



## PCH Continuing Education Units (CEU) Reporting Form

To maintain your PCH status you must complete and submit **24** CEUs earned during each recertification period. The maximum amount of Service CEUs per period is 8. All reported CEUs must meet the requirements of an approved CEU category. Please refer to the CEU Category Guidelines when gathering required documentation.

**SAVE TIME REPORT ONLINE!!!**

FOR OFFICE USE ONLY

Date Rec'd \_\_\_\_\_

Credits Awarded: \_\_\_\_\_

YEAR: \_\_\_\_\_

Initials: \_\_\_\_\_

Date Entered \_\_\_\_\_

Name \_\_\_\_\_ Certification # \_\_\_\_\_

Company Name \_\_\_\_\_ Email \_\_\_\_\_

Work Address \_\_\_\_\_ Home Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Preferred Contact Address:  Work  Home

Work Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Date of Activity/Education (MM/DD/YY)	CEU Category (Educ/Svc)	Title/Description	Sponsoring Organization and Location	# of CEUs

**PLEASE NOTE THAT VIEWING EXHIBITS AND TIME ON A TRADESHOW FLOOR DOES NOT QUALIFY FOR CEUs.**

**Questions? Call PLNA at 717.238.1673 or email [ccorrigan@PLNA.com](mailto:ccorrigan@PLNA.com). Make additional copies of this form as needed.**

The completed form is due to PLNA by your Paid Through date on your PCH ID card. Completed forms can be submitted at any time.  
 Fax to 717.238.1675 or mail to: PLNA, PCH Program, PO Box 352, Annville, PA 17003-0352