

Executive Secretary Report – July 2018 – Audrea Buller

| Membership statistics | | | |
|---|-----------|------------|-----------|
| Type | June 2017 | April 2018 | July 2018 |
| Total (incl. 113 comp and 6 life) | 445 | 439 | 421 |
| Total Institutional (including 3 comp; 1 life) | 42 | 44 | 41 |
| Total Personal (including 110 comp; 5 life) | 393 | 270 | 377 |
| Total Book Marks Subscriptions | 10 | 4 | 4 |

Comp = legislators and institutions such as ALA and OCLC

| Account Balances | | | |
|---|-------------|-------------|-------------|
| | June 2017 | April 2018 | July 2018 |
| Wells Fargo Savings | \$21,032.03 | \$21,037.27 | \$21,038.34 |
| Wells Fargo Checking | \$23,806.97 | \$13,479.66 | \$16,885.82 |
| Ameriprise Savings Certificate 20190001 | \$15,767.69 | \$15,818.51 | \$15,818.51 |
| Ameriprise Savings Certificate 3001 | \$20,091.56 | \$20,220.83 | \$20,220.83 |
| Raney Endowment | \$87,011.10 | \$95,247.10 | \$83,571.12 |

Tasks

- ◆ Completed board meeting prep
- ◆ Completed general duties (membership renewals & reminders, bank deposits, bills, mail, etc.)
- ◆ Have met with local arrangements regarding the upcoming 2018 SDLA Conference in Sioux Falls.
- ◆ Set up the website for online registration for both vendors and conference attendees – Monitoring website for memberships and registrations
- ◆ Met with Mary and Maria regarding the 2019 Budget
- ◆ Audit – KMWF Mary Pat Mullin is working on it and its almost completed. Should be done next week or soon after. She will be sending some questions/clarifications and then it should get wrapped up.