

Executive Secretary Report – February 2019 – Audrea Buller

Membership statistics			
Type	January 2018	November 2018	January 2019
Total (incl. 113 comp and 6 life)	441	420	434
Total Institutional (including 3 comp; 1 life)	49	43	43
Total Personal (including 110 comp; 5 life)	392	260	265
Total Book Marks Subscriptions	10	18	4

Comp = legislators and institutions such as ALA and OCLC

Account Balances			
	January 2018	November 2018	January 2019
Wells Fargo Savings	\$21,035.75	\$21,040.99	\$21,042.06
Wells Fargo Checking	\$23,689.00	\$12,829.27	\$18,354.04
Ameriprise Savings Certificate 20190001	\$15,818.51	\$15,967.43	\$16,017.38
Ameriprise Savings Certificate 3001	\$20,220.83	\$20,388.27	\$20,444.39
Raney Endowment	\$95,252.59	\$92,252.59	\$88,810.34

Tasks

- ◆ Completed board meeting prep
- ◆ Completed general duties (membership renewals & reminders, bank deposits, bills, mail, etc.)
- ◆ Updated committee and board lists and updated website privileges
- ◆ Administered 1 E-Votes
- ◆ Completed 1099s and SD Taxes
- ◆ Will be working on 2018 Taxes
- ◆ Start getting things for Conference going