

### ***Grants from the Smith County Bar Foundation***

The Smith County Bar Foundation awards grants to charities and organizations serving Smith County, Texas for the purposes consistent with its mission set out below. No grants are awarded to individuals.

### ***Deadlines***

The Smith County Bar Foundation accepts grant applications between August 1st and March 30<sup>th</sup>. Please note that the Smith County Bar Foundation requires a minimum of 60 days to process any grant request. Only one application may be submitted per fiscal year.

### ***Mission***

The Smith County Bar Foundation exists to further justice and the rule of law in Smith County, Texas by educating and serving its citizens. The Foundation accomplishes these goals by: establishing programs designed to educate members of the general public as to their legal rights and responsibilities; promoting and facilitating the exercise of the legal rights of the poor; and serving the community through programs designed to assist those affected by the justice system.

### ***Conditions of Smith County Bar Foundation grants***

1. Grant awards must be used strictly in accordance with the proposal and budget submitted in writing to the Foundation. A grantee must petition the board for permission to make any changes or alternate uses of grant funds.
2. Semi-annual progress and financial reports are required.
3. A final report that includes a description of the project's benefit to the community and a financial report are required. The final report should state the progress made toward the goals outlined in the grant application.
4. Bar Foundation funds must be used within 12 months of the date of the award.
5. The Smith County Bar Foundation should be publically recognized by the grantee organization as a sponsor of any event or program that Smith County Bar Foundation funds.

**Smith County Bar Foundation  
Grant Application**

DATE:

PROJECT TITLE (*does not include organization's name*):

AMOUNT REQUESTED:

ORGANIZATION:

WEBSITE ADDRESS:

INTERNAL REVENUE SERVICE TAX IDENTIFICATION NUMBER:

INDIVIDUAL TO CONTACT REGARDING THIS APPLICATION AND HIS/HER TITLE:

PHONE NUMBER:

EMAIL ADDRESS

FAX NUMBER:

ADDRESS:

PURPOSE/MISSION OF THE ORGANIZATION:

DESCRIPTION OF THE PROJECT (INCLUDES THE GOAL AND POTENTIAL BENEFIT TO THE COMMUNITY AND A STATEMENT OF HOW THIS PROJECT ADVANCES THE STATED MISSION OF THE SMITH COUNTY BAR FOUNDATION):

***Project Description***

*(Please limit your responses to no more than 1-2 paragraphs per question.)*

1. The Smith County Bar Foundation requires that any organization receiving a grant must give credit to the Bar Foundation. Describe how credit or recognition will be given.
  
2. Is this project new or is it a continuing project?
  
3. If this is a new project, will it continue after all Smith County Bar Foundation funds are expended?
  
4. If this is a continuation or expansion of an existing project, how long has the project existed?
  
5. How many participants or beneficiaries will this project serve?
  
6. Describe how this organization plans to accomplish the project.
  
  
  
  
  
  
  
  
  
  
7. Describe how this organization will staff the project.



**14. Every six months for the duration of the grant, a grantee must submit a progress report and financial information to the Foundation. Who will be the person responsible for these reports? Is this person aware of this responsibility?**