FOREWORD

There are many instances in the Company ‘A’ Wind Turbine Safety Rules (WTSR) where the word ‘Approved’ is used.

All support procedures and Management Instructions should be Approved and this may be incorporated into Company ‘A’ Quality Management System. This should be reflected in the Company ‘A’ Support procedure P1. Specific requirements for Approval are also stated in other Wind Turbine Safety Rules Support Procedures, as follows:

<table>
<thead>
<tr>
<th>Procedure</th>
<th>Support Procedure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Procedure for the Approval of Tools, Equipment and Processes</td>
<td>P2</td>
</tr>
<tr>
<td>General Provision 4 Objections on Safety Grounds</td>
<td>P3</td>
</tr>
<tr>
<td>Procedure for the Addition of Plant and Apparatus to the System</td>
<td>P4</td>
</tr>
<tr>
<td>Procedure for the Removal of Plant and Apparatus from the System</td>
<td>P5</td>
</tr>
<tr>
<td>Procedure for the Appointment of Persons</td>
<td>P6</td>
</tr>
<tr>
<td>Procedure for the Control of Cross Boundary Safety Precautions</td>
<td>P7</td>
</tr>
<tr>
<td>Other Wind Turbine Safety Rules Management Instructions</td>
<td></td>
</tr>
</tbody>
</table>

The Authorising Engineer is responsible for the approval of Approved Written Procedures (see WTSR C3). The detailed procedure for those approvals should be defined in a Management Instruction.

This Support Procedure P1 should be followed when Company ‘A’ wishes to formally sanction for use an Approved Procedure such as those indicated in Section 1, below.
1. SCOPE

The Procedures which must be Approved in accordance with this document are as follows:

<table>
<thead>
<tr>
<th>Procedure</th>
<th>WTSR Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Provision 3 - Special Instructions</td>
<td>GP3</td>
</tr>
</tbody>
</table>

2. DEFINITIONS

For the purposes of this Procedure:

2.1 'Management Instruction' (MI) means a procedure for use at an individual Wind Farm Location or series of Wind Farm Locations, which documents the Health and Safety Management Systems of Company ‘A’ that are to be applied to meet specified requirements.

2.2 The 'Responsible Manager' means the Manager, appointed by Company 'A', who will have responsibility for the Plant and LV Apparatus whenever the Company ‘A’ Wind Turbine Safety Rules apply to it.

3. APPROVAL PROCEDURE

3.1 Approved Procedures may be headed in the manner detailed in Appendix A, Section 1.

3.2 The Responsible Manager should complete Section 1 of an Approval of Procedure Form (Appendix A) and submit it, together with a copy of the procedure requiring approval, to the Company ‘A’ Health and Safety Manager (or equivalent), or his / her nominee, for independent assessment.

3.3 The Health and Safety Manager (or equivalent), or his/her nominee, should ensure that an independent assessment of the integrity of the procedure is undertaken by an appropriate person. The appropriate person will be known as the Independent Assessor and should be someone who is understood to be competent to carry out such an assessment. A list of Independent Assessors, capable of carrying out the independent assessment, should be held by the Health and Safety Manager (or equivalent).

3.4 The Independent Assessor should consult directly with the Responsible Manager on any points of clarification required to assess the procedure as satisfactory.
3.5 When the procedure has been assessed as satisfactory the Independent Assessor should complete Section 2 of the Approval of Procedure Form (Appendix A) and return the form to the Health and Safety Manager (or equivalent), or his/her nominee.

3.6 When satisfied that the independent assessment is adequate the Health and Safety Manager (or equivalent), or his/her nominee, should then sign Section 2 of the Approval of Procedure Form (Appendix A) before returning it to the Responsible Manager, together with a copy of the associated procedure.

3.7 The Responsible Manager will sign Section 3 of the Approval of Procedure Form (Appendix A) thereby giving the associated procedure a formal approval.

3.8 The Responsible Manager will then issue the procedure as an Approved Procedure for use at the appropriate Wind Farm Location(s) on the appropriate Wind Turbine Generator (WTG) model(s).
APPENDIX A
COMPANY 'A' WIND TURBINE SAFETY RULES (3rd Edition)

APPROVAL OF PROCEDURE FORM

1. DETAILS OF PROCEDURE

PROCEDURE No: .............................................
FOR USE ON/@*: .................................................. (WTG Model/Wind Farm Location*)
Plant/LV Apparatus: ..........................................................
Type of Procedure (GP3 etc): ..................................................................................
Title of Procedure (where appropriate): ..........................................................

*New Procedure/*Supersedes Procedure: ..........................................................

2. ASSESSMENT

I have ensured that an assessment of the named procedure has been undertaken and consider it satisfactory for certification as 'Approved'.

Remarks (if any) ..........................................................................................

Print Name: ......................................................... (Independent Assessor)
Signature: ...............................................................
Date: ........................................................................

Print Name: .......................................................... (H&S Manager, or equivalent)
Signature: ...............................................................
Date: ........................................................................

3. APPROVAL & ISSUE

Approved & Issued by:

Print Name: .......................................................... (Responsible Manager)
Signature: ...............................................................
Date of issue: ........................................................