



INTERNATIONAL ASSOCIATION FOR RADIATION RESEARCH

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Minutes of the Old Council Meeting of the IARR 8th July 2007, 14:30 - 15:50 San Francisco Marriot - Willow Room

FA Stewart, 27th July 2007

Agenda

1. Opening by the President and adoption of the agenda (Masao Sasaki, MS)
2. Any amendments to the minutes of the Interim Council meeting and adoption of the minutes
3. Matters arising from the minutes not covered by the agenda
4. Kaplan Award for 2007
5. Report on the 13th ICRR (Martin Brown)
6. Financial status of the IARR and Treasurer's report
 - Financial summary 2003-2006
 - Support of small meetings
 - Proposed increase of subscriptions from \$3 to \$4 per member: \$1 in 1974, \$2 in 1980, \$3 in 1990 (to be voted on in General Assembly)
 - Proposed budget 2007-2010
7. Current status re payment of subscriptions
8. Update on situation regarding reorganization of Irish Society
9. Application by Korean Association for Radiation Research for membership of IARR
10. Nominated candidates for "New Council"
11. List of delegates for General Assembly and other matters for the General Assembly
12. Preparations for the 14th ICRR
13. IARR web site
14. Any other business

Minutes

Elected Council members present

President
Vice-President (President-elect)

MS Sasaki (Japan)
PL Olive (Canada)

Secretary-Treasurer
Councillor for Chemistry
Councillor for Biology
Councillor for Physics
Councillor at Large I
Councillor at Large III

FA Stewart (The Netherlands)
M Spothem-Maurizot (France)
K Prise (UK)
R Cherubini (Italy)
O Niwa (Japan)
LP Mittal (India)

Councillors appointed by member societies present

Councillor representing the Association for Radiation Research (ARR)	D Jones
Councillor representing the Australian Institute of Nuclear Science and Engineering (AINSE)	RF Martin
Councillor representing the European Radiation Research Society (ERRS)	G Grossi
Councillor representing the Irish Radiation Research Society (IRRS)	S McKeown
Councillor representing the Indian Society for Radiation and Photochemical Sciences (ISRAPS)	KP Mishra
Councillor representing the Japanese Association for Radiation Research (JARR)	S Takahashi
Councillor representing the Netherlands Radiobiological Society (NVRB)	J Wondergem
Councillor representing the Polish Radiation Research Society (PTBR)	A Cebulska-Wasilewska
Councillor representing the Swedish Radiobiological Society (SSR)	M Granstroem

Guest

M Brown to represent ICRR 2007 board

Councillors absent

Councillor for Medicine	M Baumann (Germany)
Councillor at Large II	I Stratford (UK)
Councillor representing the Joint Italian Groups (AIRB & SIRR)	M Tabocchini
Councillor representing the Chinese Radiation Research Society (CRRS)	Z Pan
Councillor representing the German National Association of Radiation Research Societies (GAST)	H Paretzke
Councillor representing the Radiation Research Society (RRS)	D Murray

1. President's welcome

Masao Sasaki (MS) welcomed all Councillors and thanked them for attending.

2. Amendments to minutes Interim Council meeting 2005

- 1) Under agenda point 4 "Polish bid, paragraph 2" should read: The President of ICRR 2011 is still to be elected.
- 2) Agenda point 6: change date of San Francisco 13th ICRR to 8th-12th July 2007. These changes will be made to the minutes, which were then approved.

3. Matters arising from the minutes not covered by the agenda

No additional matters were raised.

4. Kaplan award for 2007

The President, MS, explained that there were 4 nominees for the Kaplan award this year: Martin Brown, Bert van der Kogel, Herman Suit and Peter Wardman. The selection committee (Masao Sasaki, Eric Hall and Peggy Olive) had a difficult task choosing between these four extremely distinguished scientists, but eventually selected Martin Brown as the recipient of the 2007 Henry Kaplan award. The President congratulated Martin Brown, on behalf of the IARR, and reminded Council that Martin will give the Kaplan award lecture on Monday 9th July at 17:45.

5. Report of 13th ICRR in San Francisco

Martin Brown, Secretary-General of 13th ICRR, summarized his written report, which was distributed to Council (see attached, updated report dated 16th July 2007). Liz Travis chaired the Scientific Program Committee, who put together a program with 4 full days of the main congress, preceded by a day of unopposed educational lectures. During the main meeting there are:

- 8 topical reviews
- 16 eye opener lectures
- 23 congress lectures
- 43 symposia, mostly with 4 speakers
- 8 workshops
- 5 plenary lectures
- 7 award lectures
- 738 posters

All sessions except the workshops will be audio recorded and CDs of these sessions will be available for purchase (\$12).

