YOUNG ADULT READING PROGRAM COMMITTEE

MEMBERSHIP:

The Young Adult Reading Program (YARP) shall consist of at least 12 members who shall include but not be limited to the members of the School Library/Media Section of SDLA. Individuals may volunteer to join the committee or may be recruited by members of the current committee. Every member must belong to SDLA. Members of the committee will serve 3-year terms and may serve consecutive terms. Members of the committee will serve one-year terms and may serve consecutive terms. Members need to complete at least seven book reviews each year to stay on the committee. If a member must leave the committee prior to the completion of their term, they must submit a one-month resignation to the chair of the committee and are asked to aid the committee in finding a replacement. The YARP Committee reports to the School Library/Media Section.

PURPOSE:

The purpose of the YARP committee is two-fold:

1) To provide a list of recently published outstanding young adult books to libraries throughout the state and
2) To encourage young adults to read more quality contemporary literature.

While schools will be the primary focus of promotional activities, public libraries will also be encouraged to promote reading activities to this age group and utilize the reading list.

PROCEDURES:

Full committee meetings will be held twice each year, once during the SDLA Annual Conference and once in June. The subcommittees may meet at SDEA or as the need arises. This committee may be dissolved by a 60% favorable vote of the whole committee (including absentee votes) and approval from the School Library/Media Section. The committee chair, the selection committee chair, and the promotion committee chair committe secretary will form the YARP executive committee. Funding shall come from SDLA initially, but may evolve to include grants, donations, fees or other funding sources. Allowable expenses shall include funds for printing, mailing, promotion, telephone calls and committee expenses that are incurred in the selection and promotion of the booklist and other promotional activities. It will not include defraying member expenses for participation (mileage, food, lodging, etc.)

The chair of the committee will be elected by the members of the committee at the SDLA Annual Conference meeting and will serve a one-year term.

Duties of the committee chair:

1) Preside over meetings of the whole committee, which shall be at the SDLA Annual Conference and in June or as deemed necessary.
2) Coordinate activities between the Promotion and Selection committees. Organize the presentation of the SD Teen Choice lists at the SDLA conference.
3) Prepare the annual budget request.
4) Represent the interests of the YARP Committee to the School Library/Media Section. The secretary of the committee will be elected by the members of the committee at the SDLA Annual Conference meeting will serve a one-year term and may serve consecutive terms.
5) Tabulate the student votes from the SD Teen Choice voting to determine the winners.
6) Keep the committee updated on voting and book review information.

The committee chair will be elected by the membership of the whole committee at the SDLA Conference meeting and will serve a three-year term.

**Duties of the committee secretary:**
1) Keep a record of the proceedings of all whole committee meetings and distribute a copy of the proceedings to all members following the meeting.
2) Receive and answer all inquiries and correspondence to the committee.
3) Assist the committee chairs in any correspondence to other members of the committee.
3) Inform winners of SD Teen Choice Award.

The secretary of the committee will be elected by the membership of the whole committee at the SDLA meeting and serve a three-year term and may serve consecutive terms.

**The chair of the selection committee will be elected by the whole committee at the SDLA Annual Conference meeting and will serve a three-year term that will expire in odd-numbered years.**

**Duties of the selection committee chair:**
1) Assure that all book suggestions from non-committee members are brought to the June meeting.
2) Assure all books meet the guidelines established in the bylaws.
3) Assure that a ballot is prepared so that members may vote on the books at the SDLA Annual Conference.
3) Before the final vote is taken, assure that all books have been read and reviewed by at least 2 members of the selection committee.
5) Assure that all BIP information and a short paragraph annotation of the books that are selected are collected and sent to the promotion committee chair by December 15th.
4) Assure that any budget requests of bills are submitted to the chair of the YARP committee at the June meeting.
7) Serve as a member of the YARP Executive Committee.

The selection committee chair will be elected by the membership of the whole committee at the SDLA meeting and serve a three-year term and may serve consecutive terms.

**The chair of the promotion committee will be elected by the whole committee at the SDLA meeting and will serve a two-year term that will expire on the even-numbered years.**

**Duties of the promotion committee chair:**
1) Assure that the booklist that is submitted by the selection committee is printed and distributed by March 31st to the libraries in the state and other individuals, institutions, and businesses that the promotion committee deems appropriate.
2) Assure that promotional activities concerning the new booklist are arranged for SDEA and SDLA, including arranging for individuals to present book talks, distribute lists, or any other activities the committee plans.
3) Assure that the promotional committee continues to research and plan appropriate activities geared to encouraging young adult reading. These activities may include circulating author information to
librarians, publishing sample book talks, making sample activity packets that relate to the books on the booklist available to teachers, and coordinating promotional activities with the media.

4) Submit budget needs for the next year and all bills accrued from current promotion activities to the committee chair by June 15th.

5) Serve as a member of the YARP executive committee.

**Duties of the membership chair:**

1) Oversee and update the YARP membership list.
2) Track the number of reviews completed by each member to determine if membership requirements have been met.
3) Communicate with YARP Committee Chair about members with fewer than seven reviews.

The membership chair will be elected by the membership of the whole committee at the SDLA meeting and serve a three-year term and may serve consecutive terms.

**Duties of the State Library liaison:**

1) Updates the YARP website on the South Dakota State Library website.
2) Manages the online voting process for the annual SD Teen Choice awards. Reports the voting numbers to the committee chair.
3) Publicize the SD Teen Choice List and winners on the State Library listservs.
4) Maintains the book review survey and builds a spreadsheet with the books, reviews, and ratings to guide the list selection process for the June meeting.
5) Reviewing books is encouraged, but seven book reviews are not required to remain on the committee.

The State Library Liaison must be employed by the South Dakota State Library as a staff member.

**Booklist criteria:**

1) Individual titles will be included on the booklist, not author’s entire works.
2) Books will have a copyright date of no more than five three years prior to the publication of the list.
3) Books will be chosen based on the quality, suitability, and overall interest to South Dakota young adults in grades 7-12. Inclusion of the title on other reviewing lists such as 65 Best Books for Young Adults is encouraged but not mandatory if the book is thought by committee to be of exceptional quality.
4) Books must be in print at the time of selection.
5) Suggestions for inclusion on the booklist will come from librarians, teachers, students and members of the committee.
6) All books must be read and approved by at least three members of the selection committee to be considered for inclusion on the list.
7) The booklist should include at least twenty titles selected to provide a balance of genre, difficulty, and appeal to South Dakota young adults. It will include fiction and non-fiction titles.
8) Criteria for inclusion on the booklist will be reviewed annually at the June meeting.
9) The list may include the first book in a series, but may not include subsequent volumes in the series. This includes companion books.
10) Title already on the Prairie Pasque list may not be chosen.
11) Books need not have been written exclusively for a teen audience.
12) Only one title by an author can appear on each year’s list.
12) The list shall be divided into two sections: middle school recommendations and high school recommendations. The final list will indicate these divisions.

**Voting:**
1) Voting will begin during Teen Read Week and will continue until April 1. Results will be announced during National Library Week.
2) Teens may vote for multiple books.
3) One winner will be selected from the Middle School list and another winner from the High School list. Winners will be awarded the SD Teen Choice Book Award.