Achievement Award Program Overview

The Dale W. Doerr Achievement Award Program (AAP) is Phi Delta Chi’s premiere program for its collegiate Chapters. Its purpose is to promote chapter correspondence with the National Office, encourage communications between Chapters and improve the chapter’s relations with its alumni. But more than this, participation in the Achievement Award Program (AAP) helps to shape a Chapter and its structure and defines its role within a college/school of pharmacy and the university environment, in general. Used optimally, the Achievement Award Program process can serve as a tool to focus a Chapter and help its membership to embody the ideals of Phi Delta Chi, especially if the Chapter views each task as a meaningful and necessary activity. Chapters optimizing the program can create strong foundations from which the Chapter and its individual members grow. The extent to which Chapters respond to the requirements of the program indicates not only the efficiency and activity of the Chapters, but also the responsibility that the Brothers of Phi Delta Chi are willing to assume.

The Achievement Award Program was first implemented in 1956. In 1993, the program was named in recognition of Dale W. Doerr, Past Grand President (1961-1965), past Executive Director, and former dean of pharmacy at Butler University College of Pharmacy, who conceived and implemented the program.

Phi Delta Chi’s AAP is a non-competitive program involving the submission of monthly, chapter reports to the National Office. Reports consist of various items encompassing professional, scholastic, fraternal, organizational and financial development. The AAP report outline, report guidelines, and current chapter standings are accessible through the Phi Delta Chi website (www.phideltachi.org). Upon first look, the items appear task oriented in composition. The AAP moves beyond a task-oriented burden ONLY when the Chapter recognizes it as a tool for growth, innovation and Brother involvement.

Participating in the Achievement Award Program is a minimum expectation of each Chapter. It can be analogous to the way in which pharmacists are held to a minimum level of professional competence at the time of licensure. Chapters are expected to perform in outlined areas at a minimum. The program serves as an effective barometer of how well a Chapter is doing, at a glance.

The Grand Vice President for Student Affairs (GVPSA) is responsible for overall achievement award administration and implementation. The GVPSA monitors chapter activity through the AAP spreadsheet and the direct effort of the Regional Team (Regional Correspondent, Regional Directors for Alumni and Collegiate Affairs). The GVPSA works with the Executive Council (Grand President, Past Grand President, Executive Director, Grand Vice President for Collegiate Affairs, Grand Vice President for Alumni Affairs, and Grand Vice President for Communications) to provide support and guidance to all Chapters.

Chapter Implementation

The AAP is diverse in nature, allowing the Executive Council to involve as many Brothers as possible in completion and documentation of chapter activities. The Worthy Correspondent is typically the “manager” of the program, assuring its timely completion and provision to the National Office. It is advised that the chapter create an Achievement Award Committee to facilitate the completion of the report.
Prospective Brothers should be included in every aspect of the achievement award process. Early exposure helps to groom them to execute the chapter participation plan when they are initiated as collegiate Brothers. Keep complete records of chapter successes and setbacks to help succeeding Brothers avoid repeating the same mistakes and learn from current experiences. This will permit the Chapter to efficiently utilize its resources.

The AAP is administered online.

**Helpful Hints**

Planning for program participation may be the single most important component for success. The following suggestions are provided as a baseline for consideration.

1. Review the entire Achievement Award Program outline and use the Achievement Award Program to plan out your entire year. A good time to do this is during the Chapter Retreat.
2. Post the completed Bulletin Board Checklist where all Brothers can see.
3. Form an Achievement Award Committee chaired by the Worthy Correspondent to manage the program. Delegate work on bigger projects (e.g., Chapter Publication) and use the suggested Brothers as indicated in the Checklist. Encourage the participation of all Brothers. No one Brother should be overwhelmed with too much responsibility. Utilize chapter committee chairs for appropriate items in the Achievement Award Program (i.e. Publications Committee would complete the Chapter Publication item of the program).
4. Give the assigned Chairperson a copy of the report to be filled at least 30 days in advance.
5. Empower the Chairperson of each project to fill out their assigned report to submit to the WC, who may serve as the final editor of the report.
6. Work on items in advance. Just because an item is due in April, doesn’t mean it can’t be finished in October and then later reported in April.
7. Look ahead from time to time to see what is due and plan your chapter activities accordingly.
8. As part of the WC Officer Report of each Formal Meeting, ensure the Chapter is informed of what is being turned in to the National Office.
9. Distribute major Reports (i.e. Thurston Category Submissions) to the Chapter prior to submitting to the National Office to ensure accuracy and to allow all Brothers an opportunity to contribute.
10. Communicate with your Chapter Advisor and Regional Correspondent and ask questions if you have any problems.
11. Late submissions are still valuable to your Chapter and the National Office – Better late than never.
12. Print and file one entire set of this Achievement Award program.
ACHIEVEMENT AWARD PROGRAM POLICIES

As in past years, Achievement Award reports must be completed by the due date to receive full credit. The following policies will apply again this year:

1. Each Chapter will be allowed two (2) no-questions asked extensions per year for seven days each.
2. After the two extensions are used or if an extended report is more than 7 days late, half credit will be given.
3. Any Chapter that needs an extension of more than 7 days or a third extension must get written approval from the Grand Vice President of Student Affairs.
4. Only one extension may be used per month.
5. No Chapter may receive more than three extensions for any reason.
6. If the Chapter will be using an Extension, please submit an Extension Form found online on or before the due date of the month’s report. Extensions are granted for an entire month’s report not for the individual components.