



INTERNATIONAL ASSOCIATION FOR RADIATION RESEARCH

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Minutes of Interim Council Meeting of the IARR Saturday 21st April 2001, 17:00 - 19:30 Caribe Hilton Hotel, San Juan - Tropical A+B

FA Stewart, May 2001

Agenda

1. Opening by the President and adoption of the agenda.
2. Any amendments to the minutes of the New Council meeting held in Dublin, 22nd August 1999 (previously circulated August 1999) and adoption of the minutes.
3. Matters arising from the Minutes not covered by the Agenda
4. Venue for the 13th ICRR in 2007:
 - a) Proposals and presentations by representatives of Japan and USA.
 - b) General discussion
 - c) Voting on proposal
5. Final report on the 11th ICRR (C. Mothersill)
6. Preparations for the 12th ICRR (R. Martin)
7. Secretary/ Treasurer's Statement and Balance sheets
 - a) Discussion on best ways for payment of annual subscriptions.
8. Budget for 2002/03
 - a) Financial support for the 12th. ICRR
 - b) Value of the Kaplan Award for 2003
 - c) Support for other meetings
9. Continued membership of Belgian and Israeli societies
10. Appointment of Nominating Committee for the 2003 elections to Council
11. Appointment of Finance Committee to audit the IARR accounts in 2003.
12. History of the IARR: new booklet prepared by Johan Broerse and Martin Fielden.
13. Notice of Call for Nominations for the H S Kaplan Distinguished Scientist Award for 2003.
14. Web site for IARR
15. Any other business, followed by close of meeting.

Minutes

Elected Council members present

President	E Hall (USA)
Vice president	M Sasaki (Japan)
Secretary-treasurer	FA Stewart (The Netherlands)
Councillor for Physics	A Kellerer (Germany)
Councillor for Chemistry	JD Zimbrick (USA)
Councillor for Biology	JM Brown (USA)
Councillors at Large II & III	EL Travis (USA), E Dikomey (Germany)

Elected council members absent

Councillor for Medicine	B Maciejewski (Poland)
Councillor at Large I	M Harms-Ringdahl (Sweden)

Councillors appointed by member societies

J Ward (USA), R Martin (Australia), P O'Neill (UK), J Hopewell, second half of meeting (ESRB), C Mothersill (Ireland), O Niwa (Japan), J Wondergem (The Netherlands)

Absent

Pan Ziqiang (China), H Paretske (Germany), JP Mittal (India), A Beccioloni (Italy), K Chomiczewski (Poland), S Sundell-Bermann (Sweden).

1. Opening of the meeting

Eric Hall opened the meeting at 17.00 hrs and welcomed all councillors. He moved that the agenda be adopted and this was unanimously agreed.

2-3. Minutes of IARR "New Council", Dublin July 22nd, 1999

The president asked council if there were any proposed amendments to the minutes, previously circulated to all councillors (August 1999). No amendments were suggested and a motion to adopt the minutes was proposed, seconded and carried. There were no further matters arising from the minutes not covered by the agenda.

4. Venue for 13th ICRR in 2007

Two proposals to host ICRR 2007 had been received from Japan and USA. These proposals were circulated to all councillors in February. Ohtsura Niwa and Martin Brown, respectively presented the proposals at the meeting. The order of presentation was decided by the toss of a coin, this was won by M Brown, who elected to present the USA bid last.

Japanese bid

Japan's bid to host ICRR 2007 was introduced by Ohtsura Niwa. The Kyoto International Conference Hall was the proposed site for the meeting, to be held from October 14th-19th, 2007. The bid proposal has the support of: Japan Radiation Society, Japanese Society of Radiation Chemistry, Radiation Section of Japanese Applied Physical Society, Japan Health Physics Society, the Science Council of Japan and the city of Kyoto. The proposed registration fee was 50,000 Yen (< 450 US\$) and the total meeting budget estimate was 150,000,000 Yen (1,200,000 US\$). It was expected that half the required money could be obtained from external sponsorship. The main motivation for the Japanese societies to host the ICRR meeting was to promote the field of Radiation Research in Japan. The high level of activity in radiation sciences and state of the art facilities were stressed. The historic and cultural importance of the city of Kyoto was also stressed. The reason for choosing October for the meeting was the clear dry weather, after the humidity and heat of summer.

Questions from councillors included concerns regarding the setting up of an international scientific program committee and ensuring an interdisciplinary program.

Dr Niwa replied that Japan envisaged a program committee with representatives from Japan, other Asian countries, plus several from Europe and the USA. Questions were also raised on the feasibility of obtaining \$ 600,000 in sponsorship money. This was felt to be realistic, based on past experiences in Japan. Some members of Council had concerns about the timing of the meeting in October, when many University staff have teaching commitments and when delegates would not be able to travel with their families. Dr. Niwa replied that July had August were too hot and humid in Kyoto.

