



GRANDE LAKES  
ORLANDO



24 – 26 April 2019  
2019 Spring Meeting  
Orlando, Florida

Please complete and return this form by fax directly to the JW Marriott:

Secure Fax: 1-407-393-4820

Direct Hotel 1-800-266-9432 OR  
Phone Reservations: 1-407-206-2300

Forms may be e-mailed to: [MCOJWGroupAccounts@marriott.com](mailto:MCOJWGroupAccounts@marriott.com)

**Guest Information**

Last Name ( Surname or Family Name)	First Name ( Given Name)	Spouse/Guest Name:

Job Title	Work Phone
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Company	Cell Phone
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Street Address

City - State - Postal Code - Country

E-Mail Address

**Duration of Stay**

<b>Check-In Date:</b>	___/ APRIL / 2019	<b>Check Out Date:</b>	___/APRIL / 2019	Number of Guests:
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Check In/Out Times	Check-In Time: 4:00 pm on day of arrival Check-Out Time: 11:00 am on day of departure
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Reservation Cut-Off Date	<b>Monday – 25 MARCH 2019</b> Any reservation received after cut-off date will be confirmed based on space availability.
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<b>Deposit / Cancellation Policy</b>	<b>Deposit:</b> A deposit of one night's accommodation is due at the time of reservation confirmation. Reservations must be secured by a valid credit card issued by AmEx, Discover, Master Card or Visa. <b>Cancellation:</b> Guests may cancel their reservation without penalty until 5:00 PM, hotel local time, seventy-two (72) hours prior to their scheduled arrival date and their individual guest room deposit will be refunded. Cancellations made after this deadline will be charged a one (1) night penalty, plus applicable taxes. Last minute VISAs or other emergency situations resulting in cancellations not within the above policies will be handled on a case by case basis.
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**Room Type/Rate ( Group Rates are extended 3 days before and 3 days after 24-26 April, based on availability)**

<b>Room Type and Daily Room Rate</b>	<b>\$239.00 - Standard Deluxe Rooms (Single, Double, Triple, or Quad) plus taxes and fees</b>
	<b>\$299.00 - King Bed Lakeview Rooms (Single, Double, Triple, or Quad) plus taxes and fees</b>
	<b>\$439.00 - Executive Suites (Single, Double, Triple, or Quad) plus taxes and fees</b>
	<b>\$439.00 - Studio Suites (Single, Double, Triple, or Quad) plus taxes and fees</b>
<b>Rate Includes:</b>	<ul style="list-style-type: none"> <li>◇ Complimentary Wi-Fi Internet Access in guest rooms</li> <li>◇ All room rates above are confirmed for 2019 and quoted in USD, per room, per night. Rates do not include applicable state and local taxes, currently 12.5% or the following automatic or mandatory charges (e.g., resort charges): \$20 per night. No automatic or mandatory charges are tips, gratuities, or services charges for employees, unless otherwise expressly stated.</li> </ul>

<b>Notes</b>	Children 18 and under stay free when sharing a room with parents and using existing bedding.
	Upgrades: Please contact the hotel for rates and availability
	Special Requests:

**Payment Information (charge to the following credit card)**

Credit Card Number		
Name as it appears on Card	Exp Date (mm/yyyy)	Card Security Code
Billing Street Address		
Billing City, State, Postal Code, Country		
Signature of Cardholder		