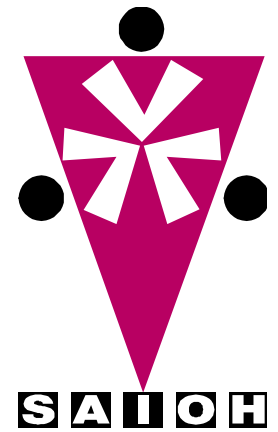


Minutes of the Western Cape SAIOH Branch meeting held on the 15th of June 2018.



1. Welcome

The Vice Chairperson welcomed everyone to the meeting.

2. Attendance

An attendance list was circulated and the following people were present:

- Please see attendance list.

Apologies: Melinda Bezuidenhoudt, Johan Coetzé, Riaan le Roux, Collette Rossouw, Christa van Dyk

3. Speaker: Dale Kennedy (Certified Professional Ergonomist):

- 3.1. Presentation: Ergonomics Total Worker Health Model
- 3.2. Mr. Kennedy mentioned the content of the draft regulation concerning ergonomics cannot be shared at this stage and a date for promulgation has not yet been announced.

4. General Announcements:

Paul Neal thanked Celia Keet for providing eats for the day.

5. Minutes of the previous meeting

Minutes of the previous meeting was discussed and signed off.

6. Matters arising from the previous meeting:

- 6.1. None

7. New members was introduced:

- 7.1. Leon Marais (OHMS), Nathan Tol (EOHS), Vanitha Govender, and Rosslynn Baatjies (CPUT).

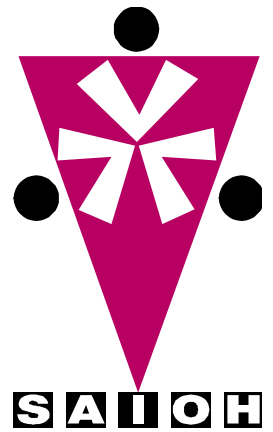
8. New Matters Arising

- 8.1. Paul Neal gave feedback on the Radon Conference
- 8.2. ACGIH Booklets: Order from the ACGIH Online Store.
- 8.3. Cara Bellstedt did a demonstration on how to find, upload and download certain documents on the SAIOH website. She also demonstrated how to register online for the Branch Meetings.
- 8.4. Open Discussion of three monitoring pitfalls:
 - Failure to determine the minimum required sample volume.
 - Failure to use a method with documented reliability.
 - Failure to use the sampling media specified in the method.
- 8.5. Celia Keet, Hennie van der Westhuizen and Wessel van Wyk mentioned ideas for improving the Quiz Day.
- 8.6. Hennie van der Westhuizen alerted the meeting to the fact that the criteria for becoming a member of PCC are being circulated for comment. He

mentioned some of the criteria that examiners will have to conform to and suggested that the planning for the Western Cape be done once the criteria has been ratified.

8.7. Upcoming SAIOH Examinations: 5 assistant-, 1 technologist- and 1 hygienist- examination will take place.

8.8. SAIOH Annual Conference: 24 – 26 October 2018, Champagne Sports Resort, Central Drakensberg, KwaZulu Natal.



9. Next Meeting

14 September 2018, 12h00 (for 12:30).

Venue to be announced at a later stage.

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Chairperson