

**South Dakota Library Association
Executive Board Meeting
July 7th, 2017 11:00am CST
South Dakota State Library, Pierre**

The meeting was called to order by President Danielle De Jager-Loftus at 11:02am.

Board Members and Committee Chairs present:

Danielle De Jager-Loftus, Mary Francis, Kathy Wibbels, Stephanie Brewer, Craig Johnson, Brenda Hemmelman, Kelly Henkel, Daria Bossman, Maria Gruener

Members Present via Phone:

Elizabeth Fox, Evan Washechek, Mary Kraljic

Members Not Present:

Laura Allard, Melissa Clark

Changes/Additions to the agenda:

No changes were made.

Consideration of the minutes of the April 20th, 2017 meeting:

A motion to accept the minutes was made by Mary Francis and seconded by Brenda. The motion carried.

Report of the Executive Secretary/Treasurer, Stephanie Brewer:

A few people have already taken advantage of the new member half-price membership category. The exhibitor registrants are at 20 for the conference and we are still reaching out to more. Working on updating webpage with conference information. Finished up the documents for the auditing committee and 2016 taxes as well as assisted with the completion of the 2018 budget. As of June the funds are at \$21,032.03 in savings and \$23,806.97 in checking. The endowment is still at \$87,011.10 and is still waiting on the 2nd quarter statement.

A motion to approve the EST report was made by Maria and seconded by Kathy. The motion carried.

Report of the President, Danielle De Jager-Loftus:

We are going to add a conference session for the lobbyist to present about lobbying and legislative issues on Wednesday, pending the vote today. Will have the pipe and drapes secured for vendors soon. A discussion was had about contacting vendors for conference. Stephanie mentioned that we have 14 booths, 1 double booth, and 2 non-profits lined up for vendors. We have also sold many ads for the program. We are going to have a sign up again this year for members to host a session and introduce speakers. Working on getting submissions for memorials at the awards banquet. The award nominations are due July 26th.

Report of the Past President, Kathy Wibbels:

Completed the evaluations for Stephanie and Kelly. Worked on updating document for adding the Social Media Committee.

Reports of Standing Committees

Local Arrangements Committee:

Melissa sent in some notes and said they are working on entertainment for the banquet and that there is a local marching band set to perform outside before the banquet.

Auditing Committee:

Stephanie got an extension for taxes.

Professional Development Grants Committee:

Brenda said that there have been a few applicants for the grants. There is place to upload supporting documents on the website for grant applicants.

Library Issues Committee:

Amber says she is pleased with the lobbyist.

Reports of Sections

Academic/Health/Special Libraries, Mary Kraljic

Melissa Clark has taken a position in Texas so Mary Kraljic is now the section chair. Mary is working on getting poster submissions for conference.

School/Library Media, Laura Allard:

Nothing to report.

Public/Trustee, Maria Gruener:

Replacing 4 openings on the Children's Book Awards Committee soon.

Support Staff, Evan Washechek:

Looking at potential speakers and programming for Branch Out 2018.

Report of the ALA Councilor, Elizabeth Fox:

Elizabeth went to the ALA Chapter Leaders forum at ALA and there were great discussions about intellectual freedom, privacy, and library funding.

Report of the MPLA Representative, Brenda Hemmelman:

Brenda said the MPLA board met on June 3rd. Annie Epperson, a previous President from Colorado, will step up to replace Melissa Clark as the MPLA President. Kathleen Slocum and Brenda proposed a train-the-trainer on grants session at MPLA and it was approved with 30 available slots and they received 83 proposals. The membership will vote on forming a Past Presidents Committee this October. Leadership Institute applications are now being accepted. Credits can be earned for attending the Leadership Institute. MPLA awards are being accepted until August 1st.

Report of the Book Mark's Editor, Kelly Henkel:

Kelly just completed the collection of materials for this quarter's Book Mark's edition and is accepting submissions for the next issue with the deadline as July 24th. The printing costs are staying the same but it is time to renew our bulk mail permit at the post office. Busy updating the website with conference updates and engaging on Facebook.

Report of the Federal Relations Coordinator, Daria Bossman:

LSTA funding was less than expected but the supplemental funds did come through. The total was \$999,000 and close to last year. It is important for everyone to talk community leaders and upcoming candidates because the IMLS funds are planned to be cut in the future. This would be devastating for small states like South Dakota. The Library Training Institute had 26 students at SDSU. School librarians are now recognized as teachers in South Dakota. There are 9 librarians receiving 21st Century Awards this year. The Emporia MLIS program starts with an orientation on August 5th at Augustana University with 25 students in the cohort. There are a few open positions at the State Library.

Continuing Business**SDLA Lobbyist:**

Eric sent an engagement letter for the board to review. Danielle wrote a report on the use of lobbying services. The board will evaluate the lobbyist annually before rehiring.

A motion to renew the contract with the lobbyist at the cost of \$9,000 was made by Kathy and seconded by Maria. The motion carried.

NLLD and Scholarship Proposal:

Mary Francis attended the National Library Legislative Day in Washington, DC in May. There was a push for legislators to sign appropriation letters. She met with legislative staff from South Dakota. Proposed setting up a scholarship for one person to attend NLLD every year with the VP/President Elect starting in 2019.

2018 Conference:

Mary Francis reported that there was a Local Arrangements Committee meeting in Sioux Falls last month and that there will be another one in August before the current conference. It was attended by people from Augustana, USF, Siouxland, State Library, and Mary Johnson from Emporia. Mary Francis is working on a theme for the 2018 conference so that it can be promoted to vendors at the 2017 conference.

2020 Conference in Mitchell:

Danielle is getting a proposal ready for the conference in Mitchell.

Social Media Committee:

Kathy prepared a document to create a Social Media Committee to be voted on in the upcoming election.

A motion to approve adding the Social Media Committee to the election was made by Kathy and seconded by Brenda. The motion carried.

SDLA Archives:

Danielle has researched the agreement and found that it needs updating. USD Archivist has written a new policy. The Book Mark's editor will receive a depository schedule and send materials to the archive. We will have to vote in August about changing the title *Historian* on the current bylaws.

Strategic Plan status:

Mary Francis brought up the strategic planning procedures. Discussion was had to work with Sharon again to draft the plan and move from a 3-year plan to a 5-year plan.

New Business

Logo license plate fundraiser:

Mary Francis brought up an idea to have a license plate fundraiser. Using the general library logo with the person holding an open book to sell to the public. This would be a good way to support libraries and the SDLA and she will look into it.

2018 Budget:

Mary Francis proposed the 2018 budget and it will be a bigger year with the Branch Out, the Library Institute, and the conference in Sioux Falls.

A motion to accept the 2018 budget was made by Kathy and seconded by Maria. The motion carried.

Other:

The Executive Secretary/Treasurer, Stephanie Brewer has announced that she will not be renewing her contract at the end of the year and the search for a new EST will begin soon. A committee was put together to review applicants.

Executive Session:

A motion to go into executive session was made by Mary Francis and seconded by Kathy. The motion carried.

A motion to leave executive session was made by Kathy and seconded by Maria. The motion carried.

The board exited executive session.

Next Meeting:

The next meeting is September 27th at 7:00pm and will be at conference in Chamberlain/Oacoma.

The meeting was adjourned at 1:15pm.

