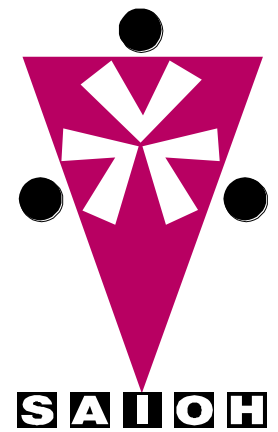


Minutes of the Western Cape SAIOH Branch meeting held on the 4th March 2016



1. Welcome

The Chairperson welcomed everyone to the meeting.

2. Attendance

An attendance list was circulated and the following people were present: Please see attendance list.

Apologies: Hennie Van der Westhuizen, Bonzo van Rensburg, Wessel van Wyk, Christia Steynberg

3. Minutes of the previous meeting

Minutes of the previous meeting was discussed and signed off.

4. Matters arising from the previous meeting.

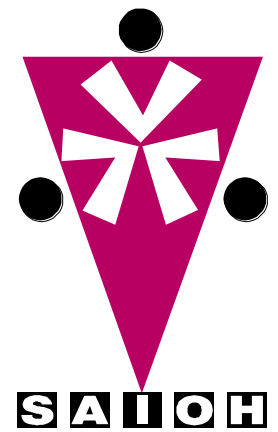
None

5. Discussion Points (Agenda)

- 5.1. Celia Keet presented an information session on the new Personal Learning Programme (PLP) that will be implemented from 2017 onwards. Members were urged to start with the process of compiling a personal file and recording all training and experience asap. Information is available on the SAIOH website.
- 5.2. A demonstration of the “Self-Assessment” tool was presented by Celia Keet and the need to start focusing on so-called lesser known stressors, such as vibration, radiation and ergonomics was emphasized.
- 5.3. OH Magazine articles: request from editorial staff for more articles written by occupational hygiene specialists. Articles on general experiences during day-to-day occupational hygiene activities are most welcome and articles do not have to be strictly scientific.
- 5.4. SAIOH assessor training course – to be registered as an examiner, participants need to sit in on 3 oral exams. If there are less than 3 oral exams this year, mock exams should be considered – Hennie van der Westhuizen to advice.

6. New Matters Arising

- 6.1. A request was raised to the possibility of arrangement workshops on ergonomics and vibration.
- 6.2. Service providers such as Gijima and Ergomax will be contacted for information on vibration and ergonomics workshops.



- 6.3. The CPD System and record keeping of points claimed was discussed and members were informed of the importance thereof as random auditing of SAIOH members will be done in future.
- 6.4. Clarity on the issue of SAIOH registration status, should a member be inactive in the field for a period of time and then return to the occupation (e.g. does a ROHT keep his/her status or lose it after a certain period of time?). Awaiting reply from SAIOH.
- 6.5. Contact DoL and SAIOH council on issues pertaining to Legal Knowledge Course (possibility of exams on modules). Issues include considerably long waiting period after completion of course for certificates to be issued, modular approach, etc. Follow-up on letter previous written by Fanie Kruger to SAIOH chairperson in this regard.
- 6.6. All Western Cape AIA's and other institutions urged to inform SAIOH Western Cape branch should they have employees that want to take part in the Legal Knowledge Course. This will enable us to keep record of the number of persons available and thus, the viability of the course taking place at CPUT.
- 6.7. The idea was mentioned that the Legal Knowledge course should form part of curriculum followed by 3rd year Environmental Science students.
- 6.8. Offer by representative of CPUT to SAIOH members: CPUT willing to co-authoring scientific articles and anybody interested can contact Johan Bronkhorst in this regard.

7. Next Meeting

10th June 2016, 12h00 at Koeberg Library, Duynefontein.

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Chairperson