



SEAHO Governing Council
Friday, February 26, 2010
Williamsburg, VA

1) Welcome & Introductions

Gay Perez: *Opened the meeting at 8:00am and welcomed new members. The President indicated her appreciation for the diversity of new and returning members. Number one thing about being on Governing Council is the commitment to the role you are in as outlined in Constitution and Leadership Manual. Especially important is that everyone attend Mid-Year meeting. We anticipate that there will be several constitutional changes next year. The mid-year meeting will be Oct 17-19 in Mobile, AL.*

2) Review of GC structure & responsibilities

- Organizational Chart – **Gay Perez:** *Shay Little and Jon Coleman will explain who gets vote, get your info correct, how info ties to website and admin portal. **Shay Little:** This has not been that effective in past. As we move to a paperless system, the Secretary & the Technology Coordinator are blending some of their roles to maximize the efficiency of communication and using the SEAHO website. There will be no roster sent out – the directory information will be online. Please complete the transition document going around and make sure your info is correct. Jon will post minutes from Governing Council meeting minutes from Tuesday & today and this group will approve online – so we need everyone set up. Once set up, Azfar will send out emails with info. Every position is tied to a vote – if you are sharing a position, please note that only one person will have the vote – so we need to know who it is. If you are elected to a position – you you’re your own vote. Questions? Please respond when you get an email. **Gay Perez:** all SEAHO documents that we are discussing are on the website*
- Constitutions – **Gay Perez:** *will send out the February 2009 updated version soon. Please review the constitution*
- Leadership Manual – **Gay Perez:** *will send out with Constitution. **Lisa Diekow:** please notice that info is arranged by month and what are the responsibilities of each position. Separate section with overall responsibilities. Next project is to change the “flow” of the document and make it easier to find info. Please bring changes forward if roles/duties have changed. Also comparing elements of Strategic Plan to be included in Leadership Manual (missing RELI Chair). The Manual needs to be easier to find your duties without printing whole thing.*
- Web Site...www.seaho.org Training/Transition Document

3) Updates/Reports

A. Executive Board

Steve Stauffer: updating constitution, making it a web document vs. a PDF; I met with state presidents and discussed the importance of transition time for state reps at SEAHO.

Paul Riel: if you need checks/receipts – Andrea Trinklein and I are meeting – please get them to us by 10am in Bar (working).

B. Conference Hosts: 2010 – VA : ready for closing banquet;

C. **Nicole Rodriguez-Pastor:** – let me know if you want specific question on conference evaluation

D. Mississippi in Mobile, AL - ready for closing banquet & invitation to Mobile!

E. 2012 – Tennessee – have contracts with all locations; all but one committee chair in place; SEAHO 2012 theme is to be decided. Hotel rate is \$149 and \$139 for 2nd hotel

F. State Representatives – **Gay Perez:** we have a renewed commitment to our states and want to further develop the relationship between SEAHO and state organizations

G. Committee chairs

H. SEAHO Report Editors – **Scott Nelson:** SEAHO Report Deadline – Tuesday March 30th; next edition will be online, no summer edition from now on; goal is to start rolling out changes for Fall edition. **Ralphel Smith:** – how will SEAHO Report be hosted with new format is something that will be determined over the next year – **Scott Nelson:** will create task force to determine how to manage publication for the future – we have models from ACUHO-I to look at, but most other regions do not have something like SEAHO. Want to make the decision that's best for SEAHO. Hope to have info by Midyear.

I. Southern Placement Exchange – March 11-13;

J. RELI – June 3-5, Furman University. Updates on Scholarship, Applications, etc. – **Kathy Hobgood:** thanks for helping with marketing RELI; survey monkey account – President Elect Riel thinks we still have it – will check to make sure we keep it. Thanks for support of research on impact of RELI on participants by Kathy Hobgood and Paul Jahr. Please let me know if your state has scholarship for RELI. **Donna McGalliard:** Dates on agenda not correct: actual date is June 3-5th.

K. Others

4) Goals for 2010-2011 – *this group is the direction setter for SEAHO and continuity should continue. Make sure what we are doing matches our mission statement.*

A. Commitment to SEAHO and the Housing Profession

a. Accessing our Services, Scholarships, Institutes

- b. Ensuring that SEAHO creates the avenues to increase commitment through involvement, participation, and opportunities – *use website for this including online training, podcasts, etc. Want to integrate new services – website needs to be for more than Governing Council*
- B. Fiscal Responsibility- **Gay Perez:** *need to better project revenue and keep expenses in check with income.*
 - a. Regional Conference Hosting Sites – **Gay Perez:** *help in projecting budget and revenue issues. Will appoint a group of individuals to address that issue. Lots of logistical issues. Want host site info for 2013 by Mobile – prefer mid-year.*
 - b. SEAHO Report On-Line Publications - **Gay Perez:** *\$13,000 typical year cost when printing, looking at large amount of savings by transitioning to online.*
- C. Technology
 - a. Task Force to match needs with capabilities – Lisa Diekow will continue to lead this task force.
 - b. Integrated site
 - c. Navigation excellence
- D. Long-Range planning – implementation of the Strategic Plan – **Gay Perez:** *groups have met and Jon will update Strategic Plan and send out.*
- E. New Directions
 - a. Open to ideas and suggestions for navigating the next year and ensuring that we are setting the Association up to excel. – **Gay Perez:** *no idea is a bad idea – keep them coming. People won't be shut down – not afraid of change. Other issues?*

5) Upcoming Meetings/Events

- Executive Board Summer Meeting – June 10-11th after RELI; the appropriate Executive Board member will be talking with you about it before and after on issues.
- ACUHO-I June 26-29 in Austin, TX – *if you can attend, great. SEAHO will host reception.*
- Mid Year Meeting – October 17-19, 2010 in Mobile.

6) Announcements

- None

Meeting adjourned at 8:45am.

Respectfully Submitted

Jon Coleman

SEAHO Secretary 2010-2012