



Dear Chapter Presidents:

It is time to nominate three outstanding alumni from your chapter to be considered for the **2025 “Outstanding Young Alumnus of the Year Award,” “Outstanding Alumnus of the Year Award,” and “Ms. SCSUNAA Queen.”**

Enclosed are the award criteria, nomination form, transmittal form, packet checklist and a list of amenities each winner will receive. The packet will be accessible via the SCSUNAA website. All national alumni members should have access to this entire document. The Awards Chairperson must receive via UPLOAD ONLY the completed packet by 11:59pm ET on January 31, 2025. All packets should not exceed 12 total pages (including photos and supporting documents), should be neatly prepared, well organized and scanned into one complete packet and uploaded via the website.

Award recipients must be able to attend the 2025 Alumni Weekend/Banquet, the 2025 convention/annual meeting in Charlotte, NC, July 31 - August 3, 2025 and the 2025 Homecoming parade/game (Date TBD). All award recipients will be presented and/or crowned at the Alumni Banquet on May 2025. Only the Queen will take part in the halftime activities at the homecoming game, but all award recipients will be featured in the homecoming souvenir journal and ride on the awardee float. Please see the attached list of amenities for more details.

Chapters are encouraged to financially assist their winning nominee(s) with accommodations for Alumni weekend and/or other activities to the extent that they are able. Remember, as our fellow alumni are recognized and highlighted, so is your chapter.

Chapters are strongly encouraged to nominate only ONE alumnus per category. Current award recipients are not eligible for consideration for any other award category for a minimum of two years. For example, a 2024 award recipient would not be eligible for consideration for a new award category until 2025. Packets received after the deadline of January 31, will not be reviewed. The selected award recipients will be announced at the National Alumni Council meeting in February 2025. Thank you for adhering to all the information provided.

Sincerely,

SCSUNAA Awards Committee

Committee Members:

Helen Corbett-Brandyburg, Atlanta Chapter, Assistant Chairperson
Dr. Sharon Moss, Washington, DC Chapter
Faye Smith, Greater Augusta Chapter
Barbara Preater, Greater Columbia Chapter (Alternate)
Annie O. Williams, Orangeburg Chapter
Pamela Thompson, Central Virginia Chapter, Chairperson

2025 AWARDS CRITERIA

The nominees for all awards should meet the following criteria. All award packets must be accompanied by the Nomination Form and the Awards Transmittal sheet for each nominee. Each nominee should review and follow the **Packet Check List** to insure completeness. Nominations must be received via UPLOAD Only by January 31, 2025.

NOTE: Current National Officers and Award Committee Members are ineligible for nomination.

CRITERIA for Outstanding Alumnus/Young Alumnus of the Year and Ms. SCSUNAA Queen

The nominee should have:

1. Graduated between 2004 – 2024 to be eligible for the “*Outstanding Young Alumnus of the Year Award*” or before 2004 for the “*Outstanding Alumnus of the Year Award*”.
NOTE: There is no year of graduation restrictions applicable for the SCSUNAA Queen!
2. Been an active, financial member of a local chapter for at least three consecutive years and should be financial when nominated.
3. If an **At-Large Member** – active/financial with the National Alumni Association for three consecutive years. Verification of your financial status will be confirmed by the Membership Committee when your packet is submitted.
4. Held an office or served as a committee chair in **your** local alumni chapter.
5. Attended at least two (2) National Alumni Conventions.
6. Contributed financially to South Carolina State University within the last three (3) years.
7. Made contributions to his/her profession, community, religious, civic clubs, sorority/fraternity, or other organizations.

The nominee for Outstanding Young Alumnus, Outstanding Alumnus and Ms. SCSUNAA Queen must submit:

1. A letter of recommendation signed by the Chapter President or Chapter Vice President. An At-Large must have a signed letter from a National Officer or a Chapter President.
2. An Essay/Letter of Interest (300 words or less) on why you should be selected in your category.
3. A Nomination Form (enclosed) and supporting documents reflecting the nominee’s contribution to the following:
 - a. The local alumni chapter.
 - b. South Carolina State University National Alumni Association.
 - c. South Carolina State University and (i.e., Foundation, Band, Athletics, etc. and/or other support of the University).
 - d. Professional, Civic, Community.
4. Documentation of attending at least two (2) National Alumni Conventions.
5. Documentation of holding/have held an office or served as a committee chair in the local alumni chapter.
6. Documentation of contributing financially to South Carolina State University within the last three (3) years
7. A personal data sheet, vita, or resume and a high-quality photograph:
Personal data sheet must include personal, educational, and professional background; civic and community involvement; and organizational affiliations.

UPLOAD Nomination Information to

<https://www.scsunaa.org/page/condenseawardssubmission>

(All submissions will be acknowledged):

Questions: Pam Thompson: 804-389-4044 and/or awardschair@scsunaa.org

AWARDS TRANSMITTAL SHEET—2025 NOMINATIONS

Directions: Send a separate form for each nomination. Each nomination must be submitted with all material attached.

