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Minutes of the Old Council Meeting of the IARR Sunday 17th August 2003, 13.00 - 14:30 Brisbane Convention Centre - Room P5

FA Stewart, 19th September 2003

Agenda

1. Opening by the President and adoption of the agenda.
2. Any amendments to the minutes of the Interim Council meeting held in San Juan on April 21st 2001 (previously circulated May 2001, also attached) and adoption of the minutes.
3. Matters arising from the Minutes not covered by the Agenda
4. Report on the 12th. ICRR (Roger Martin)
5. Financial status of the IARR and Auditors report. (Sec./Treas.)
6. Payment of subscriptions (current status and what to do about late payments)
7. H. S. Kaplan Distinguished Scientist Award for 2003
8. Requests for IARR support for other meetings during the period 1999-2003
9. Cancellation of Belgian membership due to folding of their society
10. Nominated candidates for "New Council" and other matters for the General Assembly
11. Preparations for the 13th ICRR (Martin Brown)
12. Progress on IARR web site (Martin Brown)
13. Any other business, followed by close of meeting

Minutes

Elected council members present

President	E Hall (USA)
Vice-President	M Sasaki (Japan)
Secretary-Treasurer	FA Stewart (The Netherlands)
Councillor for Chemistry	JD Zimbrick (USA)
Councillor for Biology	JM Brown (USA)
Councillors at Large II	EL Travis (USA),
Councillors at Large III	E Dikomey (Germany)

Elected council members absent

Councillor for Medicine B Maciejewski (Poland)
Councillor for Physics A Kellerer (Germany)
Councillor at Large I M Harms-Ringdahl (Sweden)

Councillors appointed by member societies present

R Martin (Australia), P O'Neill (UK), J Hopewell (ESRB), C Mothersill (Ireland), O Niwa (Japan), J Kiefer (Germany), KP Mishra (India), S Sundell-Bermann (Sweden), A Gebulska-Wasilewsk (Poland)

Appointed council members absent

J Ward (USA), Pan Ziqiang (China), A Beccioloni (Italy), Wondergem (The Netherlands)

1. Opening of the meeting

Eric Hall opened the meeting at 13.00 hrs and welcomed all councillors. He moved that the agenda (appendix 1) be adopted and this was unanimously agreed.

2-3.Minutes of IARR "Interim Council", San Juan April, 2001

The president asked council if there were any proposed amendments to the minutes, previously circulated to all councillors. No amendments were suggested and a motion to adopt the minutes was proposed, seconded and approved. There were no further matters arising from the minutes not covered by the agenda.

4. Report on 12th ICRR, 2003

Roger Martin presented a brief, informal summary of the status of the current meeting (the final, official report will be submitted at a later date). At the time of the council meeting, there were about 1080 registrants, from 39 countries. There were 1,040 submitted abstracts, although a few late withdrawals are included in this number. The financial security of the meeting was helped considerably by the decision of the Australian Radiation Oncology Society to hold their meeting in tandem (Lester Peters was instrumental in this decision). This increased the total registrants by about 100 and (very importantly) brought in extra sponsorship. The ICRR 2003 meeting is expected to end with a small profit. This means that the loan advanced by the IARR (US \$ 35,000) will probably be returned in full.

The congress organizers allocated AU\$ 78,000 for young investigator travel awards (this is in addition to travel awards from Radiation Research Societies of North America and Canada, Europe, Britain, The Netherlands, Germany and Japan, which were separately financed and administered). There was a further AU\$ 50,000 allocated for invited speaker support. Invited speakers and symposia convenors had their registration fees waived and modest financial support (AU\$ 300), symposia speakers were offered AU\$ 500 support, but some of these speakers did not claim the extra support, if they obtained funding from other sources.

Roger's conclusion was that after a slow and difficult start (largely due to the difficult economic climate and global fears of terrorism), we could look forward to a successful and financially viable meeting.

5. Secretary-treasurer's report

Fiona Stewart presented summary statements of the IARR accounts (Dollar, Euro high interest, Euro current accounts, and Stirling account, now closed) that were held during the period 1/1/99 to 31/12/02 (see appendix 2). The total balance at 1/1/99 was 75,699 US\$ equivalent and this had increased to 84,344 US\$ equivalent by 31/12/02. The income for the society comes from membership fees, bank interest and any return of loans made for the International Congress. Expenditures include support of the International Congress, support of small meetings, Kaplan Award and modest administration costs. The accounts for the period 1999-2002 were submitted in full to the auditing committee (Marlies Frankelberg, John Hopewell and Les Redpath). The auditing committee found the accounts to be in good order and they were approved.

The proposed budget for 2003 to 2006 was also presented to Council (see appendix 3), although this budget will have to be further discussed with the New Council before ratification.

Following the discussions on IARR budget proposals, Fiona briefly summarized discussions from the Radiation Research Society Council meeting, held earlier in the day, with respect to the ICRR meetings. There was a feeling from some Radiation Research Councillors that the society could no longer afford to be a major sponsor of ICRR, and that this burden should be more equally shared among National societies. The American society had put up \$100,000 in travel awards for ICRR 2003 (more than half of this was covered by external grant support) and obtained separate funding for the Rad Res Presidential Symposium. The decision of Rad Res Council was that the Radiation Research society would guarantee to match the amount advanced by IARR, and that they would attempt to raise additional external funding for travel awards.

In the light of this information, Fiona proposed that the current IARR loan of \$35,000 to the International Congress should be supplemented by an additional \$15,000 to be used as travel grants. The proposal was seconded and discussed. Eric Hall pointed out that splitting the IARR loan as proposed would mean that this money would not all be returned to the IARR in the event that the International Congress makes a profit. The motion was subsequently defeated in the vote. A new motion to increase the IARR loan to \$50,000 was proposed and seconded. This motion was unanimously carried. This proposal will therefore be put to the New Council, who will decide whether or not to accept it.

