

Executive Secretary Report – February 2020 – Audrea Buller

Membership statistics			
Type	January 2019	November 2019	January 2020
Total (incl. 113 comp and 6 life)	434	428	422
Total Institutional (including 3 comp; 1 life)	43	39	37
Total Personal (including 110 comp; 5 life)	265	258	258
Total Book Marks Subscriptions	4	7	7

Comp = legislators and institutions such as ALA and OCLC

Account Balances			
	January 2019	November 2019	January 2020
Wells Fargo Savings	\$21,045.06	\$15,047.21	\$15,048.35
Wells Fargo Checking	\$18,354.04	\$12,555.95	\$9,284.04
Ameriprise Savings Certificate 20190001	\$16,017.38	\$16,168.16	\$16,224.81
Ameriprise Savings Certificate 3001	\$20,444.39	\$20,594.80	\$20,664.39
Raney Endowment	\$88,810.34	\$95,567.58	\$99,721.39*

*This doesn't include the \$8,100 withdraw we made to cover scholarships/grants for the year we voted on.

Tasks

- ◆ Completed board meeting prep
- ◆ Completed general duties (membership renewals & reminders, bank deposits, bills, mail, etc.)
- ◆ Updated committee and board lists and updated website privileges
- ◆ Completed 1099s and SD Taxes
- ◆ Will be working on 2019 Taxes – I will be contacting H&R Block to set up a time to have them done and then set up a time with the Auditing Committee to review them
- ◆ Start getting things for Conference going