



# MINUTES

## SAIOH ZULULAND BRANCH

Tuesday 28 November 2018

TIME 14H00

Richards Bay Country Club, Meer En See  
Richards Bay

### 1. WELCOME

1.1. Peter-John Jacobs, chairperson of the Zululand Discussion Group (ZDG) opened the meeting and welcomed all that were present and introduced guest speaker Stephan Burrow.

### 2. PRESENT/APPOLOGIES

2.1. The following persons attended the meeting:

Name	Surname	Abbreviation
Peter-John (Jakes)	Jacobs	PJJ
Siphamandla	Mzenda	SM
Sindisiwe	Mpanza	SMP
Stephen	Burrow	SB
Phumelele	Zwane	PZ
Danie	Visagie	DV
Jabulani	Mtshali	JM
Celumusa	Sikhakhane	CS
Mthembeni	Ngubane	MN
Malusi	Khanyile	MK

### 2.2 The following apologies were received

- 2.2.1 Sizakele Gasa relocated to Gauteng and starting a new Job.
- 2.2.2 Phumelele Zwane apologised as she was leaving in the middle of the discussion
- 2.2.3 No further Apologies

### **3. OFFICE BEARERS**

#### **3.1 Introduction of Chairperson, Treasurer and Secretary to new members**

PJJ introduced himself as the chairperson of the Zululand Branch meeting, Sindisiwe Mpanza- branch secretary and Phumelele Zwane – Branch Treasurer. All elected from the first previous group discussion dated 14 August 2018.

### **4. ACTIONS ARISING THE PREVIOUS MEETING**

SMP shared copies of the previous meeting with all attended and actions arising from the previous meeting reviewed for feedback from the representatives.

#### **3.1 Feedback from Danie Visagie**

DV contacted Mondi (Christina Viljoen) and Foskor(Siphamandla) and was able to get hold of the representatives from these 2 companies. DV shared the contact information with SM and invites were sent to the representatives. However, no attendance from both companies.

No feedback from SG- reason stated in 2.2.1

### **5. PRESENTATION ON THE LATEST IN EYEWEAR PROTECTION**

Stephen Burrow from Ultimate Optical presented the latest in eye wear protection followed by Questions and answers opportunity.

### **6. GENERAL**

#### **6.1. Growing the branch by recruiting non-hygiene/ non-SAIOH registered members**

In order to grow the branch and ensure sustainability, it was felt that the meetings need to target a wider spectrum of members outside the hygiene field as long as the members are in the health and safety space in their own companies/field i.e. radiation officers. The following actions were assigned:

6.1.1. SMP to create a template to be circulated to all members.

6.1.2. All Members are then requested to complete the template with potential candidates in the health and safety space, irrespective of their registration with SAIOH

6.1.3. SM to create a WhatsApp Group (broadcast only) in order to maximise communication amongst all members

#### **6.2. Change of venue for the next meeting**

PJJ shared news that the office at RB country club will no longer be available for the next upcoming meetings and further advise on the potential venue outside country club. Details will be shared once confirmed.

**6.3. Success of the ZDG:** PJJ encouraged all members to contribute and offer their time in order to make success and interesting discussion for the region

**6.4. SAIOH Exams** – opportunity for the exams to be conducted in the Zululand region. PJJ shared news for the opportunity provided Zululand members have applied to write an exam, invigilation can be facilitated within the region and members will not be required to go to Durban.

**6.5. PJJ shared his journey with SAIOH and new his role as President of IOHA**

## **7. NEXT MEETING**

**7.1.** The next meeting is scheduled for the 6<sup>th</sup> of March 2019, Venue TBC

## **8. CLOSE**

**8.1.** The meeting was closed at 15:20 where after all were invited to partake in a light lunch served at the Outpost restaurant at the Richards Bay Country Club (RBCC).