



## CSTD CERTIFICATION PROGRAM PERSONAL DATA FORM

Name:

Date:

Submit with application form. Minimum number of points: Part A requires 100 for certification and 75 for recertification; Part B requires 100 for certification and 50 for recertification.

### Part A: Education and Training

All achievements listed in this part shall have been accomplished during the 5-year period preceding the date of certification or recertification application.

For Certification: A minimum of 100 points is required for Part A.

For Recertification: A minimum of 75 points is required for Part A.

a. AStd Certification (50 points)

Points

b. Attendance at any SES-sponsored professional development course (15 points per day for each course)

Points

Title:

Date:

Title:

Date:

Title:

Date:

Title:

Date:

c. Completion of any courses in the Standards Aware™ online series – which are recognized as “SES-sponsored professional development courses” (15 points per course, maximum four courses). Provide copies of the course certificates.

Points

Title:

Date:

Title:

Date:

Title:

Date:

Title:

Date:

d. Attendance at the SES Annual Conference (25 points for each conference)

Years attended:

Points

e. Attendance at other standards-related courses or events (10 points per day for each approved course or event)

Points

Title: \_\_\_\_\_ Dates: \_\_\_\_\_

Sponsor: \_\_\_\_\_

Title: \_\_\_\_\_ Dates: \_\_\_\_\_

Sponsor: \_\_\_\_\_

Title: \_\_\_\_\_ Dates: \_\_\_\_\_

Sponsor: \_\_\_\_\_

Title: \_\_\_\_\_ Dates: \_\_\_\_\_

Sponsor: \_\_\_\_\_

f. Attendance at SES Webinars (3 points per day for a 1 ½ hour program)

Points

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Part A total

**Part B: Standards Achievement**

All achievements listed in this part shall have been accomplished during the 5-year period preceding the date of certification or recertification application.

For Certification: A minimum of 100 points is required for Part B.

For Recertification: A minimum of 50 points is required for Part B.

a. Positions held in the SES:

Points allowed per year per position: Society Officer – 20; Society Director – 20; Committee Chairman – 10; Committee Member – 5; Section Chairman – 5; Section Board Member – 3.

Points

Position: \_\_\_\_\_ Dates: \_\_\_\_\_

Position: \_\_\_\_\_ Dates: \_\_\_\_\_

Position: \_\_\_\_\_ Dates: \_\_\_\_\_

b. Volunteer or staff positions held in standards developing organizations or advisory groups

Points allowed per year per position: Officer – 15; Board member – 10; Committee chairman – 5; Staff – 5; Voting Committee member – 5, Other Volunteer - 3

Points

Position:

Dates:

Organization:

Position:

Dates:

Organization:

Position:

Dates:

Organization:

Position:

Dates:

Organization:

c. Instructor or speaker on the subject of standards or standardization

Points allowed: Instructor or speaker – 10; Moderator – 2; Add one-half of these points for repeat sessions

Points

Title:

Dates:

Event:

Location:

Title:

Dates:

Event:

Location:

d. Articles written and published in nationally recognized magazines/books on standards and standardization.

Points allowed per publication: Books – 100; Article for SES journal – 25; Article for other publications – 20; Other – 20 (e.g., internal organizational publications, white papers, pamphlets, training materials)

Points

Title:

Publication:

Dates:

Title:

Publication:

Dates:

e. Standards-related honors or awards

Such honors or awards may be from an employer, a voluntary standards organization, an association or society, a government organization, or any other recognized organization acknowledging an achievement in standards or standardization. Five points are allowed per honor. Submit criteria. A maximum of 25 points is allowed for Honors & Awards.

		Points
Honor/Award:	Date:	
Organization:		
Honor/Award:	Date:	
Organization:		
Honor/Award:	Date:	
Organization:		
		Part B total
		Total A+B Points

I certify that the information contained in this CStd Personal Data Form is true and correct to the best of my knowledge and ability. I agree to be bound by the SES Code of Ethics, and understand that intentional misrepresentation of this information may result in the loss of certification.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

CONFIDENTIAL