

**DATE: March 24**

**TO: advisors and officers**

**SUBJECT: On-Campus to Online: What Does That Mean for Your Chapter?**



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### **We're Here to Help! What Resources Do You Need?**

As we work to best serve our members, we look for your input to help us help you during this ever-changing time. You are invited to join this conversation on the social media platform of your choice: [Facebook](#), [Twitter](#), [Instagram](#), or [LinkedIn](#). Also, if you have any specific questions or concerns, please email our Director of Membership & Development, [cynthia.wilson@psichi.org](mailto:cynthia.wilson@psichi.org).

### **What Does Working Remotely Mean for Your Chapter?**

Now more than ever, your student members may be isolated from extracurricular activities. We hope that you will help to “fill this void” in their education by hosting a variety of online activities and encouraging students to use [Psi Chi online resources](#).

Fortunately, advancements in technology make it possible to maintain a successful online-only environment, as many of our chapters have been thriving remotely for years! This issue of the

Digest offers tips and updates to welcome and serve your members throughout this challenging time.

Above all else, your safety is our highest priority, so follow your university's and your state's specific rules. For all COVID-19 announcements, chapter tips, and cancelations, visit our [COVID-19 Updates webpage](#).

### **An Online Solution for Accepting New Members**

Our online member submission process allows prospective members to submit their forms and advisors to review/approve them as usual. The Central Office staff will continue to process memberships with only a short delay in the shipping of certificates and graduation regalia.

Psi Chi now offers the option for new members to pay their own fee to the Central Office by credit card online without the need for faculty advisors to collect checks or cash from students. This greatly simplifies the process for advisors and new members. If your chapter has not already moved to this system and would like to do so, [visit HERE](#).

### **Yes, Your Induction Ceremony Can Be Online!**

For many members, their induction ceremony is one of their most valued Psi Chi memories! Therefore, we are actively developing a list of suggested strategies and a **new video** that you can play during your online or in-person spring induction ceremony. Send suggestions to [publishing@psichi.org](mailto:publishing@psichi.org), and check out next week's digest for this update and more.

### **Articles About Online-Only Chapter Activities**

- [Virtual Events: Networking Without Travelling](#)
- [Tips for Maintaining a Chapter Website or Blog](#)
- [Chapter Social Media Voice Guidelines](#)
- [Learn From Kaplan's Online Chapter Success](#)

### **Central Office Staff Working From Home**

Like many of the faculty and students at universities that support our chapters, the 14 staff members in the Psi Chi Central Office are working remotely from home March 16–31 and possibly longer. We will continue to serve our members with as little disruption as possible.

During this time, staff will process shipments as often as possible, but please expect delays on the shipment of packages. Thanks to technology, we are available by phone and email as usual to assist you. We ask for your patience as we proactively adapt to this ever-changing situation.