

# 2018 AASC National Service Coordinator Conference Registration Form

Aug. 19–22 ■ JW Marriott Austin

Register online at [www.servicecoordinator.org](http://www.servicecoordinator.org)

**Please return your completed form with payment to:**

AASC, P.O. Box 1178, Powell, Ohio 43065

or

614-848-5954 (fax)

## Attendee Information

Name \_\_\_\_\_

Title \_\_\_\_\_ Work site \_\_\_\_\_

Work site street address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Special accessibility requirements\* \_\_\_\_\_

☐ **I would like to volunteer as a workshop moderator. Please contact me.**

☐ I am a first-time AASC  
conference attendee

☐ I have been a service  
coordinator for 1 year or less

☐ I have a PSC  
designation

\*Individuals with food allergies must use their own discretion on which food items to consume, as we cannot guarantee that allergens were not introduced during a stage of production, including ours.

## Additional Information

### Photo/video authorization

I hereby give my consent for AASC to use photos/video coverage of myself in future AASC promotions, including print and electronic media as well as video. I understand that AASC may take photos/video coverage of this conference and that these photos/video coverage remain the property of AASC. By registering for conference, I give my consent and acknowledge receiving this information. If I do not agree to this consent, I can contact AASC at [info@servicecoordinator.org](mailto:info@servicecoordinator.org).

### Cancellation, refund and substitution policy

All registration cancellations and refund requests must be made in writing by July 23, 2018. A refund of all fees, minus a \$175 administrative fee, will be given for cancellations received by that date. No refunds will be granted for requests postmarked after July 23, 2018. Submit all requests to AASC Registration via email at [info@servicecoordinator.org](mailto:info@servicecoordinator.org). AASC regrets that refunds will not be given for no-shows or in the event of inclement weather or travel delays resulting in missed conference attendance time. Substitutions are accepted. A transfer of your full registration is permitted prior to the conference by submitting a written request to [info@servicecoordinator.org](mailto:info@servicecoordinator.org). Onsite transfers must be accompanied by proof of the original confirmation letter. Badge sharing, splitting and reprints are strictly prohibited.

### Discount codes

Special for non-members who are first-time conference attendees: you will receive a one-year AASC membership in addition to your registration for the full conference at the non-member rate. However, if you select the free membership special, the group discount cannot be applied to your registration. Limit one discount/special per registration. For group discounts, please complete the Group Registration Form

☐ By checking this box, I elect to NOT be included in the conference attendee list.

# Registration

In order to receive the member rate, each registrant's AASC dues must be paid in full through Aug. 30, 2018.

	Payment received by June 22	Payment received June 23–July 23	Payment received July 24 and after <sup>5</sup>	My cost
<input type="checkbox"/> Sun–Wed Member (General Pre-Con) <sup>1</sup>	\$660	\$785	\$1,015	\$
<input type="checkbox"/> Sun–Wed Non-Member (General Pre-Con) <sup>2</sup>	\$880	\$1,005	\$1,235	\$
<input type="checkbox"/> Sun–Wed Member (AASC Online Software Training Pre-Con) <sup>1, 3</sup>	\$749	\$874	\$1,029	\$
<input type="checkbox"/> Sun–Wed Non-Member (AASC Online Software Training Pre-Con) <sup>2, 3</sup>	\$974	\$1,099	\$1,254	\$
<input type="checkbox"/> Mon–Wed Member <sup>1</sup>	\$530	\$655	\$810	\$
<input type="checkbox"/> Mon–Wed Non-Member	\$755	\$880	\$1,035	\$
<input type="checkbox"/> One Day Member <sup>1</sup> select one: <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday	\$275	\$375	\$485	\$
<input type="checkbox"/> One Day Non-Member    select one: <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday	\$395	\$495	\$605	\$
<input type="checkbox"/> Guest – Monday Reception (adults only)	\$80	\$80	\$80	\$
<input type="checkbox"/> Attendance/CEU Certificate <sup>4</sup>	\$35	\$35	\$35	\$

Total fees \$ \_\_\_\_\_

**HUD employees** – Please contact AASC at [info@servicecoordinator.org](mailto:info@servicecoordinator.org).

**Included in registration:** all conference workshops; Monday reception with light refreshments and cash bar; continental breakfast Monday through Wednesday.

<sup>1</sup> Property managers receive the member rate and do not have to be a member.

<sup>2</sup> Special for non-members who are first-time conference attendees: you will receive a one-year AASC membership in addition to your registration for the full conference at the non-member rate.

<sup>3</sup> AASC Online subscribers only. Registration includes a light lunch.

<sup>4</sup> This is optional, but if you want a record of the workshops you attended, you must purchase the Attendance/CEU Certificate.

<sup>5</sup> Registrations mailed or faxed to AASC's office will be accepted until August 15. After this date, registrations must be completed as a walk-in at the conference site.

## Payment

The federal ID number for AASC is 31-1670185

Please DO NOT submit payment information via email.

Select payment type and provide payment with registration.

☐ **Check**                      Check # \_\_\_\_\_                      Enclosed is payment of \$ \_\_\_\_\_

☐ **Credit card**                      Select card type: ☐ Visa    ☐ MasterCard    ☐ Discover    ☐ AMEX

Name on card (please print) \_\_\_\_\_

Card number \_\_\_\_\_    Expiration date \_\_\_\_\_    Card identity code\* \_\_\_\_\_

Billing address of credit card \_\_\_\_\_

City \_\_\_\_\_    State \_\_\_\_\_    Zip \_\_\_\_\_

Cardholder signature \_\_\_\_\_    Email \_\_\_\_\_

\*3 digits on back of V/MC/DISC or 4 digits on front of AMEX

Note: Full payment is required prior to attendance. Registration will not be confirmed until payment is made. Group registrations with purchase orders are considered provisional until paid, at which point they will be confirmed. In order to receive the registration rate, payment must be received by the specified cutoff date. If payment has not been received, registration is subject to cancellation (and individuals would need to re-register at the prevailing rate). A \$50 fee is applied to balances for returned checks.