

Seaho Business Meeting Minutes

2/27/03

The meeting was called to order at 8:05am.

The appointed Parliamentarian: Jeff Novak

Secretary's report:

Lakecia Harris moved that the February 12, 2002 business meeting minutes be approved. It was seconded by Katrina Dorsey 44, 0, 0. As of 8:05 am we have 51 voting delegates (institutions)

Action Items:

Elections:

Verna Howell gives special thanks to nominations and recognition committee. We will be electing President and member-at-large. Candidates are:

President: Vera Jackson, Jackson State University; David Jones, UNC Chapel Hill; Ray Plaza, Virginia Tech

Member at Large 2005: Michelle Ballew, Maryville College; J. Shay Davis, University of Georgia; Jim McConnel, James Madison University

SEAHO 2005 bid: Paul Reil

Paul Reil introduced the SEAHO 2005 host bid. The conference will be in Jacksonville starting Sunday February 20-25 at the Adams Mark hotel downtown. The rates are \$139 single or double. There is a tremendous amount of space available. Jacksonville also hosts the Superbowl in 2005. We encourage all of you to attend.

*Move to accept by Andrea Trinklein and seconded by Doug Searcy 46,0,0
Susan says thanks to Florida delegation*

Host report: Deb Baker

There are 456 delegates, 76 VENDORS, 156 first time attendees, 65 registered for pre-conference workshops.

Treasurer's Report: Frank Fleming

We ended fiscal year November 30, 2002, with \$39,856 in assets the bank. We had unexpected expenses that were not clear with the Nashville host when they contracted with the Renaissance hotel. The result of this and other expenses ended with them returning \$579.37. This is a significant difference than what the association was used to getting back from a conference. Please let me know if you would like to receive a summary of transactions.

As a result of spending plan, we did a reduction of 29% from what was accepted. Another change was the SEAHO Report decided to print two versions instead of four and have two-online versions (saving of \$13, 000). The reserve fund committee voted to allow the association to use the reserve funds from that purpose. We surveyed all regional associations and found that SEAHO had the lowest registration cost of other regional associations. We raised registration to \$125 for professionals and \$75 for students in hopes that when we finish the conference we will have about \$12,000 from that added on fee. The committee has informed me that they will be able to return a good dollar amount back to the association.

Norb Dunkel: how much of the reserve fund would you use from lose of revenue

Frank: We would use it all if it was needed.

Doug Searcy: Do we have any protocol for host committee in regards to contracts

Frank: As a result of that instance, the treasurer will review the contracts before they are signed as a second review

Verna: With election updates, our constitution calls for a simple majority, and we have a tie for member at large. Now we will revote on member-at-large. The tie is between Michele Ballew and Shay Davis

Susan back to action items for constitutional amendments please read the screen.

1. Article 4 number 8 letter c. changing newsletter editor to seaho report editor. John McConnel moved, Katrina Dorsey second 50,0,0
2. Change newsletter committee to seaho report editorial board. Allen Blattner, John Clower, 52, 0,0
3. Article 8; section 4a changing term from chair-elect to chair-select. John Clower, Sue Beebee, 52,0,0
4. To amend seaho by laws to include second section on appointments, Joe Mattachione, Roger Dickson 51,0,0

5. Amend bylaws under article 2 section 1 under appointment to say chair select to go into chair position, (new wording) moved by roger, Tim Coley second 53,0,0

6. Renaming nominations committee to nominations and elections committee Carmen Tillery, Bernice Hughes 53, 0,0

7 propose amendment article 8 section 3 letter e to add “ will work in conjunction with awards and recognition committee to select outstanding graduate student award” Jason Chokel, Greg Shlier 53,0,0

SEAHO Report: Chris thanks for your support, please take extra copies back to your institution, we are moving on-line with the need to be more financial spring 2003 on line submission deadline is March 15. Have purchased a domain www.seaho-report.com we will send out a survey to get your responses please continue to support us. This past year we continued with state spotlight, our next state is Virginia. Our ad sales have improved, have to work out how to do this with on-line 2003-2004 will be our last year doing it. We have an informational guide to distribute to any institution interested in doing it

Strategic Planning Task Force update: Lisa Diekow, a group meet yesterday. We did an exercise, which was very reflective. We will be meeting again this afternoon during committee time. We are excited to be planning the course for SEAHO's future.

