INTERNSHIP OPPORTUNITY
Environmental Policy and Program Intern
March 3, 2020

The Product Stewardship Institute (PSI) seeks a passionate, self-motivated, highly organized individual with a keen interest in reducing waste and pollution to join our team of dedicated, collaborative environmental stewards. This is an excellent opportunity to learn from experts working in a fast-paced organization that has been at the forefront of the product stewardship movement in the U.S. for the past to decades.

Application Due Date: Applications are reviewed on a rolling basis. Applicants are encouraged to apply ASAP.

Time Commitment: 16 to 24 hours per week. Rolling start for winter, spring, and summer

Compensation: $14 per hour. Internships under Praxis funding or for course credit welcome.

PSI works with diverse stakeholders to reduce the health, environmental, and economic impacts of a more than 20 consumer products. Best known for our collaborative approach to developing both voluntary and legislated solutions to recycling and waste management issues, PSI has a long history of successes, including:

- Conceived of and facilitated the multi-stakeholder dialogue process that led to the first industry-run paint recycling program in the country, now operating by law in 10 states and the District of Columbia;
- Initiated the national discussion on e-waste that resulted in 25 state electronics recycling laws;
- Helped Connecticut develop and pass the first mattress recycling law in the U.S., becoming a model for similar laws passed in California and Rhode Island;
- Led a national coalition that changed the federal law and subsequent regulations to allow pharmacies to collect controlled prescription drugs, increasing consumer convenience and lowering costs; and
- Developed the packaging EPR model used to developed federal legislation and legislation in several states.

As Policy and Program Intern you will assist PSI’s collaborative team on various projects including:

- Conduct research and analyze data to understand best practices, trends, and experimental policy elements to inform the development, implementation, and evaluation of product stewardship and extended producer responsibility (EPR) programs for a wide array of products and packaging.
- Help track and analyze EPR legislation and compare EPR policies across U.S. jurisdictions and globally.
- Help develop messaging and outreach materials to promote EPR for packaging and other products and to support education about voluntary and legislated product stewardship programs.
- Help develop PSI’s newsletters, legislative updates, social media, and other communications materials that promote PSI’s reports, toolkits, educational resources, and ongoing projects and initiatives.
- Support outreach and education efforts to increase mercury lamp recycling in California through collaboration with PSI’s partners on the ground.
- Help develop and promote PSI’s U.S. Product Stewardship Forum, including assisting with event promotion, sponsorship promotion, registration management, and event coordination.
- Help the team coordinate workgroups, dialogue meetings, and strategy calls, including maintain contact lists, schedule meetings, send preparatory materials and post-meeting notes.
Qualifications

- Undergraduate or graduate degree (or degree candidate) in city planning, public policy, natural resources and materials management, political science, natural science, environmental science/studies, environmental law, or a related field
- Passion for waste reduction, reuse, and recycling; corporate environmental responsibility; and circular economy philosophies
- Excellent research, analysis, and communications skills (both written and oral)
- Ability to quickly synthesize and evaluate information and data
- Strong time management and organizational skills
- Self-starter with a positive attitude who shares ideas and actively tries to identify solutions to problems rather than waiting for someone else to provide the solutions

Please send a resume, cover letter, and two writing samples (preferably one short and one long) to: amanda@productstewardship.us. Additional work samples welcome.

Please address all of the following in your cover letter:

- Are you able to reliably meet the minimum time requirement?
- For what period are you seeking an internship?
- Why are you interested in working on product stewardship issues?
- Why are you interested in interning for PSI?
- What makes you uniquely qualified for this position?
- What value do you think can add to the PSI team?
- What do you hope to gain from this experience?

The Product Stewardship Institute (PSI) is a national nonprofit working to reduce the health and environmental impacts of consumer products from design and production through end-of-life. PSI takes a unique approach to solving environmental problems by bringing key stakeholders together in well-designed dialogues to forge lasting agreements rooted in producer responsibility and sustainable materials management. The organization has built capacity for product stewardship in the U.S. for the past 20 years, conducting both voluntary and legislative product stewardship initiatives. PSI works closely with 47 state environmental agency members, hundreds of local government members, and over 120 partners from businesses, universities, organizations, and international governments. For more information, visit www.productstewardship.us.

*The Product Stewardship Institute, Inc. is an equal opportunity and affirmative action employer.*