



SAFE STATES

An Alliance to Strengthen the Practice of Injury and Violence Prevention

POSITION DESCRIPTION - DATA AND EVALUATION PROGRAM MANAGER

Job Title:	Data and Evaluation Program Manager
Position type:	Full-Time
Location:	Remote
Compensation:	\$75,000 - \$85,000 annually, commensurate with experience
Benefits:	Safe States offers a competitive benefit package including medical, dental, and vision insurance; short- and long-term disability; life insurance; 401K program with match; and a generous PTO, sick leave, and holiday policy.

Organization Description

Safe States Alliance is a national non-profit organization and professional association whose mission is to strengthen the practice of injury and violence prevention. Formed in 1993, Safe States Alliance is the only national non-profit organization comprised of public health injury and violence prevention professionals representing all U.S. states and territories. Safe States operates virtually, and all employees work in remote telework positions. Candidates will be required to maintain a home office according to Safe States policies.

Position Description

The Safe States Alliance is seeking a Program Manager to advance cutting-edge practices in the field of injury and violence prevention through the use of data and evaluation.

Under the supervision of the Senior Program Manager, the Program Manager (PM) will manage a portfolio of initiatives that support data collection, program evaluation, research translation, and technical assistance to improve organizational and public health outcomes in the field of injury and violence prevention. Working collaboratively across teams and with external partners, the Program Manager develops resources, translates complex data into actionable insights, and ensures that evaluation findings inform policy, practice, and strategic planning. Specific responsibilities for the PM will include the following:

National Violent Death Reporting System

- Collaborate with the Director of Government Relations to implement initiatives that increase awareness, use, and support of the National Violent Death Reporting System (NVDRS).
- Partner with state health departments to identify and promote innovative approaches for using NVDRS data to inform injury and violence prevention programs and policy.
- Coordinate in-person and virtual meetings that facilitate peer learning and the exchange of best practices among NVDRS states.
- Collaborate with federal and state partners, including the Centers for Disease Control and Prevention (CDC), Department of Veterans Affairs (VA), and state health departments, to strengthen the collection and use of veteran identity data within NVDRS.

Data, Evaluation, and Technical Assistance

- Partner with the Member Services Program Manager and other staff to develop and deliver a technical assistance portfolio focused on data and evaluation.



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- Develop tools, guidance, and educational resources that build member capacity to effectively use public health data beyond traditional analysis.
- Support special interest groups and committees focused on strengthening injury and violence prevention through data and evaluation.
- Develop and implement evaluation plans for organizational programs and initiatives, including recreational boating safety, seed grants, the State Technical Assistance Team program, and other projects.
- Contribute to internal organizational evaluation and continuous quality improvement efforts.

Policy and Research Translation

- Support policy education efforts by translating research and surveillance data into accessible information for policymakers and stakeholders.
- Identify emerging issues, knowledge gaps, and opportunities to strengthen injury and violence prevention through improved data systems and evidence-based policy.
- Recommend strategies that advance public health data infrastructure, data integration, linkage, and the effective use of data to guide prevention efforts.
- Translate research findings and evaluation results into practical resources that improve public health practice.

Partnerships

- Build and maintain partnerships with organizations such as the Society for the Advancement of Violence and Injury Research (SAVIR), state and local health departments, hospitals, community organizations, and federal agencies.
- Foster collaboration between researchers and practitioners to strengthen the translation of research into public health practice.
- Assist in planning and implementing the Safe States Annual Conference.

Project Management and Administration

- Lead multiple concurrent projects from planning through implementation, including developing project goals, work plans, timelines, and deliverables.
- Monitor project progress and ensure activities are completed on schedule and aligned with organizational priorities.
- Develop research-to-practice initiatives and strategic partnerships.
- Perform other duties as assigned.

Skills & Qualifications

A successful applicant for this position is highly motivated and flexible, thinks critically, works independently, and can exhibit the following skills/qualifications:

- Bachelor's degree required; master's degree preferred (Public health knowledge, education, and/or experience preferred);
- A minimum of 5 years of data and evaluation-focused public health-related work experience required (Injury/violence prevention knowledge and experience are strongly preferred);
- Independently manage multiple complex projects and competing priorities.
- Build collaborative relationships with federal, state, academic, and community partners.
- Translate complex public health data and research into actionable resources for diverse audiences.
- Design and implement program evaluation activities and use findings to improve programs.



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- Communicate technical information effectively through written products, presentations, and data visualizations.
- Apply data and evaluation to strengthen injury and violence prevention policy and practice.
- Excellent oral, written, and interpersonal communication skills;
- Passionate about Safe States Alliance's mission and impact
- Strong command of the Microsoft Office Suite; and
- Ability to travel, as needed.

How to Apply

Please submit your cover letter and resume in one combined PDF to <https://www.surveymonkey.com/r/DataAndEval>.

Cover letters should address the following:

1. Provide concrete examples demonstrating how you have used data to improve programs and drive decision-making.
2. Provide concrete examples demonstrating how you have used evaluation findings to improve programs and influence decision-making.
3. Why are you a strong fit for this opportunity?

The application process will operate on a rolling basis beginning in August; Safe States will review applications as they are submitted and will close the position once filled. **This position will have a start date of October 5, 2026.**

Questions about this opportunity can be submitted to info@safestates.org. Incomplete applications, including those that do not fully respond to the cover letter request, will not be considered.

Equal Employment Opportunity

It is the policy of Safe States to comply with applicable federal, state, and local anti-discrimination laws with respect to all applicants and employees and to maintain a strong policy of equal employment opportunity. We hire, train, promote, compensate, and otherwise treat all employees on the basis of personal performance, abilities, and organizational needs, and we do not discriminate against applicants or employees on the basis of race, color, sex, religion, national origin, military or veteran status, age, mental or physical disability, domestic relationship status, pregnancy, childbirth, or related medical conditions, parental status, familial status, sexual orientation, or any other category protected by applicable local, state, or federal law.