North American bid

The bid from the Radiation Research Society of N. America was presented by Martin Brown. The San Francisco Marriott Hotel was proposed as the venue for the meeting, to be held July 6-13th, 2007. The convenience and excellence of the hotel and conference facility, as well as the attractions of San Francisco itself, were stressed. Transport from the airport to hotel will take only 20 minutes (subway to be completed 2003) and will cost \$ 5. Inexpensive student accommodation can be arranged at the Berkeley University Campus (20 minutes on subway). Many inexpensive hotels are also within walking distance of the Marriott. Support and financial guarantees from the N. American Radiation Research society, plus the experience of the organisational team (RRS/RSNA) and local committees were offered as strong aspects of the bid. The RRS would provide \$ 15,000 for initial planning and a guarantee of \$ 200,000 for the whole meeting. The registration fee would be \$ 500, and 100 Junior investigator awards plus 100 senior investigator awards (\$ 750 each) would be funded.

Questions from council included concerns that the interdisciplinary factor be maintained and that the program was not dominated by US scientists. Assurances were given that all IARR councillors would be members of the program committee and that an international program would be produced. Eric Hall raised the question of the policy regarding repayments to the IARR if a profit was made on the meeting. Martin Brown replied that profits would be returned to RRS and IARR in proportion to seed money advanced. (5:2, RRS:IARR).

The president thanked both bidders and proposed that Roger Martin and Carmel Mothersill (future and past host ICRR) be appointed as tellers for the voting. This was unanimously accepted. The voting was carried out by anonymous ballot by all councillors present, excluding the president. Votes were returned at 7:6 in favour of the North American bid. Eric Hall expressed his commiseration to Dr Niwa and congratulated Dr Brown on behalf of the Council.

5. Final report on 11th ICRR

Carmel Mothersill presented the final report of the ICRR held in Dublin, July 1999. She stressed that holding the meeting in Ireland had significantly increased the profile of Irish Radiation Research both nationally and internationally and this had been a big advantage for the Irish society. She thanked the IARR for allowing the meeting to be held in Ireland and for their confidence in the local organising committee. The total budget for the meeting was approximately US\$ 500,000 (IR£ 479,867) The loan from the IARR (IR£ 21875) was repaid in full. The small profit (IR£ 4491) was used to sponsor local workshops.

6. Preparations for 12th ICRR

Roger Martin reported on progress of preparations for the 12th ICRR to be held in Brisbane, Australia August 17th-22nd, 2003. An interim international program committee of 12 people has already been convened. This interim committee will later be augmented by additional members to form the final program committee. There is now a first draft of a document formulating an outline of the scientific program. The next step is to draft a full program and assign convenors of the individual sessions. With

regard to funding, the aim is to attract one or two major sponsors (from the pharmaceutical industry). An international fund raising committee will be set-up with Ted Philips (USA) as chairman. It is hoped that early agreement can be reached with National Societies on who will fund specific lectures and studentships. The break-even point for number of registrants is anticipated at approximately 1000 delegates (registration fee \$ 500 or less, depending on exchange rates). The Australian Radiation Oncologists (about 100 numbers) will coincide their annual meeting with the ICRR in Brisbane, which will increase Australian oncologists participation.

A web site has already been set up: www.icrr2003.org

The timing of advancing the IARR loan for the meeting was discussed. \$ 10,000 has just been transferred to the Australian account. Eric Hall proposed advancing the balance (\$ 25,000) in October this year. This proposal was unanimously accepted.

7/8. Secretary-treasurers report and budget for 2002/03

Fiona Stewart presented statements of the IARR accounts (Dollar, Sterling and Euro high interest and current accounts) which are listed separately in the appendix. Balances at 1st April were \$ 36,072.23, £ 3,418.40, E 74,626.18 (high interest) and E 4,460.65 (current account). Outstanding expenses not yet debited from Euro current account are E 1,116 (loan to 13th International Symposium Microdosimetry) and ~E 1,045 (3000 copies new constitution).

The secretary-treasurer mentioned that several societies had not yet paid their IARR membership dues for 2000 (China, Germany, India, Japan) and Belgium and Israel were in arrears since 1997 and 1998, respectively (see below). The request was made that smaller societies pay 2 years membership in the autumn of the first year (i.e. 6 months retrospectively and 6 months prospectively). This would save the society money on bank transfer charges. Larger societies (e.g. Radiation Research) could continue to pay yearly (by April 1st) or 2 yearly, as above.

The value of the Kaplan award for 2003 was discussed and it was agreed that this should be maintained at \$ 2,000.

