

Introduction

The Society for Investigative Dermatology (SID) is a not-for-profit organization whose mission is to advance the sciences relevant to skin disease through education, advocacy and scholarly exchange of scientific information. We are aware of and care about your own personal privacy interests, and we take that seriously. This privacy policy describes our policies and practices regarding collection and use of your personal data, and sets forth your privacy rights. We recognize that information privacy is an ongoing responsibility, and so we will continue to update this privacy policy as we adopt new policies.

Applicability and Eligibility

This privacy policy applies to our collection, use, disclosure, and protection of your data. It does not apply to third party websites, applications, or services. Before accessing, using, or interacting with our services, carefully review the terms and conditions of this privacy policy.

Collection and Use of Personal Information

We collect personal information about our members and other stakeholders. This information includes, but is not limited to, first name, last name, job title, employer name, work address, work email, and work phone number. This information is used to provide members and stakeholders with services, including membership services, event notifications, and more. We do not sell personal information to anyone and only share it with third parties who are facilitating the delivery of our services.

SID Membership

When you become a member, we collect information about you including (but not limited to) your name, your employer's name, your work address, and your email address. We may also collect your personal email address, a personal mailing address, and a mobile phone number. Members may voluntarily provide additional information in their membership profile, such as information about their educational background, number of years in the industry, and the like. Members may edit their profile at any time to change, add, or remove personal information.

We process your personal information for membership administration, to deliver member benefits, and to inform you of our events, content, and other benefits or opportunities associated with your membership. We may also use this information to help us understand our members' needs and interests to better tailor our products and services to meet your needs.

Events and Webinars

We host events throughout the year, including our annual conference and webinars (collectively "events"). If you are a member and register for one of our events, we will access the information in your member account to provide you with information and services associated with the event. If you are not a member and you register for one of our events, we will collect your name and contact information, which we will store in our database and use to provide you with information and services associated with the event. As an attendee, we will keep a record of your

participation to provide you with post-event information including details on upcoming events you may be interested in.

We reserve the right to use any photograph/video taken at our events, without the expressed written permission of those included within the photograph/video. We may use the photograph/video in publications or other media material produced, used or contracted including but not limited to: brochures, invitations, books, newspapers, magazines, television, websites, etc. To ensure the privacy of individuals, images will not be identified using full names or personal identifying information without written approval from the photographed subject.

Publications

The *Journal of Investigative Dermatology (JID)* is owned by the SID. A personal subscription to the *JID* is a member benefit of the Society for Investigative Dermatology. Those details collected by the SID which are required to deliver the *JID* electronically and by mail are shared with our publisher, Elsevier. Elsevier's privacy policy can be found at <https://www.elsevier.com/legal/privacy-policy>.

The *JID* receives submissions from authors, engages reviewers, and communicates with its Editorial Board primarily via ScholarOne Manuscripts, by Clarivate Analytics. Contact details supplied in the system are used to communicate with authors about their submissions. Clarivate Analytics' privacy policy can be found at <https://clarivate.com/clarivate-analytics-scholarone-privacy-notice/>. The contact details of authors whose manuscripts are accepted for publication are transmitted to our publisher, Elsevier, in order to send proofs and other publication details to authors. Elsevier's privacy policy can be found at <https://www.elsevier.com/legal/privacy-policy>.

We process information about submissions for journal administration, to fulfill subscriptions, and to inform authors, reviewers and editors of journal activities and developments. We may also use this information to help us understand our authors' and readers' needs and interests to better tailor our products and services to meet them, and to optimize administration of the journal.

Correspondence

If you correspond with us by email, the postal service, or other form of communication, we may retain such correspondence and the information contained in it and use it to respond to your inquiry; to notify you of our conferences, publications, or other services; or to keep a record of your complaint, accommodation request, etc. Users may opt-out of receiving certain communications by following the unsubscribe process described in an email communication, or by contacting our office directly.

Access to Your Information

Certain tools and settings are provided to help you access, correct, delete, or modify your personal information. We welcome you to contact us regarding the information we have

collected about you, including the nature and accuracy of the data collected about you, to request an update, modification, or deletion of your information, to opt-out of certain services, or to withdraw any consent you may have granted. Please note that if you choose to delete your information or opt-out of the collection and use of your information, certain features may no longer be available to you.

Purposes for Processing Your Data

As explained above, we process your data to provide you with services you have requested from us, including membership services, events, publications, certification, and other content. We use this information to refine our services to better tailor them to your needs and to communicate with you about other programs and services we offer that may assist you in your career or otherwise help you to advance your career.

Payment Information

We may collect and store information related to purchases if you choose to purchase services from us. You may provide certain information to complete payments, including your credit or debit card number, card expiration date, CVV code, and billing address (collectively, "Payment Information"), along with your name and billing, and shipping address, to complete payment transactions. Per PCI Compliance, we do not accept credit card information via email. Credit card information received via fax, phone, or mail is entered into a secure system and then deleted and destroyed.

Website Usage

As is true of most other websites, our websites collect certain information automatically and stores it in log files. The information may include internet protocol (IP) addresses, the region or general location where your computer or device is accessing the internet, browser type, operating system and other usage information about the use of our websites, including a history of the pages you view. We use this information to help us design our sites to better suit our users' needs. We may also use your IP address to help diagnose problems with our servers and to administer our websites, analyze trends, track visitor movements, and gather broad demographic information to assist us in identifying visitor preferences. Our websites also use cookies. They do not track users when they cross to third party websites or provide targeted advertising to them, and therefore do not respond to Do Not Track (DNT) signals.

Sharing Information

Information about your purchases are maintained in association with your membership or profile account. The personal information we collect from you is stored in a database hosted by a third party, YourMembership ("YM"). YM does not use or have access to your personal information for any purpose other than cloud storage and retrieval.

We do not otherwise reveal your personal data to third-parties for their independent use unless: (1) you request or authorize it; (2) it's in connection with any of our events as described above; (3) the information is provided to comply with the law (for example, to comply with a search warrant, subpoena or court order), enforce an agreement we have with you, or to protect our rights, property or safety, or the rights, property or safety of our employees or others; (4) the information is provided to our agents, vendors or service providers who perform functions on our behalf; (5) to address emergencies or acts of God; and (6) to address disputes, claims, or to persons demonstrating legal authority to act on your behalf.

Our websites use interfaces with social media sites such as Facebook, LinkedIn, Twitter and others. If you choose to "like" or share information from our websites through these services, you should review the privacy policy of that service. If you are a member of a social media site, the interfaces may allow the social media site to connect your site visit to your personal data.

Changes and Updates to the Privacy Policy

By using the SID and/or JID websites, you agree to the terms and conditions contained in this privacy policy. As our organization, membership, and benefits change from time to time, this privacy policy is expected to change as well. We reserve the right to amend the privacy policy at any time, for any reason, without notice to you, other than the posting of the amended privacy policy on our website. We may e-mail periodic reminders of our notices and terms and conditions and will e-mail members of material changes.

Data Protection Officer

The SID is headquartered in Cleveland, Ohio, in the United States. We have appointed an internal data protection officer for you to contact if you have any questions or concerns about our data policies or practices. Our data protection officer's name and contact information are as follows:

Rebecca Minnillo
Data Protection Officer
SID
526 Superior Avenue, East
Cleveland, Ohio 44114 USA
Phone (216) 579-9300
Minnillo@sidnet.org