6. Payment of subscriptions

Fiona Stewart presented a summary of subscriptions paid to the IARR during the period 2000 to 2003 (see appendix 4). She pointed out that many of the societies were late in making yearly payments and that some societies had been in arrears for several years before settling their accounts. Since annual subscriptions, and the bank interest made on these subscriptions, comprise the only source of income for the IARR, these late payments represent a considerable loss to the society. Fiona therefore proposed that society subscriptions not paid by July 1st should be subject to a 10% increase. The proposal was seconded and discussed. All Councillors appreciated the difficulties created by late payments but some felt that imposing sanctions for late payments would be counter-productive and create bad feeling. The proposal was voted on and carried, with 3 votes against. This proposal will therefore be put to the New Council for their consideration. If adopted, it was recommended that flexibility and discretion be employed in applying the new rule.

7. Kaplan award

Masao Sasaki summarized the procedure that was used in selecting the winner of the 2003 Kaplan Distinguished Scientist Award. The selection committee comprised M Sasaki

(vice president IARR), J Broerse (past president IARR), and J Zimbrick (councillor IARR). Nominations were invited from all member societies and 5 proposals were received:

- Professor Eric Hall, proposed by Martin Brown
- Professor Herman Suit, proposed by Rodney Withers
- Professor Barry Michael, proposed by the European ESRB and German GAST
- Professor Dick Bootsma, proposed by the Dutch NVRB
- Professor Dudley Goodhead, proposed by British ARR

The committee considered the scientific achievements of these candidates and their impact on both basic and practical radiological sciences. Although the decision was difficult, since all nominees were of a very high calibre, the committee were unanimous in their choice of Eric Hall as the recipient of the Kaplan award for 2003. The committee pointed out that they were aware that four of the five Kaplan awardees were scientists resident in the United States, but felt that geographical considerations should not influence their unanimous vote in favour of Eric Hall. They did, however, recommend that scientists from other parts of the world should be encouraged to apply for future awards.

Eric was warmly congratulated by the entire IARR council.

8. IARR support of small meetings 1999 to 2003

Fiona Stewart summarized the support offered by the IARR to small meetings during the past 4 years:

- Pune workshop on "Radiation and Photochemistry", Jan 2000: £700
- 10th LH Gray Workshop "Chromosomal radiosensitivity mechanisms and application", July 2000: £500
- SA workshop "Advances in fundamental and clinical radiobiology" Dec 2000: \$1000
- 13th International symposium of microdosimetry, Stresa May 2001: \$1000, returned in full
- Pune workshop on "Radiation and Photochemistry", January 2002: \$1200
- 13th LH Gray workshop "Physical, molecular and cellular aspects of Auger processes", Melbourne, August 2003: \$1000

In addition, there is a request from David Murray and Michael Weinfeld for support of a workshop on "Radiation and DNA Damage", to be held in Banff, in May 2004. This request will be discussed at the New Council meeting.

9. Cancellation of Belgian membership of IARR

Fiona Stewart informed Council that the Belgian Society for Radiobiology had disbanded in September 2002 and would therefore cease to be a member of the IARR. The society subscriptions were fully paid up to and including 2002.

10. Nominated candidates for the IARR Council 2003-2007

The Nominating Committee comprising E Travis (Chair), O Niwa, D Goodhead P Rodemann and J Wondergem proposed the following list of candidates for election at the General Assembly:

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|--------------------------|--|
| Vice-President | P Olive (Canada) and M Lavin (Australia) |
| Secretary-Treasurer | FA Stewart (Netherlands) and J Zimbrick (USA) |
| Councillor for Physics | WA Bernhard (USA) and R Cherubini (Italy) |
| Councillor for Chemistry | Y Hatano (Japan) and M Spothem-Maurizot (France) |
| Councillor for Biology | K Mason (USA) and K Prise (UK) |
| Councillor for Medicine | M Baumann (Germany) and L Peters (Australia) |
| Councillor At-Large I | G Iliakis (Germany) and O Nowa (Japan) |
| Councillor At-Large II | I Stratford (UK) and D Brenner (USA) |
| Councillor At-Large III | De-Chang Wu (China) and J Mittal (India) |

There were no other proposals from the council and no other names had been submitted to the Secretary-Treasurer, this list will therefore go forward for voting at the General Assembly.

11. Preparations for 13th ICRR

Martin Brown reported on progress of preparations for the 13th ICRR to be held in San Francisco, USA July 7th-12th, 2007. Ted Philips will be the President of the Congress, Martin Brown will be the Secretary-General and Liz Travis will chair the Program Committee. An interim international program committee has already been nominated and they will meet for the first time this week. This committee will later be augmented by additional members, including all IARR Councillors, to form the final program committee. The meeting will take place at the Marriott Hotel, where a special room rate of \$169 per night (single occupancy) has been arranged. The administration and management of the meeting will be undertaken by the Radiation Research office. An advance loan of \$10,000 has already been made by IARR, further instalments of the total loan (currently set at \$35,000 but may be increased to \$50,000) will be made as required.

12. Progress on IARR website

Martin Brown reported that the IARR website was up and running: www.iarr.info
This website was prepared by Martin Brown with Elliott Stewart, a professional web designer, at a cost of \$200. All Councillors were invited to visit the site and to provide input and suggestions for future improvements.

15. Any other business

There was no other business and Eric Hall closed the meeting at 14.30.