QRCA conferences provide immersive opportunities for qualitative professionals to enhance their value through workshops and easy access to support and service providers essential for success. QRCA’s 2021 Annual Conference is the ideal venue to reach leading qualitative practitioners who are seeking resources to maximize the full power of their qualitative.

Exhibit space is located in the Marketplace, the hub for all conference activities, where attendees discover and discuss partnering opportunities with support services. Elite sponsorships add exceptional value in driving interest, increasing top-of-mind awareness and engagement.

**REGISTRATION**

Official registrants are invited to attend all social events, meals, and most educational workshop sessions. The Annual Meeting, Town Hall, and Chapter and SIG meetings are for QRCA members only. All attendees at the conference must have a full registration and badge to enter the Marketplace and workshops. QRCA will request your company representatives’ names in November. We will send you a form to submit complimentary representative names and purchase additional representatives.

**EXHIBIT SPACE**

Exhibit space will be located in the Marketplace and includes the following:

- One full conference registration, opportunity to purchase second
- 8’ x 10’ exhibit booth
- 8’ high background drape and 3’ high side drape
- One draped 6’ table and two chairs
- 44” x 7” one line sign

Anyone attending the conference MUST register. All attendees at the conference must have a full registration and badge to enter Marketplace and workshops.

**ABOUT YOUR AUDIENCE**

- 74.5% are CEO/President/Owner/Founder with another 12% a senior executive.
- 73.6% of 2020 attendees are the decision makers for their company with another 23% a decision influencer.
- 60.5% of conference attendees have hired one of the exhibiting companies after meeting them at a QRCA conference

*“Excellent access to a lot of influential people in our field.*

*Attendees were often in the marketplace which was terrific.*

*There were many fresh new faces with a desire to learn.*
<table>
<thead>
<tr>
<th>BENEFITS</th>
<th>PLATINUM</th>
<th>GOLD</th>
<th>SILVER</th>
<th>BRONZE</th>
<th>EXHIBITOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>By August 11</td>
<td>$8,000</td>
<td>$6,000</td>
<td>$4,000</td>
<td>$1,750</td>
<td>$2,500</td>
</tr>
<tr>
<td>August 12 or later</td>
<td>$8,500</td>
<td>$6,500</td>
<td>$4,500</td>
<td>$2,000</td>
<td>$2,750</td>
</tr>
<tr>
<td>Registrations</td>
<td>2 + can purchase up to 3 additional</td>
<td>2 + can purchase up to 2 additional</td>
<td>1 + can purchase up to 2 additional</td>
<td>1 for purchase</td>
<td>1 + can purchase up to 1 additional</td>
</tr>
<tr>
<td>Attendee list provided two weeks before and two weeks after conference (name, company, title, mailing address)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Company logo and link on conference website</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>Logo only</td>
<td>Name only</td>
</tr>
<tr>
<td>Company logo in mobile app</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>Name only</td>
<td>Name only</td>
</tr>
<tr>
<td>Company logo on conference slideshow and signage</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>Name only</td>
<td>Name only</td>
</tr>
<tr>
<td>Acknowledgement in QRCA VIEWS and QRCA Connections</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Participation in Scavenger Hunt</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>One exhibit booth</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Eligible for Partner Spotlight</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Sponsor level distinction on name badge and booth</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Preference on booth location</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Pre-conference email blast</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>First right of refusal for 2022</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Mobile app ad</td>
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<td>✓</td>
<td>✓</td>
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<tr>
<td>One tote bag insert</td>
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<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Post-conference email blast</td>
<td>✓</td>
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<td>✓</td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

QRCA, Leading the Conversation in Qualitative
PLATINUM EXCLUSIVE OPTIONS

Mobile App: Banner ad on the mobile app, including links to the company website.

Tote Bag: Includes company name/logo on conference tote bag.

Lanyard: Includes company name on all conference attendees’ name badge lanyards.

Wednesday Opening Reception: Includes signage and optional door prize presentation at the Marketplace cocktail event and drink tickets to hand out to attendees (sponsor provides door prize).