A report of request for support of small meetings was read by the secretary-treasurer. During the year 2000, \$ 1,000 was awarded to the South African Society for support of their Radiobiology 2000 Congress 10-13th December and £ 500 was awarded to the British Association for Radiation Research for support of the 10th LH Gray Workshop on "Chromosomal radiosensitivity: mechanisms and applications", July 13th-16th, 2000. Reports of both meetings have been received. Final accounts of the LH Gray workshop were also provided, but no final accounts have been received from S.A.. Neither societies were able to return any of the IARR loan.

A loan of \$ 1000 has recently been advanced in support of the 13th Symposium on Microdosimetry to be held in Stresa, Italy, May 27th-June 1st, 2001.

A request has just been received (April 13th, 2001) from Madhava Rao for full financial support (\$ 4,500) of a Workshop on Radiation and Photochemistry to be organised as a satellite activity of the TSRP, Mumbai, India, January 6-11th, 2002. This was discussed but there was no support among councillors for increasing the maximum subsidy to be awarded above \$ 1,500. The IARR has only limited funds available and could not sustain such large awards to meetings other than the ICRR. It was agreed that the secretary treasurer would reply to Dr Rao offering a maximum of \$ 1,500 in support of the meeting in India.

9. Continued membership of Belgian and Israeli Societies

The secretary-treasurer read out communications from representatives of the Israeli and Belgian radiation societies regarding their arrears in payment of IARR subscriptions since 1988 and 1987, respectively. This means that both societies are in

breach of constitutional agreements and termination of membership must be considered by council. After discussion it was proposed that membership of the Israeli society be suspended until such time as it could be reorganised within the country, following the death of Prof. Riklis. At that time the new society would be able to reapply to the IARR for membership. This proposal was unanimously accepted and will be communicated to Dr Gorodetsky by the secretary-treasurer. Regarding the Belgian society membership, the secretary of the society (Dr. Marie Paul Defresne) has indicated that overdue membership will be paid from 1997 to 2001 (e-mail received 2/2/01, but payment was not yet been received). After discussion, council proposed that the society be given until the end of July 2001 to pay these arrears. If payment is not received before this date then membership of the Belgian society will cease. This proposal was unanimously accepted and it was agreed that the secretary-treasurer would write to Dr Defresne advising her of this decision.

10. Appointment of nominating committee for 2003 elections to Council.

The president reminded council of the requirement to appoint a nominating committee of 5 people, not more than 2 of whom should be councillor. Councillors were asked for suggestions bearing in mind the desirability of a geographical mix on the committee. The following nominating committee was proposed, seconded and approved:

Liz Travis - chairperson (USA)
Ohtsura Niwa (Japan)
Dudley Goodhead (UK)
Peter Rodemann (Germany)
Jan Wondergem (The Netherlands)

11. Appointment of Finance committee

The president reminded council that it was also required to appoint a finance committee to audit the IARR account in 2003. The secretary-treasurer should send copies of the accounts for 1999-2003 to the Finance Committee in advance of the 12th ICRR, so that audited accounts can be presented at the Council meeting in Brisbane. The following Finance Committee was proposed, seconded and approved:

John Hopewell (UK)
Marlies Frankelinberg (Germany)
Les Redpath (USA)

12. History of IARR and Consitution

Fiona Stewart showed council a copy of the new IARR booklet comprising the constitution, aims, membership and history of the Society. The revised booklet was prepared by Johan Broerse, Martin Fielden and Eric Hall. Copies of the booklet will be forwarded to all councillors with the minutes of the meeting. In addition, 1500 of the 3000 printed copies will be distributed to the National Societies in relationship to membership quota.

13. Nominations for Kaplan award 2003

Eric Hall mentioned that the closing date for nominations for the Kaplan award would be 1 year in advance of the Brisbane meeting (July 2002). Flyers advertising the award, with a request (for nominations, should go to National Society representatives, Radiation Research and International Journal of Radiation Research 6 months before the closing date (i.e. January 2002).

14. Web site for IARR

Martin Brown led the discussion on creating an IARR web site. It was proposed (and accepted) to allocate a modest sum of \$ 200 to initiate a web site based at Stanford University. The web site should have links to the Radiation Research Society web.

15. Any other business

Eric Hall requested a definite statement on IARR policy regarding return of a share of profits from international meetings to the IARR. It was proposed, seconded and agreed that profits should be returned in proportion to the seed money put up. The IARR currently advances \$ 35,000 for ICRR meetings, therefore any profits should be returned to IARR on the basis of this amount as a percentage of the total seed money advanced to the meeting. Roger Martin generously guaranteed that Brisbane would also follow this policy, although they had not been asked to do so at the time their bid was accepted, as required by the rules of the IARR.

The meeting was closed at 19.30 hrs and Councillors were invited to a Caribbean buffet supper in Tropical C.