SAACURH Report: Miguel Hernandez

We have been able to host the national conference at NC State. The state of Alabama is up and running with their RHA conference. At the NO Frills conference, please congratulate them. U of Alabama is hosting them. Both of these conferences are linked to NACURH's national website. In 2003 Appalachian State will host SACCURH. The SAACURH executive board has been dedicated to developing leaders. We have visited 6 of the 9 state conferences. On-line OTM submission process has been a success. We have changed our list-serve. Thanks

Southern Placement Exchange: Gary Kimble

Thanks to SEAHO for having the vision to create the Southern Placement Exchange. We had high quality candidates with a surplus of \$19,000. Thanks to Howie and Student Advantage for their corporate support. Currently 125 candidates are registered. We are down with only 85 employers registered. Thanks to the University of Memphis for hosting. Thanks to Justine H. out of NC State who does our scheduling. I am moving on and Kendra Witcher will be the new SPE Liaison.

SEAHO 2004: Tim Coley

We are excited to invite you to Hilton Head Island. Lighting a Path to the Future, Feb. 17-20. SEAHO really needs us to make this a priority and come out to the conference. We will be at a resort know for golf, tennis, and the beach. Clemson, college of Charleston, Furman, Lander, and SCOHA, please give us feed back as to how to make this better.

Election Update: Verna Howell

Thanks to candidates and the nominations committee members. This has been one of the closest races ever, our new president is Vera Jackson and new member at large is Shay Davis

Susan: Thanks to all candidates for interest please see Deb Boykin about getting involved.

Jim McConnel has their been any thought in charging membership fees or subscriptions to seaho report

Susan: This has been brought up with the strategic planning task force along with other issues.

ACUHO-I Report: David Stephens

I had the pleasure of attending joint conference between Midwest and pacific region, Western and Northwestern 388 were in attendance, and I'm coming from that conference. I bring you greetings from executive board and association office. Congratulations to Susan Grant, Deb Boykin, Deb Baker, and Todd Clark. I had the honor of serving as a faculty member in NHTI. Todd was in my pod. It is good to see his continued success at LSU and on the host committee. Special thanks to Andrea Trinklein for programs. I'm grateful to Jackie and her work and your support of her. New initiatives, our own strategic planning processes, we have contracted the center of leadership development at Rutgers Univ. As a result of that effort ,we have the ACUHO-I Council. Now instead of meeting with the foundation and executive board now we will all meet twice a year in Columbus. We will host the Rutgers consultant again in April. We now have a membership survey that will be mailed out to 65000 members. This is a great opportunity for you to be engaged. We have done focus groups at each regional conference. In April we will have membership survey data, and focus group data to discuss. the goal is to have information to make a solid strategic plan. The membership institutional profile data questionnaire, 50 data sites across the globe, we build this site and it should be on your desktop in the next two weeks, so that you can define a profile and link to that institution not aware of any other resource such as this in higher education. this is a work in process....this is hot.....you will have great benefit from this

..I'm very proud of this result. I also want to plug the NHTI applications, which are due March 3. Kudos to Florida for hosting NHTI for ten years. A personal pitch for the NACURH conference. If you have not been to one, you need to go and hang out with 2500 kids who love living in residence halls. STARS College; through a generous contribution from NACURH, this is a great opportunity for our students. If they want to stay for the ACUHO-I conference, it will be an additional 135 and they would be obligated to work 12 hours as a volunteer. We would love to see each of you in Las Vegas. Allan Blattner from UNC-Charlotte is our program chair. He is an excellent leader. I'll close with a thanks the hospitality committee. The history of SEAHO is amazing. It is a cradle to incredible leadership. Rita Mosier, Jim Grimm, Doris Collins--- all three have been instrumental in my leadership development and also in my personal life. Thanks very much.

Closing Remarks

Susan: Seaho is poised at an exciting time, we are at a time of review, a time for all of us to get involved with SEAHO and get new members connected with the organization. The Strategic Planning Task Force will be rolling up hill. We appreciate your support.

Business meeting adjourned 9:10am