Thursday Evening Event: Includes signage and optional door prize presentation at the exciting Thursday night extravaganza and drink tickets to hand out to attendees (sponsor to provide door prize).

Keynote Speaker: Includes signage and opportunity to introduce keynote speaker.

Conference Videos: Includes company logo on all recorded conference videos.

First-Timers Event: Includes signage and opportunity to provide welcome at conference First-Timer event (option to provide gift).

GOLD EXCLUSIVE OPTIONS

Workshop Pens: Sponsor provides company branded pens which will be provided in all workshop sessions.

Pathway: Includes logo recognition on directional signage leading to all attendee sessions during the conference.

Early Arrivals Event: Includes signage and drink tickets for attendees and an optional door prize presentation at the early arrival event (sponsor to provide door prize).

Wi-Fi: Includes signage placed with Wi-Fi info and your company name as the password.

Hotel Guest Room Key: Includes company logo on conference attendee room keys.

Registration: Company logo recognition on signage at registration desk.

Workshop Notepads: Sponsor provides company-branded notepads which will be provided in all workshop sessions.

Lounge Sponsor: Includes signage in lounge area and branded charging station.

Friday Awards Luncheon: Includes signage at Friday luncheon event.
SILVER EXCLUSIVE OPTIONS

Schedule-at-a-Glance: Includes logo and presence on printed conference schedule given to all attendees, and onsite schedule-at-a-glance poster.

Wellness Sponsor: Includes recognition and signage for all wellness activities including morning events and planned wellness initiatives throughout conference.

Friday Closing Reception: Includes signage during the reception.

Wednesday Lunch: Includes signage during lunch.

Thursday Lunch: Includes signage during lunch.

BRONZE EXCLUSIVE OPTIONS

Afternoon Snack: Includes signage at afternoon snack stations. Wednesday and Thursday available.

Coffee: Includes signage at central coffee stations; sponsor can provide branded napkins, cups, sleeves, etc., to place at station. Wednesday, Thursday, and Friday available.

Attendee Survival Kit: Includes signage and option to provide company card, granola bars, lip balm, San Diego-specific item, etc., that will be provided in registration bag.

Breakfast (Wed, Thurs, Fri): Includes signage at breakfast stations. Wednesday, Thursday, and Friday available.

PARTNER SPOTLIGHT REMINDER: Platinum, Gold, Silver and Exhibitors ONLY

Four dedicated 15-minute speaking opportunities ($1,000 each) will be available to educate attendees about your company’s must-have product or platform! These spotlights will be presented in a plenary room during a high-traffic time of the conference, maximizing the visibility for our partners.

Platinum sponsors, gold sponsors, silver sponsors and exhibitors are eligible to submit applications. Full info on page 2.
## SPONSORSHIP AUTHORIZATION FORM

**2021 QRCA Annual Conference | February 3-5, 2021 | San Diego, CA**

### PLATINUM (booth included)

1. $8,000 By August 11
2. $8,500 August 12 or later
3. Mobile App
4. Tote Bag
5. Lanyard
6. Keynote Speaker
7. Conference Videos
8. Thursday Evening Event
9. First-Timers Event
10. Wednesday Opening Reception
11. 1st Rep (included)
12. 2nd Rep (included)
13. $2,000 Sponsor a Conference Session Track (optional for Platinum Sponsors only)
   - Track One
   - Track Two
   - Track Three
   - Track Four

### GOLD (booth included)

1. $6,000 By August 11
2. $6,500 August 12 or later
3. Early Arrivals Event
4. Workshop Notepads
5. Workshop Pens
6. Registration
7. Wi-Fi
8. 1st Rep (included)
9. 2nd Rep (included)
10. Early Arrivals Event
11. Pathway
12. Hotel Guest Room Key
13. Lounge
14. Friday Awards Lunch

### SILVER (booth included)

1. $4,000 By August 11
2. $4,500 August 12 or later
3. Schedule-at-a-Glance
4. Wellness Sponsor
5. Friday Closing Reception
6. 1st Rep (included)
7. 2nd Rep (included)
8. Afternoon Snack (W, Th)
9. Coffee
10. Attendee Survival Kit
11. Breakfast (W, Th, F)

