



*Unifying and strengthening the voice of pharmacy
while advancing pharmacy practice through
education, advocacy collaboration, and relationships*

Board of Directors

December 9, 2018

Zoom meeting: <https://zoom.us/j/346012033>

Phone: (646) 876-9923

Meeting ID: 346 012 033

10:00 am – 3:00pm EST

MINUTES

Note: The next meeting of the Board of Directors is anticipated to be later in February of 2019. The time, date and or location is TBD. Action items must be submitted 7 days prior to the meeting.

- 1) **Call to Order (Chair Suzy Wise)** – The meeting was called to order at 10:01 am.
- 2) **Invocation (David Mackarey)** – The invocation was presented by President Elect David Mackarey
- 3) **Roll Call (Michael Jackson)**

Members Present: Neil Barnett, Barbara Beadle, Jeanette Connelly, Mitchell Fingerhut, Ramy Gabriel, Angela Garcia, David Mackarey, Suzanne Wise, Joyanna Wright

Members Unable to Attend: Julie Burger, Sandy Estrada, Ashley Huff, Gary Koesten, Dean Pedalino, Cheryl Rouse, Melissa Ruble

Guests Present: David Pino, Adam Chessler, Jessica Boh, James Alcorn

- 4) **Approval of Board of Directors Meeting Minutes of August 26, 2018** – The meeting minutes for August 26, 2018 was provided to Board members on the Pharmview.com calendar date. **M/S/C to approve the meeting minutes of August 26, 2018**
- 5) **Approval of Board of Directors Meeting Minutes of September 25, 2018** - The meeting minutes for September 25, 2018 was provided to Board members on the Pharmview.com

calendar date. **M/S/C to approve the meeting minutes of September 25, 2018 with one objection noted**

- 6) **Approval of Board of Directors Meeting Minutes of November 1, 2018** - The meeting minutes for November 1, 2018 was provided to Board members on the Pharmview.com calendar date. **M/S/C to approve the meeting minutes of November 1, 2018**
- 7) **Approval of the Board of Directors Agenda for December 9, 2018** – A copy of the meeting agenda was provided to Board members on the Pharmview.com calendar. Board members were informed that there is no agenda item related to the election to be considered during this meeting. Our general counsel has advised that the Board of Directors does not play a role in the nomination and election process. FPA staff will proceed with the election based upon the slate provided by the nominating committee. **M/S/C to approve the meeting agenda**
- 8) **Consent Agenda (NOTE: A consent agenda is a practice by which the routine and non-controversial board action items are organized apart from the rest of the agenda and approved as a group. This includes all of the business items that require formal board approval and yet, because they are not controversial, there is no need for board discussion before taking a vote. Items may be on a consent agenda only if all board members agree; if even one member considers a specific item to need discussion, it must be removed and placed on the regular agenda for the board meeting.)**
 - a) **FPA Strategic Plan**
 - b) **Leadership Reports (contains no action items)**
 - i) **Board of Directors Chair (Suzy Wise)** – No report received
 - ii) **President (Angela Garcia)** – No report received
 - iii) **President Elect (David Mackarey)** – No report received
 - iv) **Treasurer (Ashley Huff)** – Draft 2019 budget report provided and included as an item of reoccurring business.
 - v) **Speaker of the House of Delegates (Jeanette Connelly)** – No report received
 - vi) **Vice Speaker of the House (Gary Koesten)** – No report received
 - vii) **Regional Director Reports** – Region 1 report received from Board member Joyanna Wright and provided to Board members via the Pharmview.com calendar.
 - viii) **Council and Committee Chairs** – Reports and action items received for consideration as items of new business.
 - ix) **Executive Vice President and CEO (Michael Jackson)** – Variance summary report and membership report provided as items of reoccurring business
 - x) **Florida Pharmacy Foundation** – No report received however Board members were provided a request from the Foundation for student candidates related to the Gubbins award on December 6, 2018.

xi) Florida Pharmacy Today Journal Board – No report received

xii) Florida Pharmacist Political Committee (Mark Hobbs) – Report received and provided to Board members via the Pharmview.com calendar

xiii) Florida Society of Health-System Pharmacists (Sandy Estrada) – No report received

