

SAT Site Assessment Proforma

This proforma should be used to gather the information required by the SAT program. The information collected may then be transferred into the SAT at a later date.

Operator Information

| | | | |
|-----------------|--|-------------|--|
| Date | | Time | |
| Operator | | | |
| Site | | | |

Floor Information (Select one option only).

| | | | | | |
|------------------------------|--|---------------------|--|-----------------------|--|
| Carpet | | Ceramic Tile | | Concrete | |
| Epoxy | | Glass | | Linoleum | |
| Macadam (Asphalt) | | Metal | | Natural Stone | |
| Quarry Tile | | Rubber | | Smooth Painted | |
| Specialist Anti-Slip | | Terrazzo | | Vinyl / PVC | |
| Wood | | Other: - | | | |

Has the floor been acid etched or artificially roughened? (Select one option only - required only if the floor type is Ceramic tile, Concrete, Natural Stone, Quarry Tile or Terrazzo)

| | |
|---|--|
| No | |
| Yes, but the appearance of the surface was unaffected | |
| Yes, and the surface became less reflective and duller | |

Roughness Meter Calibration Status

| | |
|-----------------------|--|
| Calibrated | |
| Not Calibrated | |

Roughness Readings (µm)

| | | | |
|----------|--|-----------|--|
| 1 | | 6 | |
| 2 | | 7 | |
| 3 | | 8 | |
| 4 | | 9 | |
| 5 | | 10 | |

Floor Surface Contamination

| Type (Select one option only) | |
|--------------------------------------|--|
| None | |
| Dusty | |
| Water-Based | |
| Oily | |
| Greasy | |
| Semi-Solid | |

| Amount (Select one option only) | |
|--|--|
| Very Light | |
| Light | |
| Medium | |
| Heavy | |

Potential Floor Surface Contamination Sources (Select all options that apply)

| | | | |
|--------------------------------|--|---------------------------------|--|
| Spillage from Machinery | | Outdoors | |
| Poor Floor Drainage | | Hand/Boot Wash Facility | |
| Leaking Roof | | Wet Shoes | |
| Proximity to Canteen | | Other Significant Source | |

Footwear Soling Material (Select one option only)

| | | | |
|------------------------------------|--|---|--|
| No Control over Footwear | | Specialist Anti-Slip Footwear | |
| Non-Safety Footwear / Other | | Barefoot | |
| Standard Safety Footwear | | Other – Cannot Identify Footwear | |

Floor Cleaning Type (Select one option only)

| | | | | | |
|------------------------------|--|------------------------------|--|-------------------------------------|--|
| No Cleaning Attempted | | Wet Mopped | | Mechanical Scrubber Drier | |
| Rotary Buffer | | Wet Mopped and Rinsed | | Wet Mopped and Dried | |
| Brushed | | Water Power Hose | | Wet Mopped, Rinsed and Dried | |
| Vacuumed | | Squeegee | | Other – Ineffective | |
| | | | | Other – Effective | |

Floor Cleaning Frequency
(Select one option only)

| | |
|-----------------------------|--|
| Continuously | |
| At Regular Intervals | |
| Once a Day | |
| When it Looks Dirty | |
| Seldom | |
| Never | |

Contamination Reoccurrence
(Select one option only)

| | |
|--|--|
| Soon after Cleaning | |
| Gradually after Cleaning | |
| Very Little or No Recontamination | |

Floor Surface Usage (Select all options that apply)

| | |
|---|--|
| Pedestrians Pushing / Pulling | |
| Pedestrians Carrying Loads | |
| Rushing Pedestrians | |
| Elderly / Very Young Pedestrians | |
| Pedestrians with Disabilities | |

Environmental Factors (Select all options that apply)

| | |
|--------------------------------|--|
| Inadequately Lit | |
| Unexpected Loud Noises | |
| Near Other Distractions | |
| Other | |