### BRONZE

1. $1,750 By August 11
2. $2,000 August 12 or later
3. Afternoon Snack (W, Th)
4. Coffee
5. Attendee Survival Kit
6. Breakfast (W, Th, F)

### CONTACT INFORMATION

- Name ____________________________
- Company ____________________________
- Address ____________________________
- Country ____________________________
- City ____________________________
- State ____________________________
- Postal Code ____________________________
- Phone ____________________________
- Email ____________________________

**All listings should read (fill in company name as desired)**

- I am interested in providing door prize(s). What item will you provide? ____________________________
- I have read and agree to the QRCA Conference registration policies listed on the back of this form.

### PAYMENT (Payment in full is required for reservation of sponsorship and exhibits, and receipt of benefits)

- Check (payable to QRCA)
- Visa
- Mastercard
- American Express

If paying with credit, all of the following information is required:

- Printed Name ____________________________
- Phone ____________________________
- Card Number ____________________________
- Exp Date ____________________________
- Sec. Code ____________________________
- Authorized Signature ____________________________

Complete this form and return to the QRCA office at:

1000 Westgate Drive, Suite 252, St. Paul, MN 55114 USA, Phone: 651-290-7491, Fax: 651-290-2266
Registration Information
The QRCA Annual Conference is open to professionals, or those in training who design, conduct, analyze or support the conduct and analysis of qualitative research. Additionally, individuals who are employed by, or are in graduate studies at, an academic institution and who, themselves, instruct and/or specialize in the conduct and analysis of qualitative research.

Online registration requires credit card payment; QRCA accepts American Express, Visa, Mastercard, and Discover. If you want to pay by check, please download the form from the website. Payment is required prior to the event. To edit your registration, please contact QRCA at info@qrca.org or (651) 290-7491. Both members and nonmembers need to log in to register for events. If you are a member or have previously created an account on the QRCA website, login. If you are a nonmember, please create a guest account in the system; we will require your first and last name, organization, email, username and password.

Join QRCA
If you are not a member and would like to join to receive reduced conference rates, please join. To renew your membership and receive member rates, log into your profile online, renew, and then return to register for the event. These will be two separate transactions. You also have the option to pay for both by downloading forms.

Attendance Policies

Attendee Cancellation
To receive a registration refund, less a $35 processing fee, all cancellations must be received via a web form by December 2, 2020 11:59 p.m. U.S. Eastern Time. No refunds will be granted thereafter. No-shows will not be refunded. Registrations can be transferred to another person within your organization with the same membership status by contacting info@qrca.org.

Conference Modification or Cancellation
QRCA reserves the right to modify the course’s schedule or program as necessary. QRCA also reserves the right to cancel this conference, in which case a full refund of the registration fee will be provided. We are unable to refund any travel costs (flight, hotel, etc.) in the case of QRCA conference cancellation.

Data Privacy/GDPR
We host events throughout the year, including our annual conference, webinars, and trainings (collectively “events”). If you are a member and register for one of our events, we will access the information in your member account to provide you with information and services associated with the event. If you are not a member and you register for one of our events, we will collect your name and contact information, which we will store in our database and use to provide you with information and services associated with the event. If you are a presenter at one of our events, we will collect information about you including your name, employer and contact information, and photograph, and we may also collect information provided by event attendees who evaluated your performance as a presenter. As an attendee, speaker, or sponsor/exhibitor, we will keep a record of your participation to provide you with post-event information including details on upcoming events you may be interested in. Your contact information may be shared via an event mobile app or attendee list as part of your participation in the event. Your hotel reservation information may be shared between QRCA and the hotel.

Guest Fee
Tickets for the Wednesday Welcome Reception or Thursday Night Event will be available separately for guests who will be attending only this event.

PCI Compliance
Please do not email forms with credit card information. To protect your data and to comply with PCI standards, the QRCA office will not accept emailed credit card information.