There were 1,300 registrants as of 8/7/07 (later updated to 1,337). Unfortunately, despite the good number of registrants and more than \$500,000 being raised in subsidies, the meeting will make a substantial financial loss. This is mainly due to the necessity to block book hotel rooms in the SF Marriott, many of which were not filled. The consequences for the IARR are that the advance of \$50,000 will not be able to be repaid. This was viewed as a very unusual situation. A full financial summary of the meeting will be provided after the close of the meeting.

The Secretary-Treasurer, Fiona Stewart (FS) commented that organizing a high quality International Congress was more important to the IARR than return of the advance. We have been fortunate in the past that most of the IARR advances have been repaid, so that the current financial situation is healthy and we can sustain the current loss without compromising activities for the next 4-year cycle.

6. Financial status of the IARR and Treasurer's report

a) *Budget 2003-2006*: FS gave a summary of the Euro and Dollar accounts for the IARR for the period January 2001 to December 2006, including the main incomes (subscriptions, return of ICRR loans and interest on deposit accounts) and expenditures (ICRR meetings, Kaplan awards and support of small meetings). The accounts for the period 2003-2006 were submitted in full to the auditing committee (Dick Hill, Kevin Prise and Michael Baumann). The auditing committee reviewed these accounts and provided a letter stating

that they found the accounts to be in good order and a fair and true reflection of the financial status of the IARR.

The total balance in all accounts has increased from 127,662 dollar-equivalents in January 2001 to 176,030 dollar-equivalents in December 2006 (based on an exchange rate of €1 = \$1.21). (See attached summary). The accounts are therefore very healthy and we have reserves to cover almost two 4-year cycles of IARR business at current expenditure, even without the return of any money from ICRR 13.

b) *IARR support of small meetings*: The following small meetings have received loans of \$1000 to \$2000 from the IARR since 2003:

13th Gray workshop (2003, Melbourne); DNA repair workshop (2004, Banff); Miller (2004, La Londe les Maures), Indian meeting (2004, Mumbai), Low dose workshop (2005, Ontario), DNA repair workshop (2005, St Andrews), ISRB meeting (2006, Veranasi).

A request has also been made by the ISRB to support their meeting in Jaipur in November 2008. A preliminary program for this international meeting is available and FS recommended to Council that \$2000 should be awarded by the IARR for support of young scientists. The proposal was seconded and unanimously agreed by Council.

c) *Increase of IARR subscriptions*: FS reminded Council that they had previously voted in favor of increasing the annual subscriptions from \$3 to \$4 (or Euros) (Denver, October 2005) and that this motion will now be put to the General Assembly on 9th July 2007. The justification for this increase, despite the current healthy financial situation, is as follows:

- Declining membership (3058 in 2006 versus 4120 in 2003)
- Healthy state of current finances largely due to complete reimbursement of advances to 11th and 12th ICRR (Dublin and Brisbane) and partial profit share from the 12th congress. We cannot expect this situation to continue; indeed it is already clear that the \$50,000 loan to the 13th congress will not be repaid. It is very important to our society that the standard of the International Congress remains high and that we continue to support these congresses at the current level, even when the advances cannot be fully repaid.
- Increased revenue will allow the IARR to continue to offer some support for young investigators to attend the International Congresses and offer modest support to other smaller meetings.

d) *Proposed budget for 2007-2010*: The proposed budget for 2007 to 2010 was presented to Council (see appendix), although this will have to be ratified by the New Council later in the week. This budget was based on the agreed increase in subscriptions to \$/€4 per member, and a membership of 3000. The advance for the 14th International Congress (Warsaw, Poland) is maintained at \$50,000 (returnable in the event of a profit being made). A non-returnable amount of \$15,000 is also allocated for student travel awards to the congress. In addition, modest increases in the Kaplan award (from \$3,000 to \$3,500) and support of small meetings (\$10,000 to \$12,000) were proposed for the period 2007-2010. For the original budget proposal, a 50% return of the advance to the 13th Congress was assumed, but it is now clear that there will be no return. The budget proposal has been modified accordingly. After making these adjustments, the projected expenses (\$89,500) will exceed income (\$58,000) by \$31,500, unless the average membership is greater than 3000/year over the period 2007-2010. This negative balance budget proposal can be easily sustained for the current cycle, since we have a reserve of almost 2 complete cycles (8 Years) in the IARR accounts. However, such a negative balance budget clearly cannot be sustained in the long-term and this issue will have to be addressed by future administrations, if future international congresses are also unable to fully return the IARR advances.

