

SOCIETY OF INFORMATION MANAGEMENT
SOUTH FLORIDA CHAPTER
EXECUTIVE COMMITTEE
CONFERENCE CALL MINUTES

January 24, 2008

A conference call was held for the executive committee of the Society of Information Management, South Florida Chapter, on 1/24/2008, 4:00 pm.

Members Participating:

James Osteen, President
Tery Howard, Vice President
Joe Hutchins, Treasurer
Dianne Della-Pietra, Program Director
Irma Becerra-Fernandez, Program Director
Elaine Collett Buza, Secretary

Members Not Participating:

Jacqueline Zelman, Membership Director

Call to Order

James Osteen, President, called the meeting to order at 4:10 pm and recorded the minutes. The meeting, having been duly convened, was ready to proceed with business.

President Report

James Osteen, President, reviewed the agenda and welcomed everyone to the meeting.

The President indicated that a suggestion was before the committee to conduct meetings in a manner consistent with Robert's Rules of Order. This suggestion was passed by the Executive Committee.

Financial Review

Joe Hutchins provided an update on the Chapter's finances. The Chapter currently has a bank balance of \$2,375. There has been no membership growth. The breakfast at the January 10, 2008 meeting cost \$1,200-\$1,300, but session registration was only \$800-\$900; resulting in a deficit. Some options discussed for funding future meetings included higher membership fees or sponsorships. National SIM charges a 2.9% fee for processing session registrations. It is possible that we may not have received all session receipts from National SIM as the last update from SIM was 1/7/08 and the event occurred on 1/10/08.

Membership Development Update

Jackie Zelman was unavailable; no update was provided.

Approval of Minutes

The minutes of the January 10, 2008 meeting of the Chapter were not yet available for approval.

Discussion

The following items were discussed:

1. Programs - Irma Becerra-Fernandez / Dianne Della-Pietra

Irma Becerra-Fernandez participated in a Conference call for national SIM coordinators. One suggestion for a speaker was the CIO for CDC, who does a presentation on pandemics. However due to prior commitments, he is not available for 4/10/08. A backup plan is to ask Pete Martinez from Quantum. Irma will approach Peter for 4/10. As an alternate date, Terry will research the availability of the Dolphin facilities for 4/24. A final decision on date and speaker will be made by 1/31/08 to allow adequate time for meeting announcement and invitations.

2. Future Meeting Dates

South Florida SIM Chapter will conduct three general breakfast meeting sessions (8 am to 10 am) annually (April, October, and January) and one social event on a Thursday night in early December.

3. Future Speakers/Topics

Elaine Buza will create verbiage inviting speakers to volunteer, will add verbiage to web site and will forward to Dianne Della-Pietra prior to January 31 so that Dianne can do an email blast. Some future topics may include virtualization and green initiatives.

4. Survey Mechanism

It was previously discussed that chapter members be surveyed for suggestions on chapter relevance and speaker topics. Survey tools need to be investigated, such as SurveyMonkey

5. Agenda for Future Meetings

The agenda of future meetings will be as follows:

- Call to Order
- Review and correction of minutes
- Executive Committee Reports
 - President
 - Vice President
 - Membership
 - Programs
 - Treasurer
 - Secretary
- Attendees Introduction
- Speaker Introduction
- Membership pitch
- Speaker
- General SIM Announcements
- Adjournment

5. Next Conference Call

Next conference call is to be scheduled during first week of February – Dianne Della-Pietra to arrange

Adjournment

There being no further business to come before the meeting, the meeting was adjourned.

Respectfully submitted,

Elaine Collett Buza

Elaine Collett Buza, Secretary