9) Reoccurring Business

- a) Variance Summary Report** – A variance summary report of financials was provided to the Board on the Pharmview.com Board meeting calendar date. This report include information on the FPA's statement of revenue and expenses as compared to both the budget and the previous years. Significant differences were brought to the attention of the Board. Staff also described the Pharmacist Mutual co-marketing program and ways to enhance support through growth of membership and Board participation. **FPA staff was asked to provide to the Board bullet point information on services provided by Pharmacist Mutual Insurance Company.** No further action taken by the Board
- b) 2019 Proposed FPA Budget (Treasurer Huff)** – Treasurer Huff presented to the Board the draft 2019 operating budget. Revisions to the draft include an additional \$5,000 expense added to redesign the FPA web site. It is noted that \$15,000 is allocated for spending for all council and committee meetings for 2019. Also included in the draft budget is a 50% reduction in A/V expenses. The savings will come from the FPA purchasing and owning the equipment needed for conferences using cash reserves. FPA staff has been tasked with obtaining quotes for A/V equipment, support and service for presentation at the next Budget and Finance Committee meeting. **M/S/C to approve the 2019 budget plan**
- c) Membership Report (Michael Jackson)** – The December membership statistical report was provided to Board members on the Pharmview.com calendar and also included notes in the variance summary report. Our membership count has recovered close to the member count from 2017. Board members were made aware that there will be a reset of the member records who have not renewed with the end of the January 2018 billing cycle. No further action taken by the Board.
- d) Membership Retention (Board as a whole)** – Board members were encouraged by Chair Wise to continue recruitment efforts for new members. So far President Garcia is the closest candidate to #1 Club Status. No further action taken by the Board.

10) Old Business

- a) Board Discussion on Remote Dispensing** – Board members were informed that the Governmental Affairs Committee came up with 10 principles that should be included in the draft legislation. Because the Board did not have copies of the principles in advance of the meeting, the recommendation is to invite the Board of Directors and or Presidents Committee to participate in the next meeting of the FPA GAC. A copy of the approved principles should be provided ahead of time. **M/S/C to approve.**

- b) **2019 Convention Plan (President Garcia and Convention Ad Hoc Committee) –**
There is no new information provided to the Board at this meeting.
- c) **2021 Proposed Convention Dates –** FPA staff asked the Board for the preferred dates for the 2021 convention. It was recommended to avoid the period around July 4th, the AACP annual meeting and meetings of Mckesson, Amerisource and Cardinal. The end of June is the preferred time period for the annual meeting. Board members were advised that rates at most hotels will be higher in June.
- d) **Legislative Initiatives (President Garcia and GAC Chair Larsen) –** Legislation has been filed by Representative Plasencia that allows pharmacists to test and treat for influenza and streptococcus. House bill 81 is similar to legislation filed last year. There is no Senate version at this time.
- e) **2019 Legislative Day and Health Fair Event (President Garcia and appointed ad hoc committees) –** There is no new information provided to the Board at this meeting.
- f) **Monthly Membership Option Change to Automatic Annual Member Dues Option tabled from previous meeting (Treasurer Huff) –** This issue has been tabled and referred to the Budget and Finance Committee.

11) New Business

- a) **Action Items from Standing Councils and Committees (Council Chairs)**
 - i) **Public Affairs Action Item – Web Site Enhancements –** Public Affairs Council member David Pino was present to answer questions regarding web site enhancements. The plan is to use templates currently available from YourMembership. **M/S/C that the Public Affairs Council work the Michael Jackson on the implementation of the enhancements**
 - ii) **Public Affairs Action Item – Events on FPA Web Site Calendar –** The intent is to get more FPA events published into the Pharmview.com calendar. The Educational Affairs Council, Governmental Affairs Council and Public Affairs Council will work with FPA staff on this project. The calendar will not include non-FPA events. No further action taken by the Board
 - iii) **Public Affairs Action Item – Live Council and Committee Meetings –** The Public Affairs Council encourages the Board of Directors to work to facilitate live meetings for the councils and committees rather than virtual meetings. The Board has received the requests however live meetings are dependent upon the budget adopted by the board.
 - iv) **Public Affairs Action Item – Platform for Councils and Committees to Provide Information to Board of Directors –** The Public Affairs Council is asking for the Board to provide a forum for issues that need to be presented for the Board's consideration. The Board was reminded that Councils and Committees are welcome to participate in Board meetings. There is a section of the consent agenda of each Board meeting where council and committee reports can be provided. Reports that require discussion can be removed from the consent

agenda and can be included in the areas of the agenda involving Board discussion. Committee requests need to be submitted in advance of the Board's meeting.

- b) Presentation on Proposed Remote Dispensing Legislation (Adam Chessler, guest invitation)** – The decision was made by the Board to separate the discussion on this agenda item from 10), a). Adam Chessler from Cardinal Health presented to the Board a presentation on proposed remote dispensing legislation including a plan to facilitate in hospitals and clinics. Mr. Chessler pointed out that insurance plans are paying for services provided by remote dispensing pharmacies. The intent of the legislation is to help independent pharmacies grow their business and provide access in underserved areas. There is no interest at this time to include language in the bill to allow for dispensing by kiosk machines. At the conclusion of his presentation Adam signed off of the Board's call.

12) Adjournment

Suzy Wise, Chair

Michael Jackson, Staff