7. Current status of annual subscription payments

FS informed Council that almost all national societies had paid their dues up to and including 2007; she thanked the national representatives and treasurers for assistance in this matter. The only societies in arrears are the Irish Society, which is undergoing reorganization (see below) and the South African Society. The SA society normally pays subscriptions promptly, but there may have been a change of administration that is unknown to FS. She will follow this matter up and try to re-establish contact with the society.

8. Update on reorganization of the Irish Society

Stephanie McKeown (SMK) updated Council on the situation regarding reorganization of the Irish Society for Radiation Research. The Irish society was essentially disbanded when Carmel Mothersill left Ireland in 2004. Unfortunately, there was no formal constitution of the society and no registration of membership. This caused problems in trying to reform the society. Over the past 18 months, SMK and colleagues have drafted a new constitution, which is in the final stages of revision. They hope to have close to 100 members registered later this year and will pay for the IARR subscriptions for the year 2007 on the basis of 100 members. They are not in a position to make any back-payments for the years 2004-2006, since there were no paying members of the Irish society during this period.

FS proposed to Council that, providing the Irish society pay their dues for this year and for future years, they will remain members of the IARR and are entitled to send 2 delegates, with voting rights, to the General Assembly on 9th July 2007. Council unanimously agreed with this proposal.

9. Application KAAR for membership of IARR

In August 2006, the Korean Society of Radiation Bioscience (KARR) made a formal application to join the IARR. The KARR has a formal constitution, with 150 members. The President is Dr Charn Il Park, the secretary is Dr Mi Sook Kim and the proposed IARR Councillor is Dr Eun Kyung Choi.

FS proposed that the KARR be admitted to the IARR with immediate effect, conditional on their paying subscriptions for the current year 2007, and that they should be entitled to send 2 named delegates, with voting rights, to the General Assembly on 9th July 2007. This motion was seconded and Council voted unanimously in favor. The KARR is therefore welcomed as full members of the IARR.

10. Nominated candidates for IARR Council 2007-2011

The nominating committee for selection of new IARR Councillors was as follows: F Stewart (chair, Netherlands), T Ohnishi (biology, Japan), M Sevilla (chemistry, USA), J Bourhis (medicine, France) and K Jelen (physics, Poland). The committee proposed the following list:

Vice-President	G McKenna (UK) or O Niwa (Japan)
Secretary-Treasurer	W Doerr (Germany) or G Grossi (Italy)
Councillor for Physics	M Hoshi (Japan) or K Jelen (Poland)
Councillor for Chemistry	P Dedon (USA) or E Szajdzinska-Pietek (Poland)
Councillor for Biology	M Joiner (USA) or L Sabatier (France)
Councillor for Medicine	T Lawrence (USA) or K Ono (Japan)
Councillor At-large I	T Ohnishi (Japan) or MC Vozenin-Brottons (France)
Councillor At-large II	K Mishra (India) or PK Zhou (China)
Councillor At-large III	R Coppes (NL) or G Taucher-Scholz (Germany)

This list was circulated to all Councillors and representatives of national societies. There were no other nominations from the membership, so this list will go to the General Assembly for voting by named delegates on 9th July 2007.

11. Delegates to General Assembly

Each national society may send a given number of named delegates to the GA, proportional to the size of that society. The following people are the named delegates at the GA:

Radiation Research Society (RRS)	D Murray, (M Barcellos-Hoff), M Robbins, W Morgan, M
Yung	
Australian Institute of Nuclear Science and Engineering (AINSE)	L Peters
Association for Radiation Research (ARR)	D Jones, T Robson
Chinese Radiation Research Society (CRRS)	(Z Pan, G Guo)
European Radiation Research Society (ERRS)	G Grossi
German National Association of Radiation Research Societies (GAST)	Paretzke, (M Baumann), N Cordes, G Taucher-Scholz
Indian Society for Radiation and Photochemical Sciences (ISRAPS)	KP Mishra, J Mittal
Irish Radiation Research Society (IRRS)	S McKeown, D Hirst
Joint Italian Groups (SIRR & AIRB)	A Tabocchini, A Ottolenghi
Japanese Association for Radiation Research (JARR)	K Ono, K Kamiya, M Hoshi, Y Katsumura
Nederlandse Vereniging voor Radiobiologie (NVRB)	J Wondergem, P Sminia
Polish Radiation Research Society (PTBR)	A Cebulska-Wasilewska, A Woljcik
South African Radiation Research Society	No representative nominated
Swedish Radiobiological Society (SSR)	M Granstroem
Korean Association for Radiation Research (KARR)	E Kyung

