



# SAFE STATES

*An Alliance to Strengthen the Practice of Injury and Violence Prevention*

## **REQUEST FOR PROPOSALS**

### ***Equity-Focused Approaches for Injury and Violence Prevention***

### **Seed Grant Program**

#### **ABOUT THE SAFE STATES ALLIANCE**

Established in 1993, the Safe States Alliance (Safe States) is a national, non-profit 501(c)(3) organization and professional association whose mission is to strengthen the practice of injury and violence prevention. The Safe States Alliance is the only national association comprised of public health injury and violence prevention professionals representing all U.S. states and territories. Learn more about the Safe States Alliance at [www.safestates.org](http://www.safestates.org).

#### **DESCRIPTION OF PROJECT**

In recent years, the national conversation around racism and racial inequities has gained momentum, echoing an established understanding amongst the public health field that racial inequities are a key determinant of health and wellbeing. Injuries and violence – the leading cause of death among persons ages 1-44 in the US<sup>1</sup> - are inequitably distributed across communities, primarily and adversely impacting vulnerable communities with residents who have been historically marginalized. These communities are more likely to be communities of color that endure high rates of poverty, poor access to quality education, substandard housing, and frequent traumatizing events throughout their lives. These inequities are caused and driven by structural policies and systemic practices that maintain imbalances in access to wealth, power, and social resources necessary for achieving optimal health. These inequities and practices exist in every system in our society, and function in reinforcing ways, resulting in high levels of preventable experiences of injury and violence.

Safe States, in collaboration with the Center for Disease Control and Prevention's (CDC) Injury Center, conducted an Injury and Violence Prevention (IVP) [Health Equity Scan](#) in 2021 to assess how IVP programs and entities across the country are addressing health and/or racial equity in their daily work. The report discusses a range of challenges these entities face and identifies technical assistance opportunities that can further support programs in their work to address health inequities.

Building on this foundation, Safe States hosted a special convening of the Injury and Violence Prevention Network (IVPN) in December 2021 to further mobilize IVPN members and

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<sup>1</sup> Centers for Disease Control and Prevention Key Injury and Violence Data. 2021. (02/03/21)  
[https://www.cdc.gov/injury/wisqars/overview/key\\_data.html](https://www.cdc.gov/injury/wisqars/overview/key_data.html)



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supporting colleagues to identify opportunities for the IVP field to collectively realize a vision for addressing inequities through partnership and policy activities. The [summary report](#) from this meeting highlights discussions that:

- **Established a mutual intention** for exploring the possibilities of addressing racial and health inequities in the IVP field.
- **Identified where the intersections exist** that connect our daily IVP work to equity and justice approaches.
- **Analyzed successes, challenges, and barriers** to addressing inequities in our IVP activities.
- **Developed a shared vision** of opportunities, actions, and responsibilities to address equity in our IVP partnership and policy strategies.

Through this current Request for Proposals (RFP), Safe States will award three seed grants of \$25,000 each for use from March – September 2022 to operationalize and integrate equitable approaches to advance one or more of the needs identified during the IVPN special convening.

## PART I. APPLICANT INFORMATION

**Eligible applicants include governmental, non-profit, academic, or private organizations that would like to pilot or scale up an existing intervention to advance equity-focused efforts designed for injury and/or violence prevention.**

Organization Name	
Primary Contact	
Title	
Street Address	
City, State, Zip	
Email	
Telephone	
Fiscal Contact	
Fiscal Contact Email	

## PART II. PARTNER ORGANIZATIONS

**List the name(s) of organization(s) with whom you will partner to carry out this project. If none, please indicate "none."**



## PART III. PROGRAM GOALS

What are up to three (3) specific and measurable goals that your program wants to achieve over the project period (process or outcome-related)?

GOAL #1	
GOAL #2	
GOAL #3	

## PART IV. APPLICATION NARRATIVE

**INSTRUCTIONS:** Please submit a narrative that includes the four (4) sections outlined below. The narrative must be double-spaced, include section titles, one-inch margins, and Arial 11-point font. **The entire narrative should not exceed a total of five (5) pages excluding budget.**

### SECTION 1. PROPOSED PROJECT/INITIATIVE (40 POINTS)

- Provide a detailed description of your proposed project and how the project enhances equity for injury and violence prevention.
- Describe how your project would address conditions/needs within your community.
- How would your proposed project increase cross-sector collaboration beyond traditional public health silos?

### SECTION 2. ORGANIZATIONAL READINESS (20 POINTS)

- What existing resources could your organization and any partnering organizations leverage as part of the effort (e.g., existing staff, funding, strategic plans, etc.)?
- Please describe any past or current organizational efforts focused on racial and health equity for injury and violence prevention. Please describe how these organizational efforts connect to your proposed project/initiative.
- What metrics will be collected to demonstrate progress?



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## SECTION 3. OVERALL BENEFIT & SUSTAINABILITY (30 POINTS)

- If selected, what would be the overall benefit of this program for the community?
- How would this program support the advancement of equity in the field of injury and violence prevention?
- After the Seed Grant funding ends, what programs, activities, or services do you anticipate would continue?

## SECTION 4. BUDGET <sup>2</sup>(10 POINTS)

- Clearly describe how funds will be used to address project need and implementation activities.
- Complete the template budget spreadsheet<sup>3</sup> to include the following categories: direct labor, fringe rate, consultant/contractors, materials/supplies, travel, other expenses, and indirect rate (if applicable.) The purchase of “giveaways,” incentive items, and equipment are not approved expenses for the Seed Grant Program. The budget should include a clear and detailed narrative justification for all expenses. The template can be accessed and downloaded [here](#). Applicants should follow the federal budgeting guidelines found [here](#).
- The funds available to support the seed grants are made available through a cooperative agreement from the Centers for Disease Control and Prevention (Creating Safer States: Through Building Capacity for Injury & Violence Prevention), Award # 5 NU17CE924917-04, CFDA 93.136). On the Federal Subrecipient Guidance tab of the budget template are a list of guidelines from the concerned federal agency (CDC) that will be passed through to awarded applicants.

## PART V. LETTERS OF SUPPORT

**INSTRUCTIONS:** A letter of support (on agency letterhead) from the applicant organization must be submitted with the application. The letter should include confirmation that the direct supervisor or agency leadership agrees to and supports the applicant's participation in the *Equity-Focused Approaches for Injury and Violence Prevention Seed Grant Program*. Letters must be formatted in MS Word or PDF formats.

## PART VI. APPLICATION SUBMISSION

<sup>2</sup> Budget revisions may be submitted during the awarded applicant's funding cycle if the reallocation of funds is consistent with the RFP, original award notice, and Safe States' requirements for how the funds may be used.

<sup>3</sup> Applicants must submit a budget file for submission using the required budget template. The [budget template can be accessed here](#) or by contacting Ina Robinson at [ina.robinson@safestates.org](mailto:ina.robinson@safestates.org).



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**INSTRUCTIONS:** Applications should be submitted to Ina Robinson, Safe States Senior Manager ([ina.robinson@safestates.org](mailto:ina.robinson@safestates.org)) by **February 18th, 2022, 5 PM PST/8 PM EST**.

Applications should be completed in full and include the following:

- *Equity-Focused Approaches for Injury and Violence Prevention Seed Grant Program* application
- Application Narrative (Part IV, Sections 1-3)
- Application Budget (Part IV, Section 4)
- Letter of Support (Part V)