

**Smith County Bar Foundation  
Board of Directors Meeting  
Joint Meeting with SCBA Board of Directors  
January 10, 2018 Start Time: 12:06 pm End Time: 1:03 pm  
Genecov Room**

<u>Members present:</u> Patricia Coplan Shannon Dacus Ruth Yeager Daniel Montgomery Deborah Race David Hudson Dana Bias Tim Simpson Diane DeVasto Dawn Franks Barbara Bass Laura Jackson Andrew Adams Bill Cornelius Ron Stutes	<u>Also present:</u> Cristy Arscott Carol Campbell Andy Tindel	<u>Members Absent:</u> Judge Kennedy Bryan Campbell Amy Ames Jennifer Gaston Trey Yarbrough Earl Drott Kelly Pace
--	---	--

Issue	Action	Those Responsible	Due Dates	Follow Up Required
<p><b>CALL TO ORDER AND INVOCATION</b></p> <p>Deborah Race called the meeting to order. Invocation by Tim Simpson</p>				
<p><b>PRESIDENT’S REPORT</b></p> <p>SCBF is trying to increase Fellows by 10% this year.</p>				

<p>Tim Simpson is working on confirming a Constitution Day speaker. The week we originally selected was not workable for Justice Stewart.</p> <p>Constitution Day game is being updated by the committee and a presentation is scheduled for Rotary on the 18<sup>th</sup>.</p>				
<p><b>CONSTITUTION DAY 2018</b></p> <p>Fifth Circuit Justice Stewart is our first choice for a speaker and initial contact has been made. The week picked for the event is the same week as En Banc arguments for the Fifth Circuit in New Orleans. Justice agreed to speak but the date may have to be changed to accommodate his work schedule.</p>		<p>Tim Simpson and Cristy Arscott</p>		<p>Tim will contact Justice Stewart to see if September 18, 19 or 20<sup>th</sup> would work for him. Tim and Cristy will work with David Hudson and Patricia Coplan to see if TJC can switch dates also</p>
<p><b>COMMITTEE REPORTS</b></p> <p><b>FELLOWS</b> The committee is still working on the delinquent Fellows list.</p> <p>Also working on recruiting new Fellows</p> <p><b>GRANTS</b> Dawn Franks reported on grant request from CASA of East Texas for a grant to recruit and diversify volunteer base. Grants committee</p>	<p>After discussion by the board, motion from committee was seconded and</p>	<p>All board members</p>		<p>Committee members will contact those on the delinquent list then come to board for additional help in contacting delinquent Fellows.</p> <p>Cristy will notify CASA of the grant award.</p>

<p>recommended a grant of \$500 to CASA for this purpose.</p> <p><b>ENDOWMENT</b> No report.</p> <p><b>PUBLIC RELATIONS</b> No report.</p> <p><b>LAW DAY</b> Informational mailer will go out soon seeking sponsors. . Judge Bob Parker will be the recipient of the Justinian Award and he has been notified.  Plans are on track and underway.  Law Day is scheduled for May 10<sup>th</sup> at the Ornelas Center.</p> <p><b>ADOPTION DAY</b> No report.</p> <p><b>VOLUNTEER ATTORNEY PROGRAM</b> No report.</p> <p><b>CIVICS PROGRAM</b> The Civics Game will be presented to the Tyler Rotary Club on January 18th. The committee is working on updating the questions.</p>	<p>unanimously approved</p>	<p>Law Day committee and staff</p> <p>Committee</p>		<p>Law Day committee will continue planning for the May 10<sup>th</sup> event and will update the board monthly</p> <p>Update game questions.</p>
--	-----------------------------	---	--	---

<p><b>MINUTES</b></p> <p>The minutes from the December board meeting of the Foundation were submitted for approval as written and attached to the Agenda.</p>	<p>The December minutes were reviewed and unanimously approved.</p>	<p>Secretary and board</p>		
<p><b>FINANCIAL REPORT</b></p> <p>Daniel Montgomery presented a financial report, including the current Balance Sheet, Budget Comparison and Profit &amp; Loss report. \$35,000 in cash which is down a little. Endowment is doing well. Profit and Loss shows a loss of \$6,700 in net ordinary income but a net gain of \$1,130 when endowment earnings are factored in.</p>	<p>YTD Balance Sheet, Budget Comparison and Profit &amp; Loss report accepted as reported.</p>	<p>Treasurer and board</p>		
<p><b>EXECUTIVE DIRECTOR'S REPORT</b> Attached to the meeting agenda for review.</p> <p><b>JOINT BOARD DISCUSSION OF EMERGENCY PLAN</b> Directors from SCBF and SCBA jointly discussed implementing a plan in the event we lose our executive director unexpectedly. Handout passed out explaining what that would mean to the organizations and offering some</p>		<p>Special committee to be appointed by SCBA and SCBF presidents</p>		<p>The special task force/committee will develop an emergency plan and will report their recommendations back to each board for review and approval.</p>

<p>suggested ways to manage such an emergency.</p> <p>Deborah Race suggested that a joint committee made up of members from each board be appointed to devise a plan and report back to the boards.</p>				
<p><b>ROUND ROBIN REFLECTIONS</b></p> <p>Directors from both boards jointly discussed what each director sees as his/her long term vision for the SCBA and the SCBF organizations.</p> <p>Common visions were:</p> <ul style="list-style-type: none"> <li>More visibility to the public</li> <li>More attorney engagement in each organization</li> <li>A permanent home for the Smith County Bar</li> <li>More public education</li> <li>More pro bono services offered</li> </ul>				

**NEXT MEETING: WEDNESDAY, FEBRUARY 14, 2018**