The President called for two volunteers to act as Tellers for the election, who should not be voting delegates or candidates. K Prise and M Spothem-Maurizot were appointed. Other IARR Council members attend the GA, but they do not have voting rights unless they are also named delegates for national societies.

12. Preparations for the 14th ICRR

Antonina Cebulska-Wasilewska (ACW) gave an update on progress in organization of the 14th ICRR. The host society for the congress is the Polish Radiation Research Society and the congress will be held in Warsaw, Poland, in the last week of August 2011.

The President of ICRR2011 will be elected later this year. ACW will be Chairman of the organizing committee, Andrzej Wojcik will be Chairman of the program committee and all IARR Councillors will be members of the international program committee.

The Palace of Culture and Science in Warsaw is the venue for the meeting and ICRR will have exclusive use of the Congress Hall at this venue. This has 16 halls of various sizes and can accommodate >2000 guests. It is expected that the congress will have 1000-1500 registered participants.

The proposed registration fee is €300 for early and €350 for late registration. Efforts will be made to keep the registration fee to this low level, since this will encourage participation

from Eastern Europe. This low registration fee is feasible because of support from the Government and City of Warsaw, guaranteeing that the congress venue will be available at a savings of about 50%.

Mazurkas Travel PCO has been appointed to take care of registration, travel, accommodation and sponsorship for the congress. In particular, they will offer inexpensive arrangements for participants from Eastern Europe. There is a wide range of hotel accommodation (e.g. \$80-\$120 per night for ***/**** hotels) within walking distance of the Congress Centre and very inexpensive hostel accommodation will be available for students. A free local transport pass will be included in the registration package.

Printed abstract books will be provided for registrants and Conference Proceedings will probably be published in a special issue of the journal Nukleonika.

Satellite symposia will be organized after the congress in Krakow ("Medical physics and dosimetry"), Kiev ("Nuclear safety and radiation protection"), Prague ("Nuclear medicine and safety"), and a "Women in science symposium", to celebrate the achievements of Marie Curie.

The congress website is already designed and will be activated after the 13th Congress:
<http://ICRR2011.org>

13. IARR website

See minutes of New Council meeting (11/7/07) for details.

14. Any other business

There was no other business and the President closed the meeting at 15:50 hrs after thanking all Councillors for their participation.

IARR Budget 2003-2006 and Proposed Budget 2007-2010

(Calculation based on USD 4 per member and 3000 members (3058 in 2006 and 4120 in 2003))

	Actual figures 1999-2002 (USD)	Proposed budget 2003-2006 (USD)	Actual figures 2003-2006 (USD)*	Proposed budget 2007- 2010 (USD)
Balance 1st January	75.699	114.961	127.662	176.030
<i>Income</i>				
Membership fees	48.937	44.500	53.590	48.000
Bank interest	10.447	5.000	12.766	10.000
Grant returns	37.210	25.000	45.321	0
*Currency adjustment	5.384		794	
Total income	101.978	74.500	112.471	58.000
<i>Expenditure</i>				
Council Assemblies	4.327	5.000	605	5.000
Administration and printing	3.452	3.000	1.081	3.000
Kaplan award 2003	3.000	3.000	3.000	3.500
Support 11 th ICRR	9.813			
Support 12 th ICRR	35.000			
Support 13 th ICRR		50.000	50.037	
Support 14 th ICRR				50.000
Travel awards 13 th ICRR				15.000
Support small meetings	6.278	10.000	8.684	12.000
Bank charges	846	1.000	698	1.000
Total expenditure	62.716	72.000	64.105	89.500
Balance 31st Dec.	114.961	117.461	176.028	144.530

*Figures shown for 2003-2006 based on exchange rate GBP 1 = USD 1.77 and EURO 1 = USD 1.21; this is an average value over the whole period.

Transfers made between accounts were at exchange rates on that date; this leads to an apparent gain of USD 794, which is shown as a currency adjustment.