

Annual Conference FAQ's

Do I have to log in before I register?

No, but if you are a member, logging in will grant you the membership rate, with savings of up to \$100.

I don't remember my username and/or my password.

Contact PaLA headquarters- 717-766-7663

I am a presenter. Do I have to register?

Presenters who are Pennsylvania librarians are expected to benefit from other conference sessions and events and to support the state organization by registering at the discounted member rate. Presenters outside the library profession or state are not required to register. Contact Kim Snyder to verify eligibility and to receive the discount code.

My library is a member. Does that get me the member rate?

No. But, you can use PaLA BUCKS if your library membership is \$100 or more.

What are PaLA BUCKS?

A promo code that provides a non-member with the member rate. Member institutions receive one BUCKS discount code per \$100 dues paid.

If my library is a member, how do I obtain the BUCKS discount code?

Contact PaLA HDQ at 717-766-7663 to verify eligibility & receive the discount code.

Are meals are included in the registration fee?

Each day, a lunch is included. Breakfasts and dinners require an additional fee(s).

My registration fee seems to be the wrong amount.

Select the BILL ME option and call PaLA before you pay!

How do I clear my cart if I made a mistake and want to start over?

Click on the cart icon to clear it and start the registration process over.

How do I print an invoice or receipt?

The final registration THANK YOU page has a View Invoice/Receipt link. Click on the printer icon to view/print your invoice or receipt.

My library/organization pays my registration. What should I do?

It is best if you complete your own registration, select the BILL ME option, then print the invoice form the THANK YOU page to submit to your business office. (See instructions above for printing an invoice.)