Photo/Audio/Video Release
Registration for or attendance at this event acknowledges consent to be recorded or photographed. We reserve the right to use any photograph/video taken at our events, without the expressed written permission of those included within the photograph/video. We may use the photograph/video in publications or other media material produced, used or contracted including but not limited to: brochures, invitations, books, newspapers, magazines, television, websites, etc. To ensure the privacy of individuals, images will not be identified using full names or personal identifying information without written approval from the photographed subject.

Code of Conduct

QRCA Event Code of Conduct
The QRCA leadership and staff are committed to providing a vibrant learning environment at all of our events, welcoming people from as many diverse backgrounds as possible. We expect our events to be a respectful, harassment-free environment for people of all races, gender and trans statuses, sexual orientation, ability, nationality, ethnicity, socioeconomic status and beliefs.

We’re grateful that our community is positive, friendly and supportive of one another — it’s what makes our events such a draw each year. In that spirit, the staff, supporters, volunteers, attendees and speakers at QRCA events are expected to:

• Exercise consideration and respect in your speech and actions.
• Restrict selling to the Marketplace, where our sponsors pay for the opportunity to share information about their company, products, and services.
• Keep conversations professional, respectful and consider other parties’ points of view. In short, don’t make it personal. Passionate conversations are part of solving problems. Disagreements happen all the time, and are necessary to consider difficult questions.
• Remember that the boundaries of good taste, humor, personal space and physical interaction differ from person to person; if you sense someone feels uncomfortable — whether they explicitly state it or not — be respectful of those boundaries.
• Refrain from demeaning, discriminatory or harassing behavior. Harassment and inappropriate behavior may include, but are not limited to:
  • Sexist, racist, homophobic, transphobic or otherwise discriminatory jokes or language, physical intimidation, stalking or following sustained disruption of talks or events.
  • Posting or displaying sexually explicit or violent material; if for any reason you may need this material for an educational session, please contact QRCA staff first and we can discuss how to give an appropriate warning to participants.
  • Unwelcome sexual attention. This includes sexualized comments or jokes; inappropriate touching, groping and unwelcomed sexual advances.
  • Advocating for, or encouraging, any of the above behavior.

Be mindful of your surroundings and of your fellow participants. Alert emergency services if you notice what you assess to be a dangerous situation or someone in distress. Consequences for violations of this Code of Conduct will be considered on a case by case basis by the QRCA Board and the staff of QRCA. You can email exdir@qrca.org or call 612-490-4157 with questions or concerns.

Exhibitor Information
Exhibit Materials and Activity: QRCA reserves the right to prevent any exhibitor from displaying beyond the bounds of the exhibitor’s rented exhibit space including but not limited to: noisy electrical devices (ex. loud appliances, machines, games), smells/odors (those that are offensive or commonly cause allergic or physical reactions (ex. industrial smells, chemical smells, nail polish, cleaners), displays, fire hazards (ex. open flames, highly flammable fumes), costumed mascots, live animals or anything which may prove objectionable. All aisles must be kept clear of displays. Inventory must be discreetly stored within an exhibitor’s booth space. The rights and privileges of an exhibitor shall not be infringed upon by any other exhibitors. Exhibitors are allowed to have sponsor prize drawings within their exhibit space. Any limitations on registering for or accepting the prize must be prominently displayed in the exhibit space.

Cancellation Policy: All Sponsor/Exhibitor cancellations received by September 25, 2020 will receive a full refund; cancellations received between September 25, 2020 and October 16, 2020 will receive a 50% refund; cancellations received after October 16, 2020 will not receive a refund.

Failure to Occupy Space: Space not occupied by the close of the exhibit installation period as specified in the accompanying material will be forfeited by the exhibitor, and this space may be reassigned or used by the conference management. If the exhibit is on hand, the conference management reserves the right to assign labor to set up a display that is not in the process of being erected by the given deadline and to instruct that the exhibitor be billed for all charges thus incurred. Exhibits must remain in place in exhibit hall during all posted Marketplace hours.