



AGENDA

- 1) Welcome and introduction
- 2) Expectations regarding SCIRIC work
- 3) Operational guidelines
- 4) Founding Steering Committee
- 5) Work programme
- 6) Work groups
- 7) Next meeting
- 8) Misc

MINUTES

1 Welcome Thomas-Benjamin Seiler welcomed all attendees, everybody introduced themselves

Attendee	Affiliation
Thomas Backhaus	Gothenburg University
Erica Brockmeier	University of Liverpool
Roel Evens	SETAC Europe, Brussels office
Jennifer Lynch	SETAC Publications
Samuel Maynard	Syngenta
Leonie Nüßer	RWTH Aachen University
Thomas-Benjamin Seiler	RWTH Aachen University
Jenny Shaw	IEAM Editorial Office
Richard Wenning	IEAM Editor in Chief

2 Expectations regarding SCIRIC work All attendees were asked to shortly tell, what their expectations are regarding SCIRIC work and what they aim for as members of the group. A general theme was to improve science and risk communication by SETAC scientists. Some want to help to make this happen, several also want to learn for themselves. Strengthening also SETAC internal communication was seen as a very important goal. Since the group did not start working yet, expectations merely resembled the aims and objectives of the SCIRIC proposal.

3 Operational Guidelines The group went bit by bit through the draft operational guidelines put together by Thomas-Benjamin Seiler and made available to all SCIRIC members ahead of the meeting. The guidelines were thoroughly reviewed and several points discussed. All parts including any amendments were agreed on by the meeting. The question on the required quorum for elections and decisions could not be solved. It was agreed that Thomas-Benjamin Seiler and Roel Evens work out a suitable text and integrate in the guidelines. The guidelines will then be sent to all SCIRIC members for review and subsequently finalised. Approval of the guidelines will be requested from SEC.

4 Founding Steering Committee The founding steering committee currently consists of 6 members in total, among them 3 from academia, 2 from government, 1 from business; 3 are from Germany, 1 from Sweden, 1 from UK, 1 from USA. The members are: Thomas-Benjamin Seiler (Chair), Agnieszka Hunka, Gerd Maack, Sarah Bowman, Henner Hollert, Pernille Thorbeck.



It is hence not yet balanced between professional areas and also not very diverse with respect to regional representation. Thomas-Benjamin Seiler suggests to include Silke Bollmohr, who communicated strong interest to serve on the committee. She would represent business and Germany/Africa. The meeting agreed on including Silke.

7 Work programme The work programme as laid out in the SCIRIC proposal and meanwhile on the SCIRIC homepage, was reviewed and discussed. It was agreed to start with the PEOPLES pillar of SCIRIC work in such a way that the network of SETAC scientists with expertise or large experience in science and risk communication should be properly established.

8 Work groups With respect to point „work programme“ only one work group was formed, consisting of Thomas-Benjamin Seiler, Thomas Backhaus, Erica Brockmeier, Samuel Maynard, Leonie Nüßer. It will be led by Thomas-Benjamin Seiler.

The group will start to collate the contacts of the presenters at all communication-related sessions since the World Congress 2012 in Berlin. It will extract from the SETAC membership directory a list of all members who tagged their profiles with „risk communication“. This initial list will be extended to the authors of the article collection on science and risk communication in *Env Sci Europe*. For Orlando it is planned to find all presentations that are related to communication but do not run in a communication session track. Contacts to the presenters will be added to the list. Also, a survey will be carried out asking the SETAC membership to define their current outreach activities and their opinion about this topic.

9 Next meeting The next regular SCIRIC meeting will be held at the SETAC Europe AM 2017 in Brussels.

ACTIONS

ACTION: Roel Evens to provide the necessary information regarding the quorum for elections and decisions.

ACTION: Thomas-Benjamin Seiler to include in the operational guidelines a paragraph on the required quorum for elections and decisions.

ACTION: Thomas-Benjamin Seiler to send the draft operational guidelines to SCIRIC membership.

ACTION: Thomas-Benjamin Seiler to then finalise the guidelines and request approval by SEC.

ACTION: Thomas-Benjamin Seiler to invite Silke Bollmohr to serve as a steering committee member.

ACTION: Leonie Nüßer to compile a list of all presenters at past and upcoming (SW/SNA Orlando, SE Brussels) communication sessions.

ACTION: Erica Brockmeier to prepare a draft survey.