



## PSI CHI THE INTERNATIONAL HONOR SOCIETY IN PSYCHOLOGY

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Dear Faculty Advisor,

Throughout the years, we have seen the need for financial assistance to cover the cost of membership for some eligible Psi Chi prospective members. We are proud to offer the ***Psi Chi's Membership Assistance Fund (MAF)***. The purpose of this fund is to provide financial assistance to students invited to join Psi Chi who demonstrate financial need. The funds cover 100% of the Central Office lifetime membership fee per person on a first-come-first-served basis.\* There is a limit of two approved requests per chapter per academic year.\*

As the primary advisor, you are the only person who can request this financial assistance for a student in need. **To access these funds, you must:**

1. E-mail Psi Chi Membership ([membership@psichi.org](mailto:membership@psichi.org)) with a statement regarding the student's eligibility.
2. Please include the student's induction date, full name, school, class level, and mailing and e-mail addresses.
3. The student must (a) meet our membership requirements, (b) have completed the online application for membership, and (c) be approved online by you, the advisor, so that their name appears on the chapter's approved member list.
4. Encourage the student to give to the MAF in the future to continue assisting students in joining Psi Chi.
5. Once the student is approved for the MAF, the Psi Chi Membership Department will add this student to a batch, waive the fee, and complete the checkout process for you.

Prior to requesting funds, please use university/chapter resources first when available, so those who would not otherwise have the opportunity for Psi Chi membership can be recipients of MAF support. You must also waive any local chapter fees or find local contributions to cover this part of the membership cost. The MAF should not be promoted to students as a means for joining Psi Chi, but should be used when assistance is absolutely needed.

At the beginning of each academic year in our fall mailing, Psi Chi will notify you of the amount of funds designated for the MAF. We will also keep you updated when the funds have been expended. For each academic year, there are a total of 100 memberships available.

Please contact me if you have any questions about the MAF, and thanks for your continued support of Psi Chi.

Sincerely,

Lisa Norman  
Associate Director of Membership Services

\*based on available funds