

## Executive Secretary Report – July 2020 – Audrea Buller

Membership statistics			
Type	July 2019	April 2020	July 2020
Total (incl. 113 comp and 6 life)	424	415	413
Total Institutional (including 3 comp; 1 life)	41	36	35
Total Personal (including 110 comp; 5 life)	258	251	252
Total Book Marks Subscriptions	4	6	6

**Comp = legislators and institutions such as ALA and OCLC**

Account Balances			
	July 2019	April 2020	July 2020
Wells Fargo Savings	\$21,044.65	\$15,048.95	\$13,020.83
Wells Fargo Checking	\$6,716.97	\$6,141.47	\$4,713.15
Ameriprise Savings Certificate 20190001	\$16,067.48	\$16,281.66	\$14,585.31
Ameriprise Savings Certificate 3001	\$20,500.67	\$20,734.21	\$18,577.06
Raney Endowment	\$93,543.00	\$81,926.10	\$90,911.37*

\*We have \$8,400.91 available for distribution

### Tasks

- ◆ Completed board meeting prep
- ◆ Completed general duties (membership renewals & reminders, bank deposits, bills, mail, etc.)
- ◆ Set up and adjusted the website for online registration for both vendors and conference attendees – Monitoring website for memberships and registrations
- ◆ Fielding questions for the conference this year being in a different format. Working with Julie and Ashia on the questions that come in from vendors mostly.
- ◆ 2019 Taxes have been mailed. Auditing committee is reviewing/auditing