

National Operating Dues Frequently Asked Questions

How much are National Operating Dues (NODs)?

National Operating Dues are \$65 per Collegiate Brother. This includes the insurance premium.

How are the dues billed to chapters?

An invoice dated October 1st can be found in the chapter's online account.

How do I access our chapter's online account?

Go to www.phideltachi.org. Your WC should know your chapter's username and password. They use the same login when submitting their monthly AAP reports.

How do I view and update our online roster?

1. Sign in to your chapter's account
2. Click Manage Profile
3. Select Chapter Roster
4. Export Chapter Roster to view the information in a spreadsheet
5. Edit individual profiles by clicking the edit button next to their name

We strongly encourage Brothers to update their own information by using their individual login.

What if a Brother needs to be added to or removed from the chapter roster?

Chapters needing to make changes to their roster should fill in the Roster Additions or Roster Removals section of the Collegiate Roster Certification. This document can be found on the Resource Library page of our website. Adjustments to your invoice will be made after we receive your completed Collegiate Roster Certification form.

When is the NODs payment due?

The following items are due October 31:

- Online Roster should have updated contact information and graduation dates
- Collegiate Roster Certification (postmarked October 31)
- National Operating Dues payment (postmarked October 31)
- An expulsion notice if anyone was expelled from your chapter. A sample expulsion notice can be found on the Resource Library page of our website. (postmarked October 31)

What about our Brothers who are away from the main Campus or on Rotations?

National Operating Dues are payable for all Brothers who have not yet transitioned to Alumni Status, including those on Rotations.

Do we have to pay dues for our Advisor or other faculty Brothers?

No. Dues for Alumni Brothers are billed to those Brothers directly. The Collegiate Chapters only pay dues for the Collegiate Brothers.

Do we have to pay NODs for our Candidates?

No. Chapters pay NODs for all active Collegiate Brothers as of October 1. Anyone initiated after October 1 will pay the initiation fee of \$50. Initiates should be reported to the National Office within 72 hours of the initiation. Please use the initiation reporting form found on the Resource Library page of our website.

What exactly is the insurance premium?

\$10 of the \$65 dues payment is applied to our National Liability Insurance Policy. This policy covers all active collegiate chapters, alumni associations, and volunteers acting on behalf of the Fraternity. You can download our Certificate of Liability Insurance from the Resource Library page of our website.

Please contact office@phideltachi.org with any other questions.