FOREWORD
The Company ‘A’ Wind Turbine Safety Rules, General Provision 4, requires the establishment of an “Approved Procedure” for dealing with Objections on Safety Grounds to the application of the Rules. This Procedure establishes that “Approved Procedure”.

1. SCOPE
1.1 This Procedure shall be applied when any Person receiving instructions in the application of the Company ‘A’ Wind Turbine Safety Rules has any Objections on Safety Grounds to carrying them out.

1.2 This procedure shall be applied when, during the course of work, any person who has received instructions, in the application of the Company ‘A’ Wind Turbine Safety Rules has any objections on safety grounds to carrying them out.

1.3 Company Management Instructions will detail the procedures relevant to that location.

2. DEFINITIONS
For the purposes of this Procedure:

2.1 The ‘Responsible Manager’ means the Manager, appointed by Company ‘A’, who will have responsibility for the Plant and LV Apparatus whenever the Company ‘A’ Wind Turbine Safety Rules apply to it.

3. PROCEDURE FOR DEALING WITH OBJECTIONS
Any Person receiving instructions in the application of the Company ‘A’ Wind Turbine Safety Rules shall report to the Person issuing those instructions or, in the case of an Approved Written Procedure, the Authorising Engineer, any “Objections on Safety Grounds” to carrying them out. Any such objections shall be dealt with in the following Approved manner.

3.1 All Persons issuing instructions, including Authorising Engineers, shall present a positive and helpful attitude to any “Objections on Safety Grounds” and attempt, by discussion and amplification, to resolve the difficulty.

3.2 If the objection cannot be resolved at this level, it shall be processed through increasingly senior levels of Company ‘A’ line management until agreement is reached or until the difficulty is brought to the attention of the Responsible Manager, whose responsibility it is to achieve a solution to the problem.
3.3 If, at any stage during this procedure, the work can be rescheduled or subdivided, so that work not affected by the objections can be started, then this may be done while further consideration is given to the objections.

3.4 During discussion of the objection, it may be pertinent to involve the Company ‘A’ Health and Safety Manager or equivalent. Due consideration should also be given to involving a local Safety Representative. An example of this process can be found in Appendix A.
All Persons issuing instructions, including Authorising Engineers, shall present a positive and helpful attitude to any “Objections on Safety Grounds”

Instructions to work are issued

Person raises ‘Objection On Safety Grounds’

Discuss objection with the person issuing work instructions

Objection resolved

Y

Complete work as per instructions/amended work instructions depending on result of objection

N

Raise objection with more senior manager and local safety representative

Objection resolved

Y

Complete work as per instructions/amended work instructions depending on result of objection

N

Raise objection with more senior manager

Objection resolved

Y

Complete work as per instructions/amended work instructions depending on result of objection

N

Raise objection with Regional HSSE Manager for final decision

Complete work as per instructions/amended work instructions depending on result of objection