Chapter Name (if applicable): _____

President/Vice President: _____

Address: _____

Phone No.: _____

Please Check

_____ Outstanding Alumnus of the Year Award

- _____ 1. Chapter Letter of Recommendation
- _____ 2. Nomination Form/ Essay/ Supporting Documentation
- _____ 3. Biographical Document and photograph

_____ Outstanding Young Alumnus of the Year Award

- _____ 1. Chapter Letter of Recommendation
- _____ 2. Nomination Form/ Essay/ Supporting Documentation
- _____ 3. Biographical Document and photograph

_____ Ms. SCSU National Alumni Association Queen

- _____ 1. Chapter Letter of Recommendation
- _____ 2. Nomination Form/ Letter of Interest/ Supporting Documentation
- _____ 3. Biographical Document and photograph

Date UPLOADED: _____

Chapter President/Vice President Signature

Date

Date Received by Chairman _____ Complete _____ Incomplete



2025 NOMINATION FORM

(Please submit using format of below nomination form)

Please check the applicable category below:

_____ Young Alumnus of the Year _____ Alumnus of the Year _____ Ms SCSUNAA Queen

Name of Nominee _____

Address of Nominee _____

Phone No. (____) _____ (H) (____) _____ (C)

E-Mail _____

Year Graduated _____ Major/Degree _____

Local Chapter _____ Years Active _____

Please add additional lines if needed for the below categories.

List Contribution(s) to Local Chapter

List Contribution(s) to:

South Carolina State University National Alumni Association

List Contribution(s) to:

South Carolina State University –Service (not money)

List Professional/Civic/Volunteer Involvement

List Local Office/ Local Committee Chairmanship (s) Held and Year(s)

List financial contribution(s) to South Carolina State University in the last three years.

NOTE: Please include at least one letter of acknowledgement from the SCSU Foundation or from the Office of Institutional Advancement

List all SCSU National Alumni Conventions you have attended (you must have attended at least two).
Each Year Attended and Location—list all:

- 1. _____
- 2. _____
- 3. _____

Summarize in 300 words or less why you should be selected in your category.

Nominee’s Signature

Date

Chapter/Vice President’s Signature

Date

Ph. No. (____) _____

E-mail Address: _____

Chapter Address

Packet Checklist

- ✓ Is your packet neatly prepared and well-organized?
- ✓ Did you include a letter of recommendation from your chapter's leadership or national officer and is the letter signed?
- ✓ Did you show your financial contributions to SCSU over the last three years, and did you include at least one letter of verification from the SCSU Foundation or the Office of Institutional Advancement?
- ✓ Did you list all offices you have held or are currently holding in your local chapter or national?
- ✓ Did you list the locations of ALL conventions you attended to include the year?
- ✓ Did you include an essay/Letter of Interest of why you should be selected in your category?
- ✓ Did you list your contributions (service, not money) to your local Chapter, SCSUNAA, SC State University and your local community?
- ✓ Did you include a resume with a high-quality professional photograph?
- ✓ Is your packet 12 pages or less?
- ✓ **Is your entire packet scanned and able to be uploaded into one document?**

NOTE: If the nominee submits the packet, your chapter president or authorized representative's signature must be included in your documentation that is uploaded.

SCSUNAA Awards Amenities

The Alumnus of the Year, Young Alumnus of the Year and Ms. SCSU National Alumni Queen are the highest honors of recognition of our National Association (in this report they are referred to as Winner(s)).

May (TBD) Alumni Weekend - Winner Amenities:

- ❖ Complimentary ticket for each winner to the Alumni Banquet
- ❖ Reserved seating for awardees and one guest
(*All seating to be coordinated with Office of Alumni Relations*)
- ❖ Biography and name printed in Alumni Banquet program (*coordinated with Alumni Relations*).

July - National Alumni Convention Winner Responsibilities and Amenities:

- ❖ Register and attend the National Alumni Convention.
- ❖ Participate in the Convention Program and be recognized at business meeting by committee chair.
- ❖ Awards Committee Chairman will forward pictures /biographical sketch to the 2nd Vice President for printing in Convention program.
- ❖ Be recognized by the committee chair at the Convention Banquet

October/November – Homecoming Winner Amenities:

- ❖ Eat breakfast with SCSU President at Washington Dining Hall (or designated location) prior to parade.
- ❖ One complimentary Admission Ticket to Homecoming Game (Queen only and escort, if needed)
- ❖ Ride on float in the parade (committee will coordinate with Hospitality Committee to ensure award recipients are appropriately honored on the float)
- ❖ Participate in half time activities as applicable **(Queen only)**
- ❖ Have pictures and bio printed in Game Day Program
- ❖ Corsages /boutonnieres as applicable and floral bouquet for the Queen.
Awards Flash via Bulldog wire with picture and brief bio in addition to the information will be posted on the National Alumni Association's Website announcing the award recipients.