaker fee requested?

Fields left blank will be considered as none required. If a fee and/or reimbursement are required, please indicate the actual or estimated amount below. All requests for reimbursement are subject to approval by the Program Committee and may not be negotiated after program acceptance.

*Note: Pennsylvania librarians or library suppliers are not eligible for speaking fees or travel reimbursement by PaLA. Exceptions can be made for